

## **CITRUS COMMUNITY COLLEGE DISTRICT STUDENT SERVICES**

### **AP 5110 COUNSELING**

References: Education Code Section 72620; Title 5 Section 51018; Accrediting Commission for Community and Junior Colleges (ACCJC) Accreditation Standard 2.

The counseling services available in the District's counseling program include at least the following:

- Academic counseling, in which the student is assisted in assessing, planning, and implementing their immediate and long-range academic goals;
- Career counseling, in which the student is assisted in assessing their aptitudes, abilities, and interests, and is advised concerning the current and future employment trends;
- Personal counseling, in which the student is assisted with personal, family, or other social concerns, when that assistance is related to the student's education;
- Coordination with the counseling aspects of other services to students which exist on campus, including but not limited to those services provided in programs for students with special needs, skills testing programs, financial assistance, and career development services;
- Evaluating and interpreting test data including learning disabilities assessment, career assessments, assessment/placement testing, and other forms of informal assessment;
- Counseling intervention shall be required for students on academic or progress probation (See AP 4250 Probation);
- Students returning from dismissal shall be required to make an appointment with a counselor to complete a petition for readmission (See AP 4255 Dismissal and Readmission).

Counselors also have a role in consultation and advocacy on behalf of students, including such activities as participation in liaison roles, articulation, counseling curriculum development, and explanation of student rights and responsibilities.

#### **Confidentiality of Counseling Information**

Information of a personal nature disclosed by a student 12 years of age or older in the process of receiving counseling from a counselor is confidential, and shall not become part of the student record without the written consent of the person who disclosed the confidential information. However, the information shall be disclosed when permitted by applicable law, including but not limited to disclosure as necessary to report child abuse or neglect; reporting to the Superintendent/President or other persons when the counselor has reason to believe that disclosure is necessary to avert a clear and

present danger to the health, safety, or welfare of the student or other persons living in the college community; reporting information to the Superintendent/President or other persons as necessary when the student indicates that a crime involving the likelihood of personal injury or significant or substantial property losses will or has been committed; and reporting information to one or more persons specified in a written waiver by the student.

Board Approved	07/21/09
Desk Review	06/17/14
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