

College Information Technology Committee



Meeting Information

1. Date and time: June 8, 2026 10:00AM to 11:00AM
2. Location: Zoom
3. Next Meeting: September 14, 2026 10:00AM to 11:00AM

Attendees

1. **Chair:** Eric Calderon
2. **Recorder:** Millie Franco
3. **Committee attendees:** Jack Beckham, Tom Cheng, Wade Ellis, Laks Floriano, Manny Guerrero, Lan Hao, Senya Lubisich, and Bryun Sakaye.

Agenda items discussed

1. May 11, 2026, Meeting minutes approved
2. Purpose Statement- Submit to Steering with updates (first read) in September
 - a. Will maintain the fiscal year date for Responsibilities, 2026-2027
 - b. Item 2, should it be "district's
 - c. Item 5, Update to Respond to student's technology needs...
 - d. Item 8, Provide necessary technology support, as needed, to sustain educational services and operational functions when unforeseen events or emergencies occur.

Enterprise Systems

- Element 451-completed loading students in Element and departments can now use it to develop
- Live Schedule - updates applied: Low-Cost Textbook filter, accessibility improvements, Part of Term weeks, and persistent URL term and subjects filters.
- VAR Reporting - currently in testing and will be ready for use in fall.
- Bryun's team, in collaboration with Gerald Sequeira, is working on fraudulent student check and balances to protect our institution. The Chancellor's office-funded pilot program, N2N and LexisNexis, is being used to combat, but funding will end by the end of the month. Lexus Nexus is a better product to combat fraud. Gerald Sequeira is working on funding sources. Cost is about \$1.00 per incident, but it can add up quickly.

Operations and Support

- IT 1 Position- New hire, Edgar Duran, started last week. He is coming from Facilities and has replaced Victor Palomino in the position.
- Networking- Old Data Center core turned off last Thursday, and no incidents were reported. Next is removing the remaining hardware for recycling. Demolition is also dependent on the IS107 rental no longer being used. Eric thanks Felix, Manny, and Tom's team for their hard work on this task.
- Summer Schedule Help Desk schedule for summer term, 8 am-6 pm M-TH, and waiting on new hires to be cleared. Send any student recommendations on our way if they are seeking a summer job.
- Emergency Notification Testing- TeCS is working with Campus Safety to allow our vendor, Global CTI, to test the new system on Friday, July 24th from 8-11:00 am. Campus announcement will be sent out as a reminder.
- Google Administrator is assigned to Tom Cheng

Security

- Security Assessment- SWAC's yearly formal report will be sent shortly for future security planning. TeCS usually increases our score after reviewing the report.
- Training- Cyber Security training available via Vision Resource Center

5. Policies

- AP 3775 Artificial Intelligence-Committee reviewed and made modifications to the AP and will continue the review in the fall.
 - No CCLC information to add to AP 3775.
- AP 6365 Accessibility of Information Technology- next meeting
 - Working with Administrative Services

2026-2027 meeting dates- Millie will send invites for the dates below

- September 14
- October 5
- November 9
- December 7
- *no meetings in January and February
- March 8
- April 19
- May 10

- June 14

Policy Timeline

AP 3720	2028 April
BP 3720	2026 October
AP 3721	2028 January
AP 3722	2028 January
AP 3723	2028 April
AP 3724	2028 January
AP 3725	2027 October
AP 3726	2026 October
BP 3727	2028 March
AP 3727	In process
AP 3775	In process
AP 6365	In process