

**Citrus Community College District**  
**1000 W. Foothill Blvd, Glendora, CA 91741**  
**Academic Senate Council Minutes**

**Wednesday, May 28, 2025**  
**2:40p.m.- 4:00p.m. Hayden Hall 101**  
Quorum: 17

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**OFFICERS**

- President: Lisa Villa
- Vice President: Renee Liskey
- Past President: Jim Woolum
- Secretary: Roberto Loya
- Treasurer: Priscilla Englert
- CCFA Liaison: Greg Lipp
- CTE Liaison: Spencer Boldt
- Curriculum Chair: Michelle Plug

**SENATORS**

- **ASCC:** Hamza El Lahib; Jonathan Johnson
- **At-Large:** Jennifer Miller-Thayer; Ann Everett
- **Business and Accounting:** Vacant
- **Career and Technical Education:** Alexis Dea; Dave Brown
- **CCAFF:** Bill Zeman; Lakhysa Greene
- **Counseling:** Flora Yee; Raul Sanchez
- **Health Sciences:** Sonia Kibbe
- **Kinesiology:** Andrew Wheeler
- **Language Arts:** Tom Eiland; Katherine Culliver-Carter/Adrianna Hernandez
- **Library:** Sarah Bosler/Elizabeth Cook
- **Mathematics:** Claudia Ramirez
- **Natural and Physical Sciences:** Denise Kaisler; Arnold Kondo
- **Noncredit Programs:** Dania Rosales Fernandez
- **Social and Behavioral Sciences:** Sheryl Samoff; Chris Styles
- **Visual and Performing Arts:** Catie Besancon/ Dan Volonte; Marius Beltran

*ATTENDANCE VIA ZOOM FOR SENATORS DOES NOT COUNT AS VOTING MEMBERS  
UNLESS OTHERWISE VOTED ON.*

**CALL TO ORDER 2:45PM**

Lisa Villa – Set Agenda

**MINUTES APPROVAL from 05/14/25 – Approved. First, Catie. Second, Dan.**



## SUPERINTENDENT/PRESIDENT REPORT

- Dr. Schulz shared some enrollment updates.
- Citrus College has been in communications with the California Chancellor's Office regarding efforts made to identify phantom students.
- Please join us at the Budget forum on June 12<sup>th</sup>.
- The next open office hours are June 11<sup>th</sup>. Please come by!

## PUBLIC FORUM

*This is intended for guests and non-members who are not part of the Senate representative body. Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Senate has an opportunity to speak, and so the Senate can conduct its business in an efficient manner. Items shared may not be brought into discussion at this time, and general announcements are reserved for the Announcements portion at the end of the meeting.*

### Auto Awards Ceremony

- Auto Awards Ceremony will be Friday June 6<sup>th</sup> at 6:30PM.

### Gender Neutral Bathroom

#### Summary of All-Gender Bathrooms (May 2025)

Elisabeth Ritacca – SEAP faculty co-chair

Citrus College has a total of forty-one all-gender bathrooms, according to the campus map created by Dr. Ty Thomas in 2023-2024. Fifteen of these restrooms are available to students and the public, while twenty-six are locked and only available to employees with keycards.

Across campus, students and the public can access all-gender bathrooms in only ten buildings. This includes three buildings that provide all-gender bathrooms to both employees and students. Ten buildings\* have employee-only all-gender bathrooms but none for students.

Many transgender and nonbinary students rely upon all-gender bathrooms to avoid potential discrimination or threats against them. Additionally, for nonbinary students, using an all-gender restroom can be an affirming experience that increases their sense of belonging on campus. But because of high demand for and the limited number of public all-gender bathrooms on campus, our students sometimes arrive late to class because of having had to stand in line to use these bathrooms. This is particularly the case for the all-gender bathroom in the Campus Center located near the Pride Center.

While queuing for the restroom is a universal experience, what is not is having to walk two or three buildings over to find a single-stall, all-gender bathroom, along with other students in the same situation. When students need the restroom during class, they often miss an extended portion of the meeting due to travelling back and forth from the bathroom. This is to say nothing regarding students with mobility needs that present additional challenges.



The college could begin to address this problem by making more all-gender bathrooms available to students and the public now. While future construction will include all-gender bathrooms, our students have an immediate need. Our urgent focus should be on providing students with bathroom access in those several buildings where all-gender bathrooms exist but for employees only. This would be a relatively low-cost way to support our students by fulfilling the most basic of needs.

We recognize that, should this proposal ultimately be approved, employees would lose the privilege of having exclusive access to all-gender bathrooms in buildings where none exist for students. We should consider whether this inconvenience equates to our nonbinary and transgender students' need for dignity and safety.

#### Buildings with Public/Student All-Gender Bathrooms

CC, DT1, ED, FH, IC, IS, LI, P2, PC, SS

#### Buildings with Public/Student AND Employee All-Gender Bathrooms

SS, LI, PC

#### Buildings with All-Gender Bathrooms for Employees Only\*

PA, LB, LS, TC, CI, MA, PS, WA, GH, RG

#### Buildings with No All-Gender Bathrooms

CS, LL, VA, AD, BK, CP, AP, PE, AQ, NB, SB, AA, DT2, TD, TE, AA, P1, HH, ES

#### Student Statement: Alexander Ainsworth

My Name is Alexander Ainsworth, and I use he/they pronouns and I am the Pride Center Student Assistant. Currently there are huge gaps in the accessibility of All Gender Bathrooms on campus. Transgender and Nonbinary students already have an inherent undue burden when performing a basic bodily function. It's disappointing and frustrating to see how many gaps there are on campus where there are student accessible All Gender Bathrooms. Especially when there are faculty bathrooms in these locations.

When I have to go to the bathroom during my school day, I have to weigh my academic success with my health, safety, and dignity. When I'm in a building, like the MA building, I am left weighing a few options. Do I walk out of the building and all the way to the PC building to use the All Gender Bathroom and hope that no one is in there? If I do that, I'm risking being late to class or leaving my class for an extended period of time. Do I choose to use a gender specific bathroom? If I do so I can be putting my safety and wellbeing at risk while potentially sacrificing my dignity. As a transgender man, it feels viscerally wrong to use a women's restroom but that might be my only option for using the restroom safely. Alternatively, do I choose to not use the restroom at all and "hold it"? As a transgender man on testosterone, I am at high risk for a UTI. Do I risk my health and safety in order to prioritize my academic success? Transgender and Nonbinary students are constantly having to make a decision to compromise our academic success or compromise our health, safety, or basic human dignity in order to perform a necessary bodily function. Cisgender students don't have to make these decisions. This is a burden that weighs heavily on the Transgender and Nonbinary student population. We all have



a right to use the bathroom with dignity and safety. Please consider these things when making a decision on this proposal.

## Action Items

- BP 4070 Course Auditing and Auditing Fees – Approved. First, Catie. Second, Andrew.

## New Business

These items are just a first read and not voted on until the second read. Listed below is any discussion.

### Desk Review

BP 3415 Immigration Enforcement Activities

BP 3500 Campus Safety

BP 3505 Emergency Response Plan

BP 3515 Reporting of Crimes

### Revised

AP 3415 Immigration Enforcement Activities

AP 3500 Campus Safety

- For AP 3500, on the second page, sixth line down. This sentence is somewhat confusing. The paragraph begins with describing 'hate violence' then in the sentence the use of the word 'both' is confusing. I am interpreting that two types of occurrences should be reported, but I'm sure the author(s) is attempting to say that all or any occurrences require reporting.
- Section 67380 requires reporting of both occurrences reported to campus police or safety authorities of and arrests for crimes that involve hate violence (Section 67380(a)(1)(A)) and of "non-criminal acts of hate violence" (Education Code Section 67380(a)(1)(B))
- First paragraph - Education Code section 72330 cited in the change indicates community colleges may establish a POLICE DEPARTMENT with PEACE OFFICER employees. Our campus Safety Department IS NOT a POLICE DEPARTMENT, and our officers are not PEACE OFFICERS. This section has nothing to do with "security" oriented Campus Safety departments.
- Education Code section 72330.5 addresses the TRAINING of campus SECURITY officers.
- The area of the Memorandum of Understanding indicates that Glendora PD has "jurisdiction" can be read in different ways - they have PRIMARY jurisdiction or that our Campus Safety Department has given them permission to enforce laws on our campus. Since we have a Campus Safety Department, Glendora PD is the primary LAW ENFORCEMENT agency for the campus. I think that point needs to be clearly stated. Other language such as "first responders to all incidents" - are they going to confront an armed person or active shooter?



- They indicate they will enforce Standards of Conduct and the CA Penal Code - what about the other codes such as the Vehicle Code (traffic laws and collision reporting), Welfare and Institutions Code (drugs), Business and Professions Code (alcohol) - you get the point.
- Do they really want to say they are on campus 24/7 - there are legitimate reasons why an officer would not be physically present - our ONE officer is injured/sick and is getting medical attention, they go off campus to pick up food etc. This provision opens the college to civil liability IF there was an incident on campus when an officer was not present. The college would "violate" their written procedures.

#### AP 3505 Emergency Response Plan

- RECOMMENDATIONS
  - the language be kept and faculty be routinely informed that we are "emergency responders"
  - emergency response training be offered at least as often as we're required to do sexual harassment training

#### AP 3515 Reporting of Crimes

- Gendered language (the last paragraph)
- Required Reports to Local Law Enforcement Agency... The report shall not identify the victim, unless the victim consents to being identified after the victim has been informed of **his/her** (their) right to have **his/her** (their) personally identifying information withheld. If the victim does not consent to Does anyone know if this has been vetted by the college lawyers? And if it has, do we have it in writing somewhere?

#### AP 3516 Registered Sex Offender Information

#### AP 3520 Local Law Enforcement

- 1st pg. 3rd para. needs a comma after necessary. pg. 2, 5th para. Should incident report be capitalized here as it is in other places in the doc?

#### AP 3530 Weapons on Campus

#### BP 3520 Local Law Enforcement

#### BP 3530 Weapons on Campus

#### General Recommendations

- For the AP, recommendations:
  - Our website be amended so that instructors can easily access the EOP (Emergency Operations Plan)
  - if we're not allowed to see the EOP, that the information we are allowed to know is summarized and either added to the AP itself or added to some kind of appendix or document that will remain available when links invariably shift around.



# Old Business

## Information

### COMMITTEE REPORTS

(please send in written reports)

**All committees are welcome to report. Please send Shelby Amador any committee reports by the Monday following the Senate meeting.**

- **Academic Calendar:** Gerhard Peters
- **Accreditation:** Dr. Cathrine Besancon
- **AI Workgroup:** Tommy Reyes and Becky Rudd
- **CAFF:** Bill Zeman
- **College Information Technology:** Vacant
- **Curriculum:** Michelle Plug
- **Educational Programs:** Lisa Villa
- **Emergency Classroom Preparedness:** Chris Styles
- **Enrollment Management:** Lisa Villa
- **Faculty Handbook Revision:** Lisa Villa
- **Faculty Hiring Procedures:** Lisa Villa
- **Faculty Needs Identification:** Lisa Villa
- **Financial Resources:** Dan Volonte
- **Guided Pathways:** Elisabeth Ritacca
- **Honors Program Advisory Council:** Dr. Jennifer Miller-Thayer
- **Human Resources Advisory:** Lisa Villa
- **Institutional Research and Planning (IEC and IRPC):** Dan Volonte (IEC) and Michelle Plug (IRPC)
- **OER Liaison:** Elizabeth Cook
- **Online Education:** Becky Rudd
  - Committee Meeting: The Online Ed Committee met on Monday, May 19, at 2:40pm.
  - A video for adjusting class end date is now available on Canvas
  - Information for ACCJC re Regular and Substantive Interaction Module added to OEC Canvas Shell
  - 2025-2026 Committee Meeting Dates
  - Fall: 9/15/25, 10/20/2025, 11/17/2025
  - Spring: 03/16/2026, 04/20/2026, 05/18/2026
- **Physical Resources:** John Fincher
- **Professional Learning:** Sarah Bosler
  - Congratulations to English faculty, Becky Rudd was selected as the Distinguished Faculty of the Year.
  - May 23 Recording of Technology Fridays: Microsoft 365 now available in the VRC
  - May 29 from 3-4pm - Dream Resource Center is hosting a webinar event Citrus | DRC Know Your Rights Webinar. Register via the VRC or using the link in the email Yridia sent out.



- June 12-14 - ASCCC Faculty Leadership Institute, San Francisco Learn more in the VRC or visit: <https://asccc.org/events/2025-faculty-leadership-institute>
- June 16-18 - CCC Online Teaching Conference in Long Beach - <https://onlineteachingconference.org/>
- June 26 from 12-2:230 in CC-102 - Pride Center is hosting an LGBTQIA+ Ally Training
- Please complete this RSVP form so they can best prepare for your attendance at this event:
- **Program Review:** Dan Volonte
- **SEAP Committee:** La’Kisha Simpson
  - Elisabeth Ritacca – SEAP faculty co-chair
  - Citrus College has a total of forty-one all-gender bathrooms, according to the campus map created by Dr. Ty Thomas in 2023-2024. Fifteen of these restrooms are available to students and the public, while twenty-six are locked and only available to employees with keycards.
  - Across campus, students and the public can access all-gender bathrooms in only ten buildings. This includes three buildings that provide all-gender bathrooms to both employees and students. Ten buildings\* have employee-only all-gender bathrooms but none for students.
  - Many transgender and nonbinary students rely upon all-gender bathrooms to avoid potential discrimination or threats against them. Additionally, for nonbinary students, using an all-gender restroom can be an affirming experience that increases their sense of belonging on campus. But because of high demand for and the limited number of public all-gender bathrooms on campus, our students sometimes arrive late to class because of having had to stand in line to use these bathrooms. This is particularly the case for the all-gender bathroom in the Campus Center located near the Pride Center.
  - While queuing for the restroom is a universal experience, what is not is having to walk two or three buildings over to find a single-stall, all-gender bathroom, along with other students in the same situation. When students need the restroom during class, they often miss an extended portion of the meeting due to travelling back and forth from the bathroom. This is to say nothing regarding students with mobility needs that present additional challenges.
  - The college could begin to address this problem by making more all-gender bathrooms available to students and the public now. While future construction will include all-gender bathrooms, our students have an immediate need. Our urgent focus should be on providing students with bathroom access in those several buildings where all-gender bathrooms exist but for employees only. This would be a relatively low-cost way to support our students by fulfilling the most basic of needs.
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- **Student Learning Outcomes:** Dr. Cathrine Besancon
- **Student Services:** TBD
- **Textbook and Instructional Materials Committee:** Elizabeth Cook

## **OFFICERS' REPORTS**

(send in written reports)

- President: Lisa Villa
- Vice President: Renee Liskey
- Past President: Jim Woolum
- Secretary: Roberto Loya
- Treasurer: Priscilla Englert
- CCFA Liaison: Greg Lipp
- CTE Liaison: Spencer Boldt
- Curriculum Chair: Michelle Plug
- ASCC: Hamza El Lahib; Jonathan Johnson

## **Announcements**

Presenting Retirement Resolutions to Five Faculty



## **Adjournment**

*For physical reference to these agenda items, please contact samador@citruscollege.edu and it will be emailed as attachment.*

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Citrus College Academic Senate record the votes of all members as follows: (1) members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*