

# Citrus College

Citrus Community College District: Academic Affairs

1000 W. Foothill Boulevard, Glendora, CA 91741

Zoom link: <https://us06web.zoom.us/j/89242660704?pwd=SLhVupqY3qj0J4idbp9ql1UpR7kdUH.1>

## MINUTES

### Curriculum Committee

Thursday, October 19, 2023; 2:40 - 4:00 p.m.; Hayden Hall

**2023 - 2024 Membership** - \* indicates voting member (Quorum - 9)

"Z" indicates attendance by Zoom

Curriculum Chair: **Lisa Villa** - P  
COUN Faculty\*: **Raquel Gutierrez** - P  
CTCE Faculty\*: **Dave Brown** - P  
CTCE Faculty\*: **Robert Solis** - P  
KIN Faculty\*: **Traci Rodriguez** - P  
LAL Faculty\*: **Nicholas Henson** - P  
LAL Faculty\*: **Nicole Povero** - P  
MB Faculty\*: **Toros Berberyan** - P  
MB Faculty\*: **Patrick Borja** - P  
NPHS Faculty\*: **Laura Kinnaman** - P  
NPHS Faculty\*: **Nora Sullivan** - P  
SBS Faculty\*: **Rihao Gao** - P  
SBS Faculty\*: **Jamie Love** - Z  
VPA Faculty\*: **Sean Fitzpatrick** - A  
VPA Faculty\*: **Gino Munoz** - P

SLOA Coordinator\*: **Dr. Cathrine Besancon** - P  
Articulation Officer: **Michelle Plug** - Z  
Librarian\*: **Elizabeth Cook** - Z  
Program Review Coordinator: **Dan Volonte** - A  
ASCC Representative: **Brian Tong** - P  
Academic Senate President\*: **Jeremy Clark** - P  
Catalog/Schedule Analyst: **Gwen Harris** - P  
Curriculum Specialist: **Vacant**  
Transcript Evaluators: **Darlene Herrera/Michelle Perez** - A  
Interim VP Academic Affairs: **Dr. Dana Hester** - P  
A&R Dean: **Dr. Gerald Sequiera** - A  
LAL Dean: **Nickawanna Shaw** - Z  
SBS Dean: **Dr. Salima Allahbachayo** - Z  
CTCE Dean: **Kimberly Mathews** - A  
Registrar: **Cinthya Arrieta** - A

#### Guests:

Eric Rabitoy - Z, Ivon McCraven - P, Junior Domingo - P, Noemi Barajas - Z, Victoria Dominguez - Z

**I. Meeting called to Order** - 2:42 p.m.

**II. Approval of Minutes** - Minutes from 9/21/23 Curriculum Committee - **M/S/P** - R. Gutierrez / N. Sullivan

**III. Action Items** - A. Add ENGL 211 and ENGL 224/224H electives to English Literature A.A. - **M/S/P** - R. Gutierrez / N. Sullivan

**IV. Discussion Items** - A. DEIA+ in Curriculum survey update - The DEIA+ survey was sent out two Fridays ago; per Lan, already received 112 responses with one day to go. In response to a faculty member concerned about identifying info in the survey, the discipline declaration was made optional.

**V. Information Items** - A. Standing Update - Articulation Officer - 1) AB928, the CalGETC standards is undergoing revision and we will have results in the spring, 2) AB1111 work group is proposing to start off with top 20 courses and have common course numbering to start; legislators haven't seen enough progress yet; Chancellor's Office wants to know about why we don't have identical units (to minimize units overall) and this will be considered, however concerns about academic freedom may result in minimum units instead; The top 20 courses are those with the highest enrollment: Intro to Psych, Intro to Soc, Anatomy, ENGL 104, General Chem, etc... Looking at an intersegmental approach and trying to collaborate across segments, including UC. New task force starting in the spring to work on implementation, 3) repeatability bill did not pass, 4) Title 5 changes were passed by the Board of Governors, with many changes affecting GE degrees.

B. Academic Senate Syllabus workgroup - Workgroup initially created to work on DEIA statement for syllabus and other language people may want to include in syllabus. Want to create a syllabus handbook, centrally located and faculty driven, for faculty to use as a resource. Catie Besancon suggested including a formatted template like used at other colleges would help (particularly adjuncts) include important info like writing center hours, etc... Currently group includes Lisa Villa, Jeremy Clark, Ty Thomas and Nickawanna Shaw and want to include reps from all divisions. Right now still need VPA/KIN. If you currently need help on DEIA+ working, try reaching out to seasoned faculty and/or DEIA+ committee, or check with Ty on resources.

C. On the Course Currency Report, 26 out of 50 courses started review for the year. Lisa Villa will highlight courses in workflow that haven't moved forward in over a month. Lastly, if you are reviewing courses in your discipline, look for the specific discipline code in the drop-down box for approvers.

**VI. Public Forum/Announcements**

**VII. Meeting Adjourned** - 3:22 p.m.

New Courses						
Subject & Course Code	Course Title	Originator	Requisites	OE Addendum	Semester Effective	Committee Action
HUM 129	HUM 129: French Culture and Civilization	S. Lubisich			Fall 2024	M/S/P - R. Gutierrez/N. Sullivan
HUM 162	HUM 162: Japanese Culture through Anime and Manga	S. Lubisich		X	Fall 2024	M/S/P - R. Gutierrez/N. Sullivan
NC 147	NC 147: Swimming for Cardiovascular Improvement	T. Rodriguez		X	Fall 2024	M/S/P - T. Rodriguez/N. Sullivan
NC 151	NC 151: Body Conditioning	T. Rodriguez		X	Fall 2024	M/S/P - T. Rodriguez/N. Sullivan

Modified Courses						
Subject & Course Code	Course Title	Originator	Added or Revised Requisites	Added or Revised OE Addendum	Semester Effective	Committee Action
AJ 112	AJ 112: Community and the Justice System	H. Provencher			Fall 2024	Consent agenda - M/S/P - Raquel Gutierrez/N. Sullivan
AJ 130	AJ 130: Introduction to Probation and Parole	H. Provencher			Fall 2024	Consent agenda - M/S/P - Raquel Gutierrez/N. Sullivan
AJ 131	AJ 131: Introduction to Corrections	H. Provencher			Fall 2024	Consent agenda - M/S/P - Raquel Gutierrez/N. Sullivan
AUTO 299	AUTO 299: Engine Dynamometer Operation and Testing Procedures	D. Brown			Fall 2024	M/S/P - R. Gutierrez/N. Sullivan

BUS 140	BUS 140: International Business	T. Durfield		X	Fall 2024	Consent agenda - M/S/P - Raquel Gutierrez/N. Sullivan
BUS 142	BUS 142: Fundamentals of Importing and Exporting	T. Durfield		X	Fall 2024	Consent agenda - M/S/P - Raquel Gutierrez/N. Sullivan
BUS 151	BUS 151: Public Speaking for Business	T. Durfield		X	Fall 2024	M/S - Raquel Gutierrez/N. Sullivan. Tabled. Has not been taught. Originator will bring back to faculty to review whether to deactivate
CS 225	CS 225: Object Oriented Programming	R. Solis	X		Fall 2024	Consent agenda - M/S/P - Raquel Gutierrez/N. Sullivan
DENT 203	DENT 203: Dental Practice Experience	D. Brewster	X		Fall 2024	Consent agenda - M/S/P - Raquel Gutierrez/N. Sullivan
EAC 088	EAC 088: Strategies for Stress and Anxiety Management	F. Yee			Fall 2024	Consent agenda - M/S/P - Raquel Gutierrez/N. Sullivan
ECON 101H	ECON 101H: Principles of Macroeconomics - Honors	L. Zawahreh	X	X	Fall 2024	Consent agenda - M/S/P - Raquel Gutierrez/N. Sullivan

ESTH 141	ESTH 141: Esthetician II	A. Everett			Fall 2024	Consent agenda M/S/P - Raquel Gutierrez/N. Sullivan
HIST 102	HIST 102: Western Civilization 1715 to the Present	S. Lubisich		X	Fall 2024	Consent agenda M/S/P - Raquel Gutierrez/N. Sullivan
HIST 104H	HIST 104H: History of World Civilization since 1500 - Honors	S. Lubisich		X	Fall 2024	Consent agenda M/S/P - Raquel Gutierrez/N. Sullivan
KIN 117	KIN 117: Vinyasa, Aerial, and Acroyoga	T. Rodriguez			Fall 2024	Consent agenda M/S/P - Raquel Gutierrez/N. Sullivan
KIN 148	KIN 148: Adapted Aquatic Exercises	T. Rodriguez			Fall 2024	Consent agenda M/S/P - Raquel Gutierrez/N. Sullivan
KIN 150	KIN 150: Adapted Physical Education	T. Rodriguez			Fall 2024	Consent agenda M/S/P - Raquel Gutierrez/N. Sullivan
KIN 159	KIN 159: Cardiovascular Training	T. Rodriguez			Fall 2024	Consent agenda M/S/P - Raquel Gutierrez/N. Sullivan
KIN 165	KIN 165: Introduction to Recreation, Individual, and Team Sports	T. Rodriguez			Fall 2024	Consent agenda M/S/P - Raquel Gutierrez/N. Sullivan

KIN 166	KIN 166: American Food and Culture: Global Origins, History, and Current Impacts	T. Rodriguez			Fall 2024	Consent agenda - M/S/P - Raquel Gutierrez/N. Sullivan
KIN 180	KIN 180: Introduction to Sport Management	T. Rodriguez			Fall 2024	Consent agenda - M/S/P - Raquel Gutierrez/N. Sullivan
KINC 104	KINC 104: Physical Conditioning for Varsity Football	T. Rodriguez			Fall 2024	Consent agenda - M/S/P - Raquel Gutierrez/N. Sullivan
KINC 110	KINC 1010: Physical Conditioning for Varsity Basketball	T. Rodriguez			Fall 2024	Consent agenda - M/S/P - Raquel Gutierrez/N. Sullivan
MUSC 120	MUSC 120: Studio Laboratory Band I	G. Munoz			Fall 2024	Consent agenda - M/S/P - Raquel Gutierrez/N. Sullivan
MUSC 121	MUSC 121: Studio Laboratory Band II	G. Munoz			Fall 2024	M/S/P - R. Gutierrez/N. Sullivan
MUSC 220	MUSC 220: Studio Laboratory Band III	G. Munoz			Fall 2024	M/S/P - R. Gutierrez/N. Sullivan
MUSC 221	MUSC 221: Studio Laboratory Band IV	G. Munoz			Fall 2024	M/S/P - R. Gutierrez/N. Sullivan
MUSP 133	MUSP 133: Brass Choir I	G. Munoz	X		Fall 2024	M/S/P - R. Gutierrez/N. Sullivan
MUSP 182	MUSP 182: Musical Theatre Orchestra II	G. Munoz			Fall 2024	Consent agenda - M/S/P - Raquel Gutierrez/N. Sullivan

MUSP 254	MUSP 254: Competitive Collegiate Jazz Combos	G. Munoz			Fall 2024	Consent agenda - M/S/P - Raquel Gutierrez/N. Sullivan
MUSP 265	MUSP 265: Competitive Collegiate Large Studio Jazz Ensemble	G. Munoz			Fall 2024	Consent agenda - M/S/P - Raquel Gutierrez/N. Sullivan
MUSP 281	MUSP 281: Musical Theatre Orchestra III	G. Munoz			Fall 2024	Consent agenda - M/S/P - Raquel Gutierrez/N. Sullivan
MUSP 282	MUSP 282: Musical Theatre Orchestra IV	G. Munoz			Fall 2024	Consent agenda - M/S/P - Raquel Gutierrez/N. Sullivan
POLI 108	POLI 108: Political Theory	R. Gao			Fall 2024	Consent agenda - M/S/P - Raquel Gutierrez/N. Sullivan
VNRS 163	VNRS 163: Diet Therapy for the Vocational Nurse	K. Macready		X	Fall 2024	Consent agenda - M/S/P - Raquel Gutierrez/N. Sullivan
VNRS 165	VNRS 165: Adult Growth and Development for the Vocational Nurse	K. Macready		X	Fall 2024	Consent agenda - M/S/P - Raquel Gutierrez/N. Sullivan

**Action items for courses/programs**

Course/Program Number and Title	Act. Item	Proposed Change From/To:	Reason for Change:	Effective Term	Committee Action
English Literature	X	Add ENGL 211 and ENGL 224/224H electives to degree	Did not complete review at 9/21 Curriculum Committee	Fall 2024	M/S/P - R. Gutierrez/ N. Sullivan



New Programs				
Program Title	Originator	Justification	Semester Effective	Committee Action
Heavy Truck Maintenance	S. Boldt	<p>Our industry partner Athens Services, approached us requesting a certificate that creates a pathway for an entry level style technician. Athens is working with the city of Pomona to generate job opportunities for the Pomona residents and Athens would like to use our diesel program as a pathway for those residents. Athens requested a certificate path that included training on basic shop safety, preventative maintenance inspections, proper repair order documentation, air brakes training, tire services, and basic hydraulic maintenance and repairs. Since we already have courses established that cover these areas (MTRK 101, MTRK 164, and MTRK 160) we decided that creating a new entry level certificate that includes these courses would meet the demands of not only Athens, but any future potential industry partner requiring entry level training for their technicians. Furthermore, this certificate would be an additional award that our students can receive as they progress through our program.</p>	2024-2025	M/S/P - R. Gutierrez/N. Sullivan