

# **CITRUS COMMUNITY COLLEGE DISTRICT ACADEMIC AFFAIRS**

## **AP 4550                      RECORDING AND BROADCASTING**

References: Education Code Section 78907. Penal Code 632.

Except as otherwise provided in AP 3715, recording and broadcasting (social/digital media, television, radio, internet, still images, and digital media) of activities, performances, and events (not including lectures or presentations by an instructor) at Citrus College shall be the property of the District (with the exception of personal photographs, videos and audio recordings taken with consent, which shall belong to the individual taking the photo/video or making the audio recording).

When more than one request is made to record or broadcast activities, performances, and events, permission may be granted as deemed appropriate. All funds generated shall be deposited in the appropriate Associated Student Organization (ASO) or Foundation account.

Students or their representatives may record (audio and/or video) an instructor's lecture or presentation only with the instructor's consent. Students with approved Disabled Student Programs and Services (DSPS) related accommodations that include recording have consent to record course content, and if approved, may capture still photos of course content. Instructor consent and approved accommodations, grants to the student a license to use such recording or still photo for that student's personal educational improvement. Such consent does not transfer to the student any ownership rights in the material recorded or captured. The recording or still photo may not be reproduced, sold, shared, transferred, uploaded, streamed, donated, posted or broadcast or used in any way beyond their personal educational improvement by the student or the student's representative without the express written consent of the instructor. Students who violate this policy may be referred to the Dean of Students for disciplinary action.

This procedure shall be administered by the Vice President of Academic Affairs and the appropriate division office.

Board Approved	10/19/10
Revised	07/16/13
Desk Review	04/03/17
Desk Review	10/14/19
Revised	06/20/23