

## **CITRUS COMMUNITY COLLEGE DISTRICT STUDENT SERVICES**

### **BP 5010      ADMISSIONS AND CONCURRENT ENROLLMENT**

**References:** Education Code Sections 52620, 52621, 76000, 76001, 76002, and 76038; Labor Code Section 3077; 34 Code of Federal Regulations Section 668.16(p); United States Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended; Accrediting Commission for Community and Junior Colleges (ACCJC) Accreditation Standard 2

**The District shall admit persons who meet one of the following requirements:**

- Persons possessing a high school diploma or its equivalent.
- Persons, who are over the age of 18 and not possessing a high school diploma and who, in the judgment of the Dean of Enrollment Services or their designee, are capable of benefitting from the instruction offered. Such persons shall be admitted as provisional students, and thereafter shall be required to comply with the District's rules and regulations regarding scholastic achievement and other standards to be met by provisional or probationary students as a condition to being readmitted in any succeeding semester.
- Persons who are apprentices as defined in Labor Code Section 3077.
- High school students, as special part-time or special full-time students, who have completed the 10th grade, received parental consent, and who are recommended by the high school principal for advanced scholastic or vocational work.
- Kindergarten through 10th grade students, as special part-time students, who received parental consent and who are recommended by their principal for advanced scholastic or vocational work. The District reserves the right to determine whether a student is academically qualified to benefit from the advanced scholastic or vocational work in the discipline to be studied.
- Any student in an adult education program administered by a school district or noncredit program administered by a community college district that is pursuing a high school diploma or high school equivalency certificate, and receives the recommendation of the administrator of the student's adult school or noncredit program of attendance, is eligible to attend as a special part-time student.

The District shall at its discretion, or as otherwise federally mandated, evaluate the validity of a student's high school completion. The Superintendent/President or their designee shall establish procedures for evaluating the validity of a student's high school completion.

Special part-time and special full-time students must have availed themselves of all opportunities to enroll in an equivalent course at their school of attendance.

The Superintendent/President or their designee shall establish procedures regarding ability to benefit from advanced scholastic or vocational work and admission of high school and younger students.

### **Denial or Conditions on Admissions**

Citrus College may deny or place conditions on a student's enrollment upon finding that the applicant has been expelled within the preceding five years or is undergoing expulsion procedures in another California community college district, and that the applicant continues to present a danger to the physical safety of the students and employees of the District.

### **Denial of Requests for Admission of Special Part-Time or Special Full-Time Students**

If the District denies a request for special part-time or special full-time enrollment at a community college for a student who is identified as highly gifted, the District shall record and issue to the student its findings and the reason for denying the request in writing within 60 days.

The Superintendent/President or their designee shall establish procedures regarding evaluation of requests for special part-time or special full-time enrollment by a student who is identified as highly gifted.

### **Claims for State Apportionment for Concurrent Enrollment**

Claims for state apportionment submitted by the District based on enrollment of high school students shall satisfy the criteria established by statute and any applicable regulations of the Board of Governors.

The Superintendent/President or their designee shall establish procedures regarding compliance with statutory and regulatory criteria for concurrent enrollment.

See Administrative Procedure 5010 Admissions and Concurrent Enrollment.

See Administrative Procedure 5011 Admissions and Concurrent Enrollment of High School and Other Young Students.

See Administrative Procedure 5012 International Students.

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