

# College Information Technology Committee



## Meeting Information

1. **Date and time:** March 9, 2026, 10:00AM to 11:00AM
2. **Location:** [Zoom](#)
3. **Next Meeting:** April 6, 2026, 10:00AM to 11:00AM

## Attendees

1. **Chair:** Eric Calderon
2. **Recorder:** Millie Franco
3. **Attendees:** Jack Beckham, Kristen Campbell, Tom Cheng, Wade Ellis, Brenda Fink, Darren Hall, Laks Floriano, Manny Guerrero, Lan Hao, Elaine Lipiz-Gonzalez, Senya Lubisich, and Bryun Sakaye

## Agenda

1. December 1, 2025, minutes approved.
2. [District Technology Plan 2026-2031](#)-members added items to the following categories on the Microsoft Whiteboard application.
  - Educational Technology
    - Google Workspace for all (especially faculty as it is needed for many advanced Canvas things).
    - Clear review process for adoption of LTI that includes accessibility.
    - AI assistant for design and accessibility inside of Canvas
    - Regular audit of educational tools and licenses
    - AI Literacy training
  - Enterprise Systems
    - Better onboarding system for HR
    - accessibility remediation software
    - Get rid of the antiquated PeopleAdmin and adopt Government Jobs (aka School Jobs).
    - SARS replacement?
    - Build out of My Finance Self Service (Banner)
    - Single class schedule (currently the website and my.citrus point to different schedule interfaces)
    - New online class schedule (current one is getting "broken" by Common course #)
    - Onboarding videos and task list to help with any training.
  - Technology, Operations and Support Services
    - Phone system

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- Network System and Physical Layer
    - Server VM environment
    - Virtual Desktop Environment
    - User-friendly print management system
    - Wi-Fi Controller and AP upgrade
    - HR support system for PAF creation and workflow
    - Professional learning and training for all employees
    - Integrated door locks using one badge or key rather than 50 keys.
    - Firewall Upgrade
    - Campus Data Fiber replacements
    - Better VPN
    - Wireless Printing
    - HR system for submitting timecards electronically.
    - Document scanners/copying for students.
    - Wi-Fi availability in PA/VT buildings (that works through brick walls)
  - Security, Resiliency, and Accessibility
    - Firewall
    - User release of Print jobs at Printer RFID
    - Standardize accessibility settings profiles for devices.
    - Move Active Directory into cloud.
    - Accessible Classroom Technology
    - Accessibility training for faculty and staff
3. Title II WCAG 2.1, Level AA. Compliance by 4/24/2026- New rule on the Accessibility of Web Content and Mobile Apps like the Citrus app, Guardian App, etc.
- Areas asking vendors for proof of WCAG requirement.
  - The library has used Pope Deck to scan its website.
    - i. What happens when vendors like Papercut are not “fully” compliant?
      - 1. Citrus would need to provide alternatives if the site or app is not compliant.
        - a. Solutions may be converting PDF into HTML, Adobe webforms.
        - b. It is a huge stress for faculty in compliance with PDF remediation, PowerPoint, etc.
  - Archive web content does not need to be remediated as long as it is in an archive designation, not updated, and if it is not being used, like any forms or documents. -Laks
4. Updates

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## Enterprise Systems

- Website-Rolled out January 13<sup>th</sup>
  - Feedback was positive, the A-Z index was appreciated.
  - Areas are still working on their webpages, fixing links, or content. Let TeCS know if any links need to be fixed.
- Active Directory Clean up- Licensing, email, and login tracking.
  - Currently, we have 140,000 accounts that need to be cleaned up to be more accurate; past students, faculty, and staff need to be removed. 20,000 accounts have been reclaimed so far, and 100 employee accounts.
- Guardian App-new app coming soon- April 1<sup>st</sup> will need to download and replace the old app for emergency notifications, Blue Light, and will allow more customization.
- Cloud Pilot – Chancellor's Office is promoting the Azure cloud environment. Citrus will be assessing it for our environment, but we currently use Amazon Web Services (AWS).

## Operations and Support

- Classroom Technology for Functionality- AV and Tech staff check and test classroom technology for any upgrades needed.
- Surplus Computers, in PS- 2 laptop carts containing 72 laptops, were purchased to replace old PC equipment, and need to update Wi-Fi access points. Surplused the equipment that was replaced from the 3 labs.
- 144 iPads updated for SS for admission and records, DSPS, and counseling for enrollment assistance.
- Networking and computers for Sodexo
- TeCS Help Desk has been very busy at the beginning of the semester, assisting in person and on the phone. Please be patient and try calling again or complete the TeCS form online.
- Guest Wi-Fi working in Library and AD and available 6 am-10 pm
  - Past issue is a 10-minute limit; users are unaware that an email confirmation is needed to have longer access.

## Security

- Training- please look at the Vision Learning Resource Center and take some of that cybersecurity training.

## 5. Policies

- AP 3775 Artificial Intelligence
  - i. Working with the Senate
- AP 6365 Accessibility of Information Technology
  - i. Working with Administrative Services

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**Other:** Laks invited the committee to join the following workshop:

**Accessibility Center 2026 Workshop**

**Thursday, May 21, 2026**

**9 a.m. to 4:30 p.m.**

Workshop information will be geared toward CCC administrators, staff, and faculty in the following areas:

Information technology

IT accessibility

Procurement/business services

Disability services

Faculty training and support

Instructional design/technology

Alternate media and assistive technology

Public information and website administration

**2025-26 meeting dates: April 6, May 11, June 8**