

# College Information Technology Committee



## Meeting Minutes

1. **Date and time:** October 6, 2025, 10:00AM to 11:00AM
2. **Location:** [Zoom](#)
3. **Next Meeting:** November 3, 2025, 10:00AM to 11:00AM

## Attendees

1. **Chair:** Eric Calderon
2. **Recorder:** Millie Franco
3. **Committee Members:** Jack Beckham, Kristen Campbell, Tom Cheng, Wade Ellis, Darren Hall, Laks Floriano, Lan Hao, Elain Lipiz Gonzalez, Senya Lubisich, Bryun Sakaye, and Manuel Zepeda.

## Agenda

1. September 8, 2025, Meeting minutes approved
2. Introduction Bryun Sakaye, Director of Enterprise Systems
3. Updates
  - Visit -Vice Chancellor – Ernest Shih- met two weeks ago with Gerald Sequeira to discuss some of the fraudulent students attempting to get into the CCCapply system to try to get student aid money through the U.S. Bank. The fraudulent student is able to transfer the money out of the country without notice due to FAFSA not reconciling until 2 weeks after the monies have been disbursed. This issue has impacted California Community Colleges as a whole. The Chancellor's office is looking into resolutions, but it will take legislation and more money.
  - Demonstration - Degree Works- Committee reviewed the student view of DegreeWorks by Bryun Sakaye. Students can view their worksheet page that is pulled directly from Banner. They can see their standing in their selected major/degree chosen and how far along they are to completion. Viewed "What if" and Plan tools, students can use to see other degree/program options they may want to add, and what that would look like. When the student meets with the counselor, the counselor will be able to pull up the plan the student created and a starting point. There is a search for the counselor to find a student by ID number.
    1. Lan-What is the student opt-out? Per Elaine, the code Ab928, which is the Auto ADT placement for the CalGETC legislation that went into effect this fall. The requirement for the college is to place a student on an ADT pathway if one exists for their chosen program of study. The opt-out is when a student meets with a counselor, and perhaps, given their transfer goals and their major, it would be better for them to not follow an ADT pathway and instead, follow a local degree option and take some required courses separately for transfer requirements for their institutions of choice. In those instances, we have to place them on an exception. If it does not show for a

- student, that is because they were placed on an ADT pathway. Students are able to get a print view of their Education Plan, and it will show the exception. Counselors are able to lock plans, and students would not be able to change the plan.
2. Darren asked if there is going to be any way to indicate ZTC pathways for students who have zero course materials or textbook costs, because they are building out these pathways? Bryun would look into a new template specifying ZTC pathways. Elaine- will it be displayed in the catalog, can it be scribed in the system? TeCS is working with the library to flag it in the system.
  3. Jack- Are students able to identify what ADTs could be completed 100% online? He would like DegreeWorks to identify what ADTs (and certificates!) can be completed 100% online. Also, he would like to know if DegreeWorks could identify an ADT (or certificate) that could both be completed 100% online *and* 100% ZTC. Bryan will make note of it as a possibility.
  4. M. Zepeda- appreciates DegreeWorks and uses it often. Will there be an option to see a worksheet that a student can avoid going back and forth from the Educational Plan and then DegreeWorks? Bryun said Ellucian removed a worksheet that was available in the past that is similar to this; he will reach out to them to see if they can bring it back.
  5. Elaine- The Print with notes function is no longer available. Bryun will reach out to Ellucian.
  6. Eric-if there is another application you would like the committee to view, send an email to Eric or Millie for the next agenda.
- Enterprise Systems
    - i. Cloud Migration completion-fully migrated Banner to AWS cloud, except Xtender and Argos reports. Migrating these items has increased cost, and we will need to have discussions with Fiscal after it has determined how much will need to be migrated.
    - ii. Intellicheck- is an application for Fiscal to pay vendors. Bryan to collaborate with Fiscal on options to have this process through our system.
    - iii. Degree Works- Bryun is working with Counseling for the newest version update.
    - iv. Current Program of Study (CPOS)-students are able to declare multi-degree completions and vet on how to make that work properly as a group with Student Services and Financial Aid. This stems from a Federal financial aid rule to be enforced, which will only be able to provide financial aid to students based on their current program of studies that are required, and not outside of it.
    - v. Element 451 is a customer relation management product that Student Services has been looking at to try to consolidate a lot of our different applications together. The customers will be our students, and we will be able to look at the students from before they apply through completion once Board approved.
  - Operations and Support
    - i. Library Move-Hardware Techs have moved over, but items like signage, door locks, and other necessities, such as a refrigerator, need to be installed or moved over.
    - ii. Network upgrades- current are approximately 15 years old. Focus will start in higher populated areas like the Library, SS, and CI, to introduce higher bandwidth throughout the buildings around campus.

iii. Windows 11- Updating those computers from 10 to 11 and replacing computers that cannot be updated. UX changes, starting bottom left is now centered. Depending on the equipment, replacements can be every 6-10 years.

iv. Server Move- Virtual server environment move is pending, targeting winter break.

4. Policies

- **AP 3727** – DSPS and DEIA+ pending their review. If they have no changes, they will move forward to constituency groups.
- **AP 3775** – New
- **AP 6365**- Contracts - Accessibility of Information Technology (2019) -Eric will investigate if AP 3727 Information and Communications Technology Accessibility were to replace AP 6365

**2025-26 meeting dates:**

**November 3**

**April 6**

**December 1**

**May 11**

**\*No meetings in January and February**

**June 8**

**March 9**