

# **CITRUS COMMUNITY COLLEGE DISTRICT BOARD**

## **AP 2435                    EVALUATION OF THE                                   SUPERINTENDENT/PRESIDENT**

**Reference:**            ACCJC Accreditation Standard IV.A

The Board of Trustees shall conduct an evaluation of the Superintendent/President at least annually.

The annual evaluation of the Superintendent President will:

- Be completed by the end of the academic year.

The process for evaluation will be as follows:

- The Board and the Superintendent will agree upon an evaluation tool based on the goals set by the Superintendent/President at the beginning of the academic year.
- Prior to the close of the academic year, preferably by early May, the Superintendent/President will prepare a self assessment including a narrative related to the accomplishment of the goals set at the beginning of the academic year.
- The Superintendent/President's self assessment will be sent to each Board member along with the evaluation tool preferably by mid-May. Each Board member will individually assess the Superintendent/President's progress.
- The Board will meet privately in Closed Session in May to discuss the Superintendent/President's evaluation and come to consensus on the assessment of the Superintendent/President.
- The Board will meet in Closed Session in June with the Superintendent/President to discuss the Board's evaluation of the Superintendent/President.

Board Approved            05/19/09  
Desk Review                03/19/13  
Desk Review                03/14/19