

# Citrus College

Citrus Community College District: Academic Affairs  
1000 W. Foothill Boulevard, Glendora, CA 91741

Zoom link: <https://us06web.zoom.us/j/81302373857?pwd=Z0EzRzl3bCs5OFM2dlpnS1R1SkNhZz09>

## MINUTES

### Curriculum Committee

Thursday, September 21, 2023; 2:40 - 4:00 p.m.; Hayden Hall

**2023 - 2024 Membership** - \* indicates voting member (Quorum - 9)

"Z" indicates attendance by Zoom

Curriculum Chair: <b>Lisa Villa</b> - P	SLOA Coordinator*: <b>Dr. Cathrine Besancon</b> - P
COUN Faculty*: <b>Raquel Gutierrez</b> - P	Articulation Officer: <b>Michelle Plug</b> - P
CTCE Faculty*: <b>Dave Brown</b> - P	Librarian*: <b>Elizabeth Cook</b> - A
CTCE Faculty*: <b>Robert Solis</b> - Z	Program Review Coordinator: <b>Dan Volonte</b> - A
KIN Faculty*: <b>Traci Rodriguez</b> - Z	ASCC Representative: <b>Brian Tong</b> - P
LAL Faculty*: <b>Nicholas Henson</b> - P	Academic Senate President*: <b>Jeremy Clark</b> - P
LAL Faculty*: <b>Nicole Povero</b> - P	Catalog/Schedule Analyst: <b>Gwen Harris</b> - P
MB Faculty*: <b>Toros Berberyan</b> - P	Curriculum Specialist: <b>Vacant</b>
MB Faculty*: <b>Patrick Borja</b> - P	Transcript Evaluators: <b>Darlene Herrera</b> - Z / <b>Michelle Perez</b> - A
NPHS Faculty*: <b>Laura Kinnaman</b> - P	Interim VP Academic Affairs: <b>Dr. Dana Hester</b> - P
NPHS Faculty*: <b>Nora Sullivan</b> - P	A&R Dean: <b>Dr. Gerald Sequiera</b> - A
SBS Faculty*: <b>Rihao Gao</b> - P	LAL Dean: <b>Nickawanna Shaw</b> - Z
SBS Faculty*: <b>Jamie Love</b> - P	SBS Dean: <b>Dr. Salima Allahbachayo</b> - A
VPA Faculty*: <b>Sean Fitzpatrick</b> - A	CTCE Dean: <b>Kimberly Mathews</b> - Z
VPA Faculty*: <b>Gino Munoz</b> - P	Registrar: <b>Cinthya Arrieta</b> - A
<b>Guests:</b> <b>John Vaughan, Sonia Kibbe (Z), Noemi Barajas (Z), Christine Recendez (Z), Victoria Dominguez, Eric Rabitoy (Z), Ivon McCraven, Dania Rosales Fernandez (Z)</b>	

### I. Meeting called to Order - 2:42 p.m.

### II. Approval of Minutes - A. Minutes from 5/31/23 Curriculum Committee (revised) - **M/S/P** - R.

Gutierrez/N. Sullivan, with two abstentions, Brian Tong and Catie Besancon.

### B. Minutes from 8/31/23 Curriculum Committee - **M/S/P** - R. Gutierrez/N. Sullivan

### III. Action Items - A. Curriculum Handbook approval - revised from 8/31/23 review to add

description of Total Student Learning Hours. - **M/S/P** - R. Gutierrez/N. Sullivan

B. Create new Course Families in the GAME discipline and approve family reassignment for active courses, effective winter 2024 :

1. Game Modeling (GAME 190, 192, 193, 194\*)
2. Game Concept Design (GAME 191, 195\*, 196\*, 291\*)
3. Game Engine Techniques (GAME 197\*, 198\*, 199\*).

\* = Courses under development.

**M/S/P** - R. Gutierrez/N. Sullivan

C. Create new Course Families for the MUSC/MUSE/MUSP disciplines and approve family reassignment for the courses below, effective winter 2024:

1. Choral Skills (MUSP 129, 130, 131, 132)
2. Vocal Jazz Skills (MUSC 148, 149, 248, 249)

**M/S/P** - R. Gutierrez/N. Sullivan

**IV. Discussion Items** - A. Updates on DEIA+ - Chair Lisa Villa led a review of a draft survey to be sent to all full-time and adjunct faculty regarding DEIA+ in the classroom and in curriculum. Revisions will be made to: list DEIA+ resources, split question about DEIA+ familiarity into classroom focus and another about adding to curriculum, provide examples of incorporating DEIA+ into classroom, and change question about serving as a lead to one about sharing practices with colleagues. After revision, the survey will be brought back for review.

**V. Information Items** - A. Standing Update - Articulation Officer - Michelle Plug reviewed recent bills at the state legislature. Neither AB 506 (to align ethnic studies courses with CSU) and AB 1749 (to expand guaranteed admission to UC programs) moved forward out of committee. AB 811 did move forward. It would require community colleges to allow students to repeat a course with a passing grade, if they receive notification of the impact on financial aid. It also requires priority registration to students who need a course for their major. AB 1111 and AB 928 passed committee and we can provide feedback online. The taskforce for AB 1111 ends this fall. The GE committee will convene in October.

**VI. Public Forum/Announcements** A. Dr. Hester presented longevity pins to Laura Kinnaman and Toros Berberyan for 5 years at Citrus College.

B. Brian Tong announced next Wednesday, Sept. 27th, from 10-1, there will be a transfer fair and asked the committee to spread the word to students. Dress in your alma mater clothing to take part in a photoshoot.

**VII. Meeting Adjourned** - 3:49 p.m.

New Courses						
Subject & Course Code	Course Title	Originator	Requisites	OE Addendum	Semester Effective	Committee Action
NC 657	NC 657: Medical Front Office Clerk Procedures	D. Fernandez		X	Fall 2024	M/S/P - R. Gutierrez/N. Sullivan

Modified Courses						
Subject & Course Code	Course Title	Originator	Added or Revised Requisites	Added or Revised OE Addendum	Semester Effective	Committee Action
AUTO 299	AUTO 299: Engine Dynamometer Operation and Testing Procedures	D. Brown			Fall 2024	Consent agenda - M/S/P - R. Gutierrez/N. Sullivan
CHLD 120	CHLD 120: Literacy for Children	S. Hahn		X	Fall 2024	Consent agenda - M/S/P - R. Gutierrez/N. Sullivan
MATH 151	MATH 151: Plane Trigonometry	R. Everest	X		Fall 2024	M/S/P - R. Gutierrez/N. Sullivan - Approved w/out max decrease.
MATH 168	MATH 168: Mathematics for Elem Teachers I	R. Everest	X		Fall 2024	M/S/P - R. Gutierrez/N. Sullivan - Approved w/out max decrease and with revision to prerequisite to replace "MATH 150..." with "Intermediate algebra..."

NC 659	NC 659: Medical Terminology II: Advanced Terminology	D. Fernandez	X		Fall 2024	Consent agenda M/S/P - R. Gutierrez/N. Sullivan
RNRS 191	RNRS 191: Intro to Med/Surg Nursing I	S. Kibbe	X		Fall 2024	Consent agenda M/S/P - R. Gutierrez/N. Sullivan
RNRS 193	RNRS 193: Pediatric Nursing	S. Kibbe	X		Fall 2024	Consent agenda M/S/P - R. Gutierrez/N. Sullivan
RNRS 195	RNRS 195: Beg. Medical/Surgical Nursing II	S. Kibbe	X		Fall 2024	Consent agenda M/S/P - R. Gutierrez/N. Sullivan

Action items for courses/programs				
Course/Program Number and Title	Act. Item	Proposed Change From/To:	Reason for Change:	Effective Term
GAME 190	X	Move from Art Digital Art (ARTDA) Course Family into new Game Modeling (GAMO) Course Family	Solution to registration barrier for Art/Gaming students	Winter 2024
GAME 191	X	Move from Art Digital Art (ARTDA) Course Family into new Game Concept Design (GACD) Course Family	Solution to registration barrier for Art/Gaming students	Winter 2024
GAME 192	X	Move from Art Digital Art (ARTDA) Course Family into new Game Modeling (GAMO) Course Family	Solution to registration barrier for Art/Gaming students	Winter 2024
GAME 193	X	Move from Art Digital Art (ARTDA) Course Family into new Game Modeling (GAMO) Course Family	Solution to registration barrier for Art/Gaming students	Winter 2024
MUSP 129	X	Move from Treble Chorus (MUSTR) Course Family into new Choral Skills (MUCS) Course Family	Solution to registration barrier for Music students	Winter 2024
MUSP 130	X	Move from Treble Chorus (MUSTR) Course Family into new Choral Skills (MUCS) Course Family	Solution to registration barrier for Music students	Winter 2024
MUSP 131	X	Move from Treble Chorus (MUSTR) Course Family into new Choral Skills (MUCS) Course Family	Solution to registration barrier for Music students	Winter 2024

MUSP 132	X	Move from Treble Chorus (MUSP) Course Family into new Choral Skills (MUCS) Course Family	Solution to registration barrier for Music students	Winter 2024
MUSC 148	X	Move from Jazz Skills (MUJS) Course Family into new Vocal Jazz Skills (MVJS) Course Family	Solution to registration barrier for Music students	Winter 2024
MUSC 149	X	Move from Jazz Skills (MUJS) Course Family into new Vocal Jazz Skills (MVJS) Course Family	Solution to registration barrier for Music students	Winter 2024
MUSC 248	X	Move from Jazz Skills (MUJS) Course Family into new Vocal Jazz Skills (MVJS) Course Family	Solution to registration barrier for Music students	Winter 2024
MUSC 249	X	Move from Jazz Skills (MUJS) Course Family into new Vocal Jazz Skills (MVJS) Course Family	Solution to registration barrier for Music students	Winter 2024

#### Correction items to courses/programs

Course/Program Number and Title	Corr.	Proposed Change From/To:	Reason for Change:	Effective Term
DENT 201	X	Add "or concurrent enrollment" to DENT 104 prerequisite	Left off in error when course revised in 2022/2023 curriculum.	Fall 2023
DENT 202	X	Add "or concurrent enrollment" to DENT 104 prerequisite	Left off in error when course revised in 2022/2023 curriculum.	Fall 2023

DENT 205	X	Change DENT 124 pre-req to DENT 202	DENT 124 was renumbered as DENT 205, with part of the content put into DENT 202. Prerequisites should have been updated at time of DENT 124/205 renumbering.	Fall 2023
Dental Assisting A.S.	X	Change DENT 124 to DENT 205	DENT 124 renumbered as DENT 205, effective fall 2023.	Fall 2023
Dental Assisting Certificate of Achievement	X	Change DENT 124 to DENT 205	DENT 124 renumbered as DENT 205, effective fall 2023.	Fall 2023
MATH 165	X	Instead of removing prerequisite ("MATH 040 or MATH 150 or direct placement based on multiple measures.") as per current proposed mod, update to "Intermediate algebra or higher or direct placement based on multiple measures."	Proposed removal of prerequisite would cause transferability problems. Also, MATH 040 and MATH 150 scheduled to be deactivated for fall 2024 due to AB 1705. Revised language reviewed with originator and articulation officer.	Fall 2024
MATH 170	X	Instead of removing prerequisite ("MATH 150 or direct placement based on multiple measures.") as per current proposed mod, update to "Intermediate algebra or higher or direct placement based on multiple measures."	Proposed removal of prerequisite would cause transferability problems. Also, MATH 150 scheduled to be deactivated for fall 2024 due to AB 1705. Revised language reviewed with originator and articulation officer.	Fall 2024

MATH 175	X	Instead of removing prerequisite ("MATH 150 or MATH 151 or direct placement based on multiple measures.") as per current proposed mod, update to "Intermediate algebra or plane trigonometry or higher or direct placement based on multiple measures."	Proposed removal of prerequisite would cause transferability problems. Also, MATH 150 scheduled to be deactivated for fall 2024 due to AB 1705. Revised language reviewed with originator and articulation officer.	Fall 2024
NC 659	X	Move prerequisite NC 658 to Strongly Recommended section.	Course is an open entry non-credit class and should not require completing NC 658 in order to register.	Summer 2023
NC 905	X	TOP Code from 0835.00 to 0835.10; also, course noted previously as "reactivated," but is new.	TOP code change to fix a COCI submission error. Course was never previously approved by CCCCO, therefore is new.	Fall 2024
IGETC	X	Remove "(Lab)" from BIOL 108 and BIOL 117 listings under 5B	Courses do not have labs	Fall 2023

New Programs				
Program Title	Originator	Justification	Semester Effective	Committee Action
Drone Operations	D. Fernandez	This curriculum is designed to provide an opportunity for noncredit students taking courses in drone technology to achieve a certificate in drone operations. The curriculum includes courses in public safety, autonomous and environmental science applications in drones.	2024-2025	M/S/P - R. Gutierrez/N. Sullivan

Modified Programs				
Program Title	Originator	Justification	Semester Effective	Committee Action
English ADT	N. Henson	The English program recently added a number of new course offerings. This work adds them as new elective courses to diversify the course options for the degree.	2024-2025	M/S/P - R. Gutierrez/N. Sullivan
English Literature	N. Henson	The English program recently added a number of new course offerings. This work adds them as new elective courses to diversify the course options for the degree.	2024-2025	M/S/P - R. Gutierrez/N. Sullivan

Pre-Allied Health	N. Sullivan	Adjust format of elective section to match MATH 165/165H – make PSY 101H, SOC 201H and SPCH 101H be alternatives on the same line with their non-honors equivalents. Add Learning Outcome Assessments.	2024-2025	M/S/P - R. Gutierrez/N. Sullivan - approved with addition of SPCH 100 as alternative to SPCH 101/101H, PSY 205 as alternative to PSY 101, and a footnote to CHEM 103 stating "Speak to your counselor about chemistry alternatives."
Wildland Resources and Forestry	R. Goodman	Update catalog description	2024-2025	M/S/P - R. Gutierrez/N. Sullivan
Wildland Resources and Forestry	R. Goodman	Update catalog description	2024-2025	M/S/P - R. Gutierrez/N. Sullivan