Executive Board Meeting Agenda #6

Tuesday, November 4, 2025, 2:40 p.m., at Campus Center, Room 111

I. **Call to order**

The Associated Students of Citrus College reserve the right of the chair to modify the order of the agenda, as it deems appropriate and necessary.

II. **Pledge of Allegiance**

III. **Roll Call**

ASCC President – Henoch Perez
Vice President – Manuel Zepeda
Student Trustee – AJ Hernandez
Treasurer – Jason Avendano
Legislative Liaison – Victoria Mucha
Senator – Patty Flores
Senator – Marquel-Leslie Savage
Senator – Harper Xie
Senator – Miho Obata
Commissioner of Activities – Siqi Pan
Commissioner of Athletics – Mikayla Munoz
Commissioner at Large – Nicolas Estey
Commissioner at Large – Jonathan Johnson
Commissioner at Large – Kenneth Grady
Commissioner of Inter-Club Council Relations – Ayme Ortiz Ramirez
Commissioner of Public Relations – Jayson Chan
Advisor – Rosario Garcia
Administrative Assistant – Audrey Zepeda

IV. **Approval of the minutes**

A. Approval of the minutes for the October 21, 2025 meeting.

V. **Public forum**

The public may address the board. Under provisions of the Brown Act, student government is prohibited from taking action on oral requests that are not part of the agenda. Comments are limited to three (3) minutes per person. (Brown Act, Section 54954.2)

VI. **Advisor report**

Advisor Rosario Garcia's report.

VII. **Action items**

A. Discussion and taking action about Commissioner at Large Kenneth Grady's meeting attendance and lack of participation in ASCC activities.

VIII. **Information and discussion items**

A. Review of the Administrative Procedure 3540 Sexual and Other Assaults. Edits reflect current practices and recommended language from the Community College League of California, updated gender language, and name of the Student Wellness Center.
B. Review of the Administrative Procedure 5017 Responding to Inquiries of Immigration Status, Citizenship Status, and National Origin Information. Some language was changed, and edits to grammar were made.
C. Review of the Board Policy 5020 Nonresident Tuition. Changes were made to the Nonresident Tuition and Capital Outlay and ESL sections.
D. Review of the Administrative Procedure 5020 Nonresident Tuition. Changes were made to the Nonresident Tuition and Capital Outlay and ESL sections.
E. Review of the Administrative Procedure 5031 Instructional Materials Fees. Changes were made to clarify that instructors must take reasonable steps to minimize cost and ensure the necessity of instructional materials.
F. Review of the Administrative Procedure 5075 Course Adds and Drops. The edits made were to clarify information on the Withdrawals and Intervention sections.
G. Review of the Administrative Procedure 5460 Student Fundraising. Changes include the removal of the limit for campus fundraisers held on the same day and to clarify the conditions by which the District may limit the number of fundraising activities held on the same day. Additional grammar edits were made.
H. Review of Administrative Procedure 5470 Sale/Distribution of Food Items. Changes include the removal of the limit for campus fundraisers held on the same day and to clarify the conditions by which the district may limit the number of fundraising activities held on the same day. Additional edits were made to include the Enterprise Services Manager as the approver for all food items sold or distributed on campus.
I. Review of the comments from the suggestion boxes and form. Students leave comments or suggestions for the ASCC Executive Board.
J. Campus activities for the fall 2025 semester.
    1. ASCC tabling before the ASCC Executive Board Meeting. Coordinate officers' responsibilities.
    2. Additional ASCC activities.

IX. **Officer reports**

Members of the board will report on matters related to upcoming events, conferences, current projects, community involvement, news, and updates directly related to their functions and responsibilities as ASCC Officers. Comments are limited to three minutes per person.

X. **Adjournment**

Requests for accommodations: *if requested, the agenda can be made available in alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section: regarding modifications and/or accommodations necessary for a person with a disability in order to participate in the public hearing). For requests, please contact the Office of Student Life and Leadership Development at (626) 914-8603 no later than 12 p.m. on the Monday prior to the Board meeting.*