Citrus College Curriculum Committee

Date: Thursday, 04/25/2024

Members

Role	Name
Curriculum Chair	Lisa Villa
SLOA Coordinator	Dr. Cathrine Besancon
COUN Faculty	Raquel Gutierrez
Articulation Officer	Michelle Plug
CTCE Faculty	Vacant
Librarian	Elizabeth Cook
CTCE Faculty	Robert Solis
Program Review Coordinator	Dan Volonte
KIN Faculty	Traci Rodriguez
ASCC Representative	Brian Tong
LAL Faculty	Nicholas Henson
Academic Senate President	Jeremy Clark
LAL Faculty	Nicole Povero
Catalog/Schedule Analyst	Gwen Harris
MB Faculty	Toros Berberyan
Curriculum Specialist	Shelby Amador
MB Faculty	Patrick Borja
Transcript Evaluators	Darlene Herrera or Michelle Perez
NPHS Faculty	Laura Kinnaman
VP Academic Affairs	Dr. Dana Hester
NPHS Faculty	Nora Sullivan
A&R Dean	Dr. Gerald Sequiera
SBS Faculty	Rihao Gao
LAL Dean	Vacant
SBS Faculty	Jamie Love
SBS Dean	Dr. Jack Beckham
VPA Faculty	Sean Fitzpatrick
CTCE Dean	Kimberly Mathews
VPA Faculty	Gino Munoz
Registrar	Cinthya Arrieta

Members Present

The following members were present except:

Meeting Called to Order

Lisa Villa called the meeting to order at 2:42PM.

Approval of Minutes

Lisa Villa called for the approval of the minutes from the 03/21/2024 meeting. Raquel Gutierrez motioned and Laura Kinnaman seconded. The committee voted in approval with the note moving forward to include the member that starts the motion and who seconds the motion. The committee voted in full approval.

Action Items

Raquel Gutierrez motioned and Laura Kinnaman seconded the vote for the Curriculum Committee and Technical Review Calendar for 2024-2025.

Fall
08/29/2024 Curriculum Committee
09/05/2024 Tech Review
09/19/2024 Curriculum Committee
10/03/2024 Tech Review
10/17/2024 Curriculum Committee
10/31/2024 Tech Review
11/07/2024 Curriculum Committee
11/21/2024 Tech Review
12/05/2024 Optional Tech Review (due to holiday party)
12/12/2024 Curriculum Committee

Spring
03/06/2025 Tech Review
03/20/2025 Curriculum Committee
04/03/2025 Tech Review
04/24/2025 Curriculum Committee
05/01/2025 Tech Review
05/29/2025 Curriculum Committee (Last Full Meeting)
06/05/2025 Curriculum Committee (Training and Development)

Consent Agenda

Lisa Villa called for the vote of the Consent Agenda. Raquel Gutierrez motioned and Laura Kinnaman seconded. The committee voted in full approval. The courses are:

1. ART 167
2. ART 267
3. COS 231
4. COUN 103
5. DANC 230
6. DANC 268
7. HIST 112

8. NC 109
9. NC 701

New Courses

Raquel Gutierrez motioned and Laura Kinnaman seconded the vote for the new courses. The committee voted in full approval.

NC 700	Life Story Writing
RNRS 101	Health Care Participant

Modified courses

Raquel Gutierrez motioned and Laura Kinnaman seconded the vote for the modified courses. The committee voted in full approval.

DANC 268	Intermediate 2 Hip-Hop Dance
ART 167	Web Design I
ART 267	Web Design II
COS 231	Citrus Salon
COUN 103	Social Media and Artificial Intelligence for Job/Internship Search
DANC 230	Alignment and Correctives Intermediate
DANC 268	Intermediate 2 Hip-Hop Dance
HIST 112	History of the African-Americans since 1876
NC 109	Commercial Drone Applications & Flight Training
NC 701	Creative Writing for Older Adults

Tabled Modified Course

Raquel motioned and Nora Sullivan seconded the decision to table COS 186 due to missing the rational for class capacity reduction.

Course Action Items

Raquel Gutierrez motioned and Laura Kinnaman seconded the vote for the action item courses. The committee voted in full approval.

AUTO 144	To have consistency between other automotive courses that spell out the abbreviation.
AUTO 147	To have consistency between other automotive courses that spell out the abbreviation.

Course Corrections

Raquel Gutierrez motioned and Laura Kinnaman seconded the vote for the corrected courses. The committee voted in full approval.

Information Technology	Removed MATH 150 from elective courses.	MATH is deactivated.
Clean Energy and Vehicle Electrification Technology	Adjusted Electrified Powertrain Vehicles units	To match curriculum approved updates to coursework.
Construction Inspection	Updated CM 140 units.	To match curriculum approved updates to coursework.

Automotive Service, Diagnosis, and Repair - Underhood Specialist	Updated AUTO 156 units.	To match curriculum approved updates to coursework.
Automotive Service, Diagnosis, and Repair - Undercar/Drivetrain Specialist	Updated AUTO 156 units.	To match curriculum approved updates to coursework.
Automotive Service, Diagnosis, and Repair - Master Technician	Updated AUTO 156 units.	To match curriculum approved updates to coursework.
Automotive Technology	Updated AUTO 156 units.	To match curriculum approved updates to coursework.
Pre-Engineering	Updated ENGR 132 units.	To match curriculum approved updates to coursework.
Child and Adolescent Development	Removed BIOL 104.	To match curriculum approved updates to coursework.
Business	Removed MATH 150 and updated footnote for MATH 162 to MATH 180. Added MATH 190 footnote.	To match curriculum approved updates to coursework.
Social Justice Studies, General	Removed SPAN 101H and SPAN 201H.	These courses are being deactivated.
NC AU	Change abbreviation of MLR to	To have consistency between other automotive courses

	Maintenance Light Repair.	that spell out the abbreviation.
NC AU	Change abbreviation of MLR to Maintenance Light Repair.	To have consistency between other automotive courses that spell out the abbreviation.
Liberal Arts - Humanities	Removed SPAN 102H.	This course is being deactivated.

Modified Programs

Raquel Gutierrez motioned and Nora Sullivan seconded the vote for the corrected courses. The committee voted in full approval.

Educational Teaching Studies	A new state assembly bill, AB 130, has significant implications for future teachers. AB 130 allows prospective teachers to fulfill their multiple subject matter competency requirements through approved teacher pathway programs. These programs include, Liberal Studies, Early Childhood Development, Urban Learning, and others. Prior to the enactment of AB 130, future teachers were required to complete a series of courses to prepare for the California Subject Exam for Teachers (CSET) in Multiple Subjects, regardless of their major. However, with AB 130 now in effect, prospective teachers have the flexibility to reduce their preparation courses for the Multiple Subjects (CSET) and focus on essential core requirements within their teacher pathway majors, such as Liberal Studies, Early Childhood Development, Urban Learning, and others. The proposed course changes for the AA in Educational Teaching Studies (#219) will simplify the mandatory courses needed for the Liberal Studies teacher preparation major at CSU Pomona, as well as at local CSUs like CSULA and CSU Fullerton and avoid unnecessary courses for the Multiple Subjects (CSET).

Table Modified Programs

Raquel Gutierrez motioned and Nora Sullivan seconded the vote to table the Physics (UC Transfer Pathway program roll back the Public Works program. The committee voted in full approval.

Deactivated Program

Raquel Gutierrez motioned and Nora Sullivan seconded the vote on the deactivated program. This is a local deactivation, and therefore the program may be revived at a future date.

Heating, Ventilation and Air Conditioning Technician	This program is no longer viable because the department doesn't have the equipment to teach the classes.

Discussion Item

Proposed changes to OE Addendum Language Presented by Senya Lubisich

Articulation of Regular and Substantive Interaction in the course approval process will assist in demonstrating our alignment with Federal and State regulations for online education.

Current Language	Proposed Language
	Present the modalities as two separate buttons. Fully Online (Asynchronous) Hybrid
Current instructions: *Describe how the assessments methods in the course outline will be adapted for use in the online education mode(s) previously described:*	**Rewrite:** Please explain the tools and methods used to administer learning assessments in the online format (i.e., discussion boards, writing assignments, quizzes, projects, etc.). – **Text box entry**
Current instructions: *Specify any adaptations in instructional methodology resulting from offering this course in the online learning mode(s) previously described as opposed to the face-to-face mode assumed by the current course outline.*	**Rewrite:** Please explain how instructor-created course content will be delivered to students via the online learning management system (i.e., written lectures, recorded video lectures, synchronous webcast meetings). Describe the way in which third party materials will be presented and connected to learning outcomes (i.e., streaming videos, external websites, third party content, etc.). – **Text box entry**
Online education Methods of Communication – **No Changes**	
	New Section: Please explain how Regular and Substantive Interaction will be established in the course. Select two of the requirements and provide written details of how they will be accomplished in the class: 1. Providing direct instruction (video lectures, narrated PowerPoints, etc.) 2. Assessing or providing feedback on a student's coursework (written comments, rubrics, etc.)

	3. Providing information or responding to questions about the content of a course or competency (Q&A forum, chat, etc.) 4. Facilitating a group discussion regarding the content of a course or competency 5. Other instructional activities approved by the institution's or program's accrediting agency (CTE).

Common Course Numbering (CCN) Presented by Michelle Plug

Michelle discussed the potential implications of the new common course numbering system for academic institutions. She highlighted the benefits for students, but also noted concerns about academic freedom, particularly regarding textbook choices. She emphasized that while faculty may not agree with every aspect of the system, compliance is necessary due to its legislative nature. She encouraged faculty to participate in discipline-specific discussions to ensure courses are designed appropriately. Lastly, she raised a practical question about the role of SLOs in course assessments if they are being determined by a committee group.

AP4080 Course Materials and Approval Process Presented by Jeremy Clark

Jeremy discussed the need to simplify the college's curriculum and course outline to improve flexibility and avoid conflicts of interest. He suggested that faculty members should use course materials similar to those listed in the core, and any new materials should be approved by the Curriculum Committee. He also proposed an academic policy (AP) to address issues related to the adoption of course materials, including student costs and interactions with the bookstore. The decision to revise the AP was prompted by a review of the college's policies in response to the bookstore's transition to an outside provider.

Jeremy discussed the complexities of managing course materials and textbook selection in the institution. He highlighted the challenges of last-minute class additions, the choice between faculty-recommended or student-provided textbooks, and the potential for an outside source to provide more flexible and affordable options. He also mentioned a recent report advocating for the provision of free instructional materials to all community college students by 2030, which could simplify current processes. Lastly, he reminded the team about the open position for a curriculum chair.

Information Item

Review of DEIA+ Faculty Survey from Last Fall

Raquel Gutierrez motioned and Nora Sullivan seconded the vote to table this item due to lack of time.

Meeting Adjourned

Meeting adjourned at 4:02PM.