

Citrus College Curriculum Committee

Date: Thursday, October 16th, 2025

Location and time: Hayden Hall 101, 2:40PM-4:00PM

Zoom Link: <https://citruscollege-edu.zoom.us/j/89962870210>

Zoom Recording: <https://citruscollege-edu.zoom.us/rec/share/ziY2B7i3p1wuYZwhWXIJ8yxsCaZ1fc5uk9wllmYVL3KPzRLIQ0S8VsKD0GV8MMOL.fjm7QAjBORvGf1vS>

Membership

CHAIR – Michelle Plug

VOTING MEMBERS (Quorum of 10)

1. Academic Senate President: Lisa Villa
2. COUN faculty: Natalie Desimone
3. CTE faculty: Tommy Reyes
4. CTE faculty: Vacant
5. HSCI faculty: Martha Delgadillo
6. KHA faculty: Traci Rodriguez
7. LAL faculty: Dr. Nicholas Henson
8. LAL faculty: Nicole Povero
9. Librarian: Elizabeth Cook
10. MSB faculty: Toros Berberyan
11. MSB faculty: Patrick Borja
12. NPS faculty: Peter Cross
13. NPS faculty: Dr. Nora Sullivan
14. SBS faculty: Rihao Gao
15. SBS faculty: Jamie Love
16. SLOA Coordinator: Dr. Cathrine Besancon
17. VPA faculty: Dyane Duffy
18. VPA faculty: Gil Marquez

NON-VOTING MEMBERS

1. Faculty:

- a. Articulation Officer: Michelle Plug
- b. Program Review Coordinator: Dan Volonte

2. Management:

- a. COUN dean: Dr. Elaine Lipiz Gonzalez
- b. CTE dean: Kimberly Mathews
- c. Enrollment Services dean: Dr. Gerald Sequiera
- d. HSCI director: Dr. Salima Allahbachayo
- e. KHA dean: Junior Domingo
- f. LAL dean: Dr. Kim Orlijan
- g. MSB dean: Dr. Bala Sethu Raja
- h. NC director: Ivon McCraven
- i. NPS associate dean: Jeremy Clark
- j. SBS dean: Dr. Jack Beckham
- k. VP of Academic Affairs: Dr. Dana Hester
- l. VPA dean: Amberly Chamberlain

3. Classified:

- a. Catalog/Schedule Analyst: Gwen Harris
- b. Curriculum Specialist: Morgan Jakobcic
- c. Registrar: Cinthya Arrieta
- d. Transcript Evaluators: Darlene Herrera or Michelle Perez

4. Student:

- a. ASCC Representative: Vacant

Present: Michelle Plug, Natalie Desimore, Traci Rodriguez, Nicholas Henson, Nicole Povero, Elizabeth Cook (zoom), Toros Berberyan, Peter Cross, Nora Sullivan, Catie Bescancon, Dyane Duffy, Gil Mariquez, Junior Domingo, Kim Orlijan, Dana Hester, Gwen Harris, Morgan Jakobcic, Michelle Perez

Absent: Lisa Villa, Tommy Reyes, Martha Delgadillo, Patrick Borja, Rihao Gao, Jamie Love, Dan Volonte, Elaine Lipiz Gonzalez, Gerald Sequiera, Salima Allahbachayo, Bala Sethu Raja, Ivon McCraven, Jeremy Clark, Cinthya Arrieta, Darlene Herrea

Curriculum Minutes

A. Meeting called to order: 2:47PM

B. Zoom Exception: Elizabeth Cook – Passed

- a. Motioned Traci Rodriguez
- b. Seconded by Dyane Duffy

C. Minutes from May 29, 2025, August 28, 2025, and September 19, 2025— Tabled

- a. Motioned by Nora Sullivan
- b. Second by Traci Rodriguez

D. Consent Agenda

a. Modified Courses

Title and Course Code	Originator	Effective Term	Committee Decision and Notes
ASTR 117: Life In The Universe	Denise Kaisler	Fall 2026	Motioned by Dr. Nora Sullivan Seconded by Dr. Catie Besancon

b. Course Deactivations

Course Name	Originator	Justification	Effective Term	Committee Decision and Notes
COS 181: Haircutting and Styling	Patty Glover	Replacing with COS 184 due to curriculum changes.	Fall 2026	Motioned by Dr. Nora Sullivan Seconded by Dr. Catie Besancon
DANC 167: Latin Dance for Fitness	Renee Liskey	DANC 167 has not been offered in several years due to low enrollment and lack of interest.	Fall 2026	Motioned by Dr. Nora Sullivan Seconded by Dr. Catie Besancon

E. New Courses (ACTION)

Course Name	Originator	Effective Term	Committee Decision and Notes
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ASTR 117H : Life in the Universe – Honors	Denise Kaisler	Fall 2026	Motioned by Dr. Nora Sullivan Seconded by Dr. Catie Besancon
NRS 104 : Nurse Assistant (Weekend - AM Course)	Dalvir Dhillon	Fall 2026	Motioned by Dr. Nora Sullivan Seconded by Dr. Catie Besancon
PSY 205H: Developmental Psychology - Honors	Erin Tate	Fall 2026	Motioned by Dr. Nora Sullivan Seconded by Dr. Catie Besancon

Discussion

Dr. Nora Sullivan wanted clarification on the policy of submitting the regular course along with the honors course at the same time. Gwen Harris replied that because it was coming through as a brand-new course vs. a modified course that it was okay. Michelle Plug confirmed that she checked that PSY 205H matched PSY 205.

F. New Program Proposals (ACTION)

Program Title	Originator	Justification	Catalog Year Effective	Committee Decision and Notes
Environmental Monitoring in Biomanufacturing	Katherine Harker	Addition of a stackable certificate to the already existing Biomanufacturing Certificate of Achievement to better train students specifically for employment as Environmental Monitoring Technicians and/or Quality Control Microbiology Technicians within the Biomanufacturing Industry. There is student interest in this subfield as well as employer need, as reported to us by our advisory council.	2026-2027	Motioned by Dr. Nora Sullivan Seconded by Dr. Catie Besancon

Discussion

Dr. Nora Sullivan expanded on the creation of this certificate. Stating that students were taking biotech courses with the desire to do environmental monitoring. Because we don't have anything like this and students are interested in this, the certificate was created.

G. Discussion Items

- a. CPOS – Course Program of Study
 - i. https://www.canva.com/design/DAG1O9zpAM/Wo5Nh_6X_Gh5_LhcBlMngw/view?utm_content=DAG1O9zpAM&utm_campaign=designshare&utm_medium=link&utm_source=viewer
 - 1. “Courses that do not count toward a student’s degree, certificate, or other recognized credentials cannot count toward enrollment status unless they are eligible remedial courses. This means you cannot award Title IV aid for classes that do not count toward a student’s degree, certificate, or credential”
 - 2. Note, to be financial eligible, student must be in the on of the following: Associate Degrees, Associate Degrees for Transfer, Certificates (18 units or more and must lead to gainful employment)
 - a. Note, with Title 5, they recently allowed changes so that Certificates of Achievement can be 12 units. However, to be financial aid eligible they need to be 18 units, but if it is stacked with a degree pathway or 18-unit certificate that would still count for financial aid.
 - 3. Michelle has been meeting with departments on campus to look and review how this could impact their programs and their students.
 - 4. CPOS is going to be implemented starting Fall 2026.
 - 5. Nora Sullivan brought up the question/concern of students not necessarily changing their majors, when they should be changing them to fit the classes they are choosing/taking. Michelle responded that Degrees Works will be updated the day after a student registers and they are working on something to communicate to students if they are on or off their degree/certificate pathway.
 - 6. Questions were raised about students taking exploratory courses and first-year incoming students. It depends on the students rooms for electives; incoming students would have more wiggle room for these types of course vs. a student who have been taken classes and don’t have room in their electives, they would most likely be charged with the costs of that course.
 - 7. If you would like Michelle to attend a department meeting to go more in-depth or look at your programs, please reach out to her.

H. Information Items

- a. Common Course Numbering (CCN) Update

- i. Michelle is working with some of the faculty to work on CCN.
- b. IDEAA and Universal Design in COR
 - i. We will have to look at a process for this. Michelle has reach out to other schools for a sample, and foule like to have a formal taskforce for recommendations for curriculum committee soon.
- c. Six Year Review and SAAM
 - i. Still on-going, but some consideration for SAAM, so some courses have been put on a pause while they are being reviewed.
- d. Tech Review deadlines for the last Curriculum Committee meeting: submit by October 30 to meet end-of-year catalog deadlines for 2026–2027.

I. Public Forum/Announcements

- a. None

J. Meeting Adjourned 3:24PM