

College Information Technology Committee



Meeting Information

1. **Date and time:** April 6, 2026, 10:00 AM to 11:00 AM
2. **Location:** [Zoom](#)
3. **Next Meeting:** May 11, 2026, 10:00 AM to 11:00 AM

Attendees

1. **Chair:** Eric Calderon
2. **Recorder:** Millie Franco
3. **Attendees:** Jack Beckham, Kristen Campbell, Tom Cheng, Wade Ellis, Brenda Fink, Darren Hall, Manny Guerrero, Lan Hao, Elain Lipiz Gonzalez, Senya Lubisich, and Bryun Sakaye.

Agenda

1. March 9, 2025, Meeting minutes approved
2. [District Technology Plan 2026-2031](#)- Committee went over the document and discussed revisions and additions.

- 2026-2031 Technology Goals

Administrative Systems

- On and Off boarding systems
 - Training system with videos
- Accessibility remediation software
- Enhance HR systems experience
 - HR forms (absences, timecards, etc.) shifting those to **webform** format in Adobe eSign- Beckham
- SARS replacement- Bryun to rewrite
- Enhance Banner Self Service
- Class Schedule enhancement
- Electronic time and attendance
 - Create a more enhanced and more digital by hour and day- Calderon/Ellis

Educational Goals

- Google Workspace
- AI Literacy Training
- AI assistant for design and accessibility inside Canvas
- Systems for audit of educational tools and licenses
 - Inventory of tools and what they do
- Systems for review of adoption including accessibility

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- Policy
- Faculty interested in Notebook and faculty wanting to use other software to assist.
Move away from fliers on the web. -Lubisich

Technology Operations and Support Services

- Upgrade phone systems
- Upgrade networking physical layer
 - Fiber through campus
- Upgrade Server VM environment
- Upgrade Virtual Desktop environment
 - My area and marketing need desperately media storage. It is currently on SharePoint.-Campbell
- Enhance printer management system
 - Document scanning and copying for students
 - RFID release for print
- Wi-Fi controller and AP upgrades
 - Wi-Fi for PA and VT buildings, walls are thick.
- Training for employees
- Integrated door systems
- Enhance VPN experience
- Enhance printer management system
 - Document scanning and copying for students
 - RFID release for print
- Accessible classroom technology
 - Owl video camera replacement
 - Sound

Security, Resiliency and Accessibility

- Firewall Upgrade
- RFID release for print
- Active directory into cloud

3. Title II WCAG 2.1, Level AA. 4/24/2026- Site Improve and PopeDeck although have high rating for WCAG the can give different results when scanning a document.

- <https://www.citruscollege.edu/admin/notices-statements/accessibility.html>
- DEIA+ will be the conduit for

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- ACCMM to determine accessibility, Darren asked to be part of the future meetings
 - College needs to request access.

4. Updates

Enterprise Systems

- Live class schedule-additional round of feedback, this Friday to go live. Will have both versions available as a link.
- Guardian app-went live last week, go to app store for new app, old version will not work.
- Azure cloud with the Chancellor's Office

Operations and Support

- IS building cabling-waiting for the one program using office in LL to finish to complete this task
- Sync updates for devices on campus-Windows updates and building updates to sync for Intune.
- AV for HH, AD109, CI 159- Looking into replacing equipment (Cameras, microphone etc) CI137 has the cameras and omni microphones as an example of what may be purchased

5. Security

- Training

6. Policies

- **AP 3775 Artificial Intelligence**-pending Academic Senate because they have an upcoming meeting to discuss this for the Instructional side.
 - Co-pilot- Free vs Purchased
- **AP 6365 Accessibility of Information Technology**
 - Working with Administrative Services
 - <https://www.citruscollege.edu/admin/notices-statements/accessibility.html>

2025-26 meeting dates:

May 11

June 8