

CITRUS COMMUNITY COLLEGE DISTRICT ACADEMIC AFFAIRS

AP 4250 PROBATION

References: Title 5 Sections, 55031, 55032, 55033, 55034

I. Notification of Academic and/or Progress Probation:

- A. A student shall be placed on academic probation if he/she has attempted a minimum of 12 semester units of work and has a cumulative grade point average of less than a "C" (2.0).

A student shall be placed on progress probation if he/she has enrolled in a total of at least 12 semester units and the percentage of all units in which the student has enrolled for which entries of "W", "I", "NC" and "NP" were recorded reaches or exceeds fifty percent. Military withdrawals ("MW") are not included in the progress probation calculation.

A student on academic probation shall be removed from probation when the student's cumulative grade point average is 2.0 or higher. A student on progress probation shall be removed from probation when the percentage of units in the categories of "W", "I", "NC", and "NP" drops below fifty percent.

- B. Each student shall be notified of his/her academic status and the availability of college support services before the student is subject to dismissal. A probation notice shall be sent after the fall and spring semesters to the student via Citrus College e-mail informing him/her that he/she is on academic and/or progress probation.
- C. The notification advising the student of probation will cover, at a minimum, the significance of being on probation, and a referral to counseling services to assist the student to improve his/her academic standing. Notice shall be sent to the student via Citrus College e-mail informing him/her that he/she is on academic and/or progress probation.

II. Review of Probation Status

- A. A student on probation will be required to participate in a counseling probation intervention and take corrective actions to improve his/her academic standing. A Counselor may limit the number of units a student may enroll in and/or require enrollment in specific courses.

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