

Citrus College Curriculum Committee Agenda

Date: Thursday, November 13, 2025

Location and time: Hayden Hall 101, 2:40PM-4:00PM

Zoom Link: <https://citruscollege-edu.zoom.us/j/89962870210>

Membership

CHAIR – Michelle Plug

VOTING MEMBERS (Quorum of 10)

1. Academic Senate President: Lisa Villa
2. COUN faculty: Natalie Desimone
3. CTE faculty: Tommy Reyes
4. CTE faculty: Vacant
5. HSCI faculty: Martha Delgadillo
6. KHA faculty: Traci Rodriguez
7. LAL faculty: Dr. Nicholas Henson
8. LAL faculty: Nicole Povero
9. Librarian: Elizabeth Cook
10. MSB faculty: Toros Berberyan
11. MSB faculty: Patrick Borja
12. NPS faculty: Peter Cross
13. NPS faculty: Dr. Nora Sullivan
14. SBS faculty: Rihao Gao
15. SBS faculty: Jamie Love
16. SLOA Coordinator: Dr. Cathrine Besancon
17. VPA faculty: Dyane Duffy
18. VPA faculty: Gil Marquez

NON-VOTING MEMBERS

1. Faculty:

- a. Articulation Officer: Michelle Plug
- b. Program Review Coordinator: Dan Volonte

2. Management:

- a. COUN dean: Dr. Elaine Lipiz Gonzalez
- b. CTE dean: Kimberly Mathews
- c. Enrollment Services dean: Dr. Gerald Sequiera
- d. HSCI director: Dr. Salima Allahbachayo
- e. KHA dean: Junior Domingo
- f. LAL dean: Dr. Kim Orlijan
- g. MSB dean: Dr. Bala Sethu Raja
- h. NC director: Ivon McCraven
- i. NPS associate dean: Jeremy Clark
- j. SBS dean: Dr. Jack Beckham
- k. VP of Academic Affairs: Dr. Dana Hester
- l. VPA dean: Amberly Chamberlain

3. Classified:

- a. Catalog/Schedule Analyst: Gwen Harris
- b. Curriculum Specialist: Morgan Jakobcic
- c. Registrar: Cinthya Arrieta
- d. Transcript Evaluators: Darlene Herrera or Michelle Perez

4. Student:

- a. ASCC Representative: Vacant

Curriculum Committee Agenda

- A. Meeting Called to Order
- B. Approval of Minutes from May 29, 2025, August 28, 2025, September 19, 2025, and October 16, 2025
- C. Modified Courses
- D. Action Items
- E. Corrections
 - 1. Course Corrections
 - 2. Program Corrections
- F. Discussion Items
 - 1. Curriculum Committee Purpose Statement 2025-2026
- G. Public Forum/Announcements
- H. Meeting Adjourned

Details on New and Modified Coursework, Course Deactivations, and new Program Proposals

New Courses

Course Name	Originator	Effective Term	Committee Decision and Notes
ENGL C1002H: Introduction to Literature - Honors	N. Povero	2026-2027	
ESCI 123: Geology and Environmental Justice	M. Belica	2026-2027	

Modified Courses

Title and Course Code	Originator	Effective Term	Committee Decision and Notes
ART 189: Art Portfolio and Resume Production	D. Duffy	2026-2027	
ARTH C1100: Survey of Art from Prehistory to the Medieval Era	C. Besancon	2026-2027	
ARTH C1100H: Survey of Art from Prehistory to the Medieval Era - Honors	C. Besancon	2026-2027	
ARTH C1200: Survey of Art from the Renaissance to Contemporary	C. Besancon	2026-2027	
ARTH C1200H: Survey of Art from the Renaissance to Contemporary - Honors	C. Besancon	2026-2027	
BIOL C1000: Introduction to Biology with Lab	E. Rabitoy	2026-2027	
BIOL C1000H: Introduction to Biology with Lab - Honors	J.Han	2026-2027	
COMM C1004H: Interpersonal Communication - Honors	N. Ary	2026-2027	
COMM 100: Mass Media and Society	N. Povero	2026-2027	
COMM 101: Reporting and Writing News	P. Schmiedt	2026-2027	
COMM 103: Freelance Journalism	P. Schmiedt	2026-2027	
COMM 136: Cultural History of American Films	N. Povero	2026-2027	
COMM 200: Visual Communications	N. Povero	2026-2027	
COMM 280A: Magazine Production: Beginning Staff	P. Schmiedt	2026-2027	
COMM 280B: Magazine Production: Intermediate Staff	P. Schmiedt	2026-2027	
COMM 280C: Magazine Production: Advanced Staff	P. Schmiedt	2026-2027	

COMM 280D: Magazine Production: Leadership Staff	P. Schmiedt	2026-2027	
COS 211: Advanced Short Hair Cutting Techniques	M. Fischer	2026-2027	
COS 221: Advanced Hairstyling and Hair Extension Techniques	M. Fischer	2026-2027	
COUN 110: Introduction to Online Learning with Canvas and Enhancing Digital Literacy Skills	L. Villa	2026-2027	
DRAF 190A: Advanced Digital Design Tools Part I	T. Reyes	2026-2027	
ENGL C1001 (ENGL 1001): Critical Thinking and Writing	B. Rudd	2026-2027	
ENGL C1001H (ENGL 1001H): Critical Thinking and Writing - Honors	B. Rudd	2026-2027	
ENGL C1002: Introduction to Literature	N. Povero	2026-2027	
ENGL C1003: Critical Thinking and Writing through Literature	N. Henson	2026-2027	
ENGL C1003H: Critical Thinking and Writing through Literature - Honors	N. Henson	2026-2027	
ENGL 210: Creative Writing: Fiction, Poetry and Non-Fiction	A.Villeneuve	2026-2027	
ENGL 293: Children's Literature	A.Villeneuve	2026-2027	
ENGL 293H: Children's Literature - Honors	A.Villeneuve	2026-2027	
EOPS 210: EOPS Summer Bridge	T. Cuara	2026-2027	
ESCI 121: Historical Geology and Paleontology	M. Belica	2026-2027	
ESCI 122: Earth History	M. Belica	2026-2027	
ESCI 125: Geology of California	M. Belica	2026-2027	
FOR 104: Introduction to Outdoor Recreation	R. Goodman	2026-2027	
FREN 101: French I	N. Povero	2026-2027	
FREN 102: French II	N. Povero	2026-2027	
HUM 115: Multi-Cultural Mythologies	J.Love	2026-2027	
ITAL 101: Italian I	N. Povero	2026-2027	
ITAL 102: Italian II	N. Povero	2026-2027	
KIN 164: Functional Anatomy	T. Rodriguez	2026-2027	
KIN 185: Softball Theory	T. Rodriguez	2026-2027	
KINC 209: Women's Varsity Soccer	T. Rodriguez	2026-2027	
KINC 211: Women's Varsity Volleyball	T. Rodriguez	2026-2027	
KINC 212: Varsity Swimming	T. Rodriguez	2026-2027	
KINC 213: Women's Varsity Basketball	T. Rodriguez	2026-2027	
KINC 214: Women's Varsity Softball	T. Rodriguez	2026-2027	

KINC 216: Varsity Cross Country	T. Rodriguez	2026-2027	
KINC 220: Men's Varsity Football	T. Rodriguez	2026-2027	
KINC 221: Men's Varsity Basketball	T. Rodriguez	2026-2027	
KINC 224: Men's Varsity Baseball	T. Rodriguez	2026-2027	
KINC 225: Men's Varsity Golf	T. Rodriguez	2026-2027	
KINC 227: Women's Varsity Golf	T. Rodriguez	2026-2027	
KINC 229: Men's Varsity Water Polo	T. Rodriguez	2026-2027	
KINC 230: Women's Varsity Water Polo	T. Rodriguez	2026-2027	
KINC 231: Men's Varsity Soccer	T. Rodriguez	2026-2027	
KINC 232: Intercollegiate Basketball for Men	T. Rodriguez	2026-2027	
KINC 233: Intercollegiate Basketball for Women	T. Rodriguez	2026-2027	
KINC 234: Intercollegiate Softball	T. Rodriguez	2026-2027	
KINC 235: Intercollegiate Baseball	T. Rodriguez	2026-2027	
KINC 236: Intercollegiate Swimming	T. Rodriguez	2026-2027	
MTRK 152A: Medium and Heavy Truck Engines Service, Diagnosis, and Repair	S. Boldt	2026-2027	
MTRK 156A: Medium/Heavy Truck Electrical/Electronic Systems I	S. Boldt	2026-2027	
NAT 180A: Natural History Series - Death Valley	R. Goodman	2026-2027	
NAT 180B: Natural History Series - Deserts	R. Goodman	2026-2027	
NAT 181A: Natural History Series - Coastlines	R. Goodman	2026-2027	
NAT 181B: Natural History Series - Coastal Mountains and Islands	R. Goodman	2026-2027	
NAT 182A: Natural History Series - Inland Mountains	R. Goodman	2026-2027	
NAT 182B: Natural History Series - Inland Valleys	R. Goodman	2026-2027	
PHTO 698A: Cooperative Education	A.Koyna	2026-2027	
SPAN 127: Spanish Civilization	N. Povero	2026-2027	
THEA 210: Rehearsal and Performance in Production	A.Saverino	2026-2027	
THEA 211A: Camera Acting I - Beginning	A.Saverino	2026-2027	
THEA 211B: Camera Acting II - Intermediate	A.Saverino	2026-2027	
THEA 211C: Camera Acting III - Intermediate/Advanced	A.Saverino	2026-2027	
THEA 211D: Camera Acting IV - Advanced	A.Saverino	2026-2027	
THEA 220: Rehearsal and Performance II	A.Saverino	2026-2027	

THEA 221: Theatre Practicum/Special Projects I - Physical Life	A.Saverino	2026-2027	
THEA 222: Theatre Practicum/Special Projects II - Storytelling	A.Saverino	2026-2027	
THEA 245: Stage and Project Management for Theatre, TV and Film	D.Volonte	2026-2027	
THEA 290: Citrus Theatre Academy	A.Saverino	2026-2027	
THEA 291: Citrus Theatre Academy II	A.Saverino	2026-2027	
THEA 294: Shakespeare in Production	A.Saverino	2026-2027	

Course Deactivations

Course Name	Originator	Justification	Effective Term	Committee Decision and Notes
COMM 245A: Editorial Board	P. Schmiedt	Course is no longer offered as part of the journalism curriculum at Citrus. It is not required for any degrees or certificates offered by the college.	2026-2027	
DANC 167: Latin Dance for Fitness	R. Liskey	DANC 167 has not been offered in several years due to low enrollment and lack of interest.	2026-2027	
ENGL 211: Creative Writing: Poetry	N. Henson	The program is integrating creative writing poetry into ENGL 210 and will no longer be offering this stand alone poetry course.	2026-2027	
MATH 169: Mathematics for Elementary Teachers II	E. Medrano	The course has not been offered in a few years due to low enrollment and students' inability to use the course units for transfer.	2026-2027	

New Program Proposals

Program Title	Originator	Justification	Catalog Year Effective	Committee Decision and Notes
Athletics	T. Rodriguez	Many of our student athletes move on to careers in sports. This skill award will serve to better prepare students for their chosen careers and	2026-2027	

		continued athletic career. Additionally, it can serve as an educational resource for youth and interscholastic sports in the community, of which there is a wide breadth and depth of opportunities available. There are several Community Colleges within the state that offer a similar program, such as Orange Coast College, Irvine Valley College, and Victor Valley College. These programs are necessary to ensure student athletes complete the required ICA courses as well as some general education in order to allow for eligibility to transfer to a 4-year institution.		
Hairstyling Program (Certificate of Achievement)	M. Fischer	California SB 803 has added a Hairstyling License in addition to the existing and revised Cosmetology License. This bill will take effect January 1, 2022.	2026-2027	
Hairstyling Program (A.S. Degree)	M. Fischer	California SB 803 has added a Hairstyling License in addition to the existing and revised Cosmetology License. This bill will take effect January 1, 2022.	2026-2027	
Mathematics 2.0	T. Berberyan	Mandated by Chancellors office.	2026-2027	

Modified Program Proposals

Program Title	Originator	Modification	Catalog Year Effective	Committee Decision and Notes
Emerging Theatre Technologies	D. Volonte	Updated course description, required courses, and added net annual labor demand	2026-2027	
Kinesiology	T. Rodriguez	Added KINC 222 to Varsity Sport Courses	2026-2027	

Registered Nursing	S. Kibbe	Updated program requirements	2026-2027	
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Inactivation Program Proposals

Program Title	Originator	Justification	Catalog Year Effective	Committee Decision and Notes
Mathematics	T. Berberyan	New ADT 2.0 will be created to replace this one.	2026-2027	

Citrus College Curriculum Committee

Date: Thursday, May 29, 2025

Location and time: Hayden Hall 101, 2:40PM-4:00PM

Zoom Link: <https://citruscollege-edu.zoom.us/j/89012460547>

Members

Role	Name
A&R Dean – A	Dr. Gerald Sequiera
Academic Senate President (V) – P	Lisa Villa
Articulation Officer – P	Michelle Plug
ASCC Representative – P	Natalie Kwok
Catalog/Schedule Analyst – P	Gwen Harris
Counseling Dean – A	Elaine Lipiz Gonzales
COUN Faculty (V) – P	Natalie Desimone
CTE Dean – A	Kimberly Mathews
CTE Faculty (V) – A	Tommy Reyes
CTE Faculty (V) – Zoom (non-voting)	Robert Solis
Curriculum Chair - P	Michelle Plug
Curriculum Specialist – P	Shelby Amador
Health Sciences Director – A	Salima Allahbachayo
HSCI Faculty (V) – Zoom (non-voting)	Martha Delgadillo
KHA Dean – P	Junior Domingo
KHA Faculty (V) – P	Traci Rodriguez
LAL Dean – A	Dr. Kimberly Orlijan
LAL Faculty (V) – P	Nicholas Henson
LAL Faculty (V) – P	Nicole Povero
Librarian (V) – A	Elizabeth Cook
MSB Dean – A	Bala Sethuramasamyraja
MSB Faculty (V) – P	Toros Berberyan
MSB Faculty (V) – P	Timothy Durfield
NC Director – A	Ivon McCraven
NPS Associate Dean – P	Jeremy Clark
NPS Faculty (V) – P	Peter Cross
NPS Faculty (V) – P	Nora Sullivan
Program Review Coordinator – A	Dan Volonte
Registrar – A	Cinthyia Arrieta
SBS Dean – P	Dr. Jack Beckham
SBS Faculty (V) – Zoom (non-voting)	Rihao Gao
SBS Faculty (V) – A	Jamie Love
SLOA Coordinator (V) – P	Dr. Cathrine Besancon
Transcript Evaluators – A	Darlene Herrera or Michelle Perez
VP Academic Affairs – A	Dr. Dana Hester
VPA Dean - A	John Vaughan

VPA Faculty (V) – A	Dyane Duffy
VPA Faculty (V) - A	Gil Marquez

“(V)” = Indicates voting member (Quorum – 10)

Minutes

- 1. Meeting called to order at 2:46 p.m. by Curriculum Chair Plug.**
- 2. Approval of Minutes from April 24, 2025 – M/S/P – Sullivan / Villa**
- 3. New Courses**
- 4. Modified Courses**
- 5. New Programs**
- 6. Action Items**
 - a. DENT 300 edits to pre-requisites and catalog description due to governing body requirements – M/S/P – Sullivan / Villa
- 7. Corrections**
 - a. NC 1 – Returned lab hour and max enrollment to prior values as changes would complicate adjunct staffing and exceed needed hours for intercessions.
 - b. Updated Cal-GETC approvals to reflect spring 2025 approvals and denials
 - c. Audited and updated C-ID fields in CourseLeaf to match C-ID records
 - d. Updated programs due to Common Course Numbering and fall 2025 course updates.
- 8. Discussion Items**
 - a. SLOA Competency Areas – Catie Besancon discussed the current SLOA Competency Areas. We will be reviewing how frequently some of the competency areas are used to see whether we can consolidate down the number of competencies.
- 9. Information Items**
 - a. CCN/Cal-GETC updates –
 - i. Phase IIA
 1. Coursework must be fully approved by end of 2025
 2. Begin teaching fall 2026
 3. Human Anatomy and Physiology will be held until Phase III
 - ii. Phase IIB
 1. Templates will be out by end of June
 2. Would like everyone to submit by spring 2026
 3. Must be submitted/approved by end of fall 2026
 4. Begin teaching fall 2027
 - iii. Phase III
 1. Faculty/CCCCO groups begin next week
 2. All courses must be submitted and approved by end of 2026

- 3. Begin teaching fall 2027
- iv. To ensure articulation, some templates will need to be revised. Cal-GETC requires specific language to be outlined in area criteria.
- v. Next year, begin discussion on CCN and general course renumbering.

10. Meeting adjourned at 3:27 p.m.

Details on New and Modified Coursework, New Programs, Action Item, Course Corrections and Program Corrections

New Courses

Title and Course Code	Originator	Effective Date	Committee Decision and Notes
COS 202A: Haircolor	Mfischer	Fall 2026	M/S/P both COS - Sullivan / Villa
COS 202B: Chemical Texture	Mfischer	Fall 2026	M/S/P both COS - Sullivan / Villa
DRAF 190B: Advanced Digital Design Tools Part II	Treyes	Fall 2026	M/S/P - Sullivan / Villa
GAME 194: Advanced Digital Sculpting	Gmarquez	Fall 2026	M/S/P all GAME - Sullivan / Villa - will be part of a certificate
GAME 195: Character Design for Game	Gmarquez	Fall 2026	M/S/P all GAME - Sullivan / Villa - will be part of a certificate
GAME 197: Game Asset and Engine Integration	Gmarquez	Fall 2026	M/S/P all GAME - Sullivan / Villa - will be part of a certificate
GAME 198: Introduction to Level Design	Gmarquez	Fall 2026	M/S/P all GAME - Sullivan / Villa - will be part of a certificate
GAME 199: Game Rigging and Animation	Gmarquez	Fall 2026	M/S/P all GAME - Sullivan / Villa - will be part of a certificate
NC 614: Health and Wellness for Healthcare I: Fundamentals	dfernandez	Fall 2026	M/S/P all NC - Sullivan / Villa
NC 615: Health and Wellness for Healthcare II: Fundamentals	dfernandez	Fall 2026	M/S/P all NC - Sullivan / Villa
NC 616: Medication Safety I	dfernandez	Fall 2026	M/S/P all NC - Sullivan / Villa
NC 617: Medication Safety II	dfernandez	Fall 2026	M/S/P all NC - Sullivan / Villa

Modified Courses

Title and Course Code	Originator	Effective Date	Committee Decision and Notes
CHLD 111: Child Development Youth - Adolescence	Shahn	Fall 2026	Consent: M/S/P - Sullivan / Villa

COS 141A: Introduction to Cosmetology Part 1	Mfischer	Fall 2026	M/S/P with revision to class max back to 26 - Sullivan / Villa
COS 141B: Introduction to Cosmetology Part 2	Mfischer	Fall 2026	M/S/P with revision to class max back to 26 - Sullivan / Villa
DENT 201: Dental Radiology	dbrewster	Fall 2026	Consent: M/S/P - Sullivan / Villa
DENT 202: Advanced Dental Specialties	dbrewster	Fall 2026	Consent: M/S/P - Sullivan / Villa
GEOG 118: Physical Geography	mplug	Fall 2026	Consent: M/S/P - Sullivan / Villa
KIN 173: Introduction to Nutrition	trodriguez	Fall 2026	Consent: M/S/P - Sullivan / Villa
KIN 176: Teaching Physical Education	trodriguez	Fall 2026	Consent: M/S/P - Sullivan / Villa
MATH 168: Mathematics for Elementary Teachers I	cgong	Fall 2026	Consent: M/S/P - Sullivan / Villa
NRS 100: Introduction to Vocational Nursing	skibbe	Fall 2026	Consent: M/S/P - Sullivan / Villa
REC 100: Survey of Entertainment Technology	gharris	Fall 2026	Consent: M/S/P - Sullivan / Villa
REC 102: Record Production Basics	gmcmillan	Fall 2026	Consent: M/S/P - Sullivan / Villa
REC 103: Introduction to Audio Engineering	gharris	Fall 2026	Consent: M/S/P - Sullivan / Villa
REC 105: Fundamentals of Audio Technology	gmcmillan	Fall 2026	Consent: M/S/P - Sullivan / Villa
REC 115: Recording Studio Workshop I	Gmcmillan	Fall 2026	Consent: M/S/P - Sullivan / Villa
REC 125: Digital Audio Technology I	Gmcmillan	Fall 2026	Consent: M/S/P - Sullivan / Villa
REC 135: Live Sound Reinforcement	Gmcmillan	Fall 2026	Consent: M/S/P - Sullivan / Villa
REC 140: Music Theory for Engineers	Gmcmillan	Fall 2026	Consent: M/S/P - Sullivan / Villa
REC 145: Critical Listening Skills for Engineers	Gmcmillan	Fall 2026	Consent: M/S/P - Sullivan / Villa
REC 205: Advanced Audio Technology	Gmcmillan	Fall 2026	Consent: M/S/P - Sullivan / Villa

REC 215: Recording Studio Workshop II	Gmcmillan	Fall 2026	Consent: M/S/P - Sullivan / Villa
REC 225: Digital Audio Technology II	Gmcmillan	Fall 2026	Consent: M/S/P - Sullivan / Villa
REC 235: Acoustics for Engineers	Gmcmillan	Fall 2026	Consent: M/S/P - Sullivan / Villa
REC 245: Music Business/ Audio Careers	Gmcmillan	Fall 2026	Consent: M/S/P - Sullivan / Villa
REC 255: Live Sound Workshop	Gharris	Fall 2026	Consent: M/S/P - Sullivan / Villa
THEA 140: Introduction to Lighting for Theatre, Television and Film	Dvolonte	Fall 2026	Consent: M/S/P - Sullivan / Villa
VNRS 155: Social Psychology for the Vocational Nurse	skibbe	Fall 2026	Consent: M/S/P - Sullivan / Villa

New Programs

Program Title	Originator	Justification	Catalogue Year Effective	Committee Decision and Notes
Essentials for Computer-Aided Design (CAD) Architecture and Drafting	Treyes	The Essentials of Computer-Aided Design (CAD) Architecture and Drafting Certificate is being proposed to serve two key purposes. First, it provides the Architecture and Drafting program with a stackable certificate, enhancing educational pathways for students. Second, it offers high school students the opportunity to earn a certificate by completing articulated and dual enrollment courses.	Fall 2026	M/S/P - Sullivan / Villa
Health and Wellness for Healthcare	Dfernandez	Equip healthcare students with the knowledge and skills to prioritize their health and well-being while	Fall 2026	M/S/P - Sullivan / Villa

		providing compassionate care to their patients.		
Intravenous (IV) Therapy and Blood Withdrawal	Dfernandez	This program is intended to train vocational nursing and registered nursing students on the intravenous (IV) and blood withdrawal (BW) process, patient preparation, and the understanding of legal implications and complications.	Fall 2026	M/S/P - Sullivan / Villa

Action Item

Course Name	Action	Reason for Change	Effective Term	Committee Decision and Notes
DENT 300	Revise prerequisite and catalog course description	Governing body requirements	Summer 2025	M/S/P - Sullivan / Villa

Course Corrections

Course Name	Correction	Reason for Change	Effective Term
ART 100AH	Add C-ID code ARTH 110	Approved for C-ID	Fall 2021
BIOL 124	Add C-ID code BIOL 135 S (with BIOL 125)	Approved for C-ID	Fall 2015
BIOL 125	Add C-ID code BIOL 135 S (with BIOL 124)	Approved for C-ID	Fall 2015
BIOL 145	Add C-ID code ENVS 100	Approved for C-ID	Fall 2017
CHEM 111	Add C-ID code CHEM 120 S (with CHEM 112)	Approved for C-ID	Fall 2008
CHEM 112	Add C-ID code CHEM 120 S (with CHEM 111)	Approved for C-ID	Fall 2009
CHEM 210	Add C-ID code CHEM 160 S (with CHEM 211L, 220, 221L)	Approved for C-ID	Spring 2014
CHEM 211L	Add C-ID code CHEM 150 (with CHEM 210)	Approved for C-ID	Spring 2014
CHLD 156	Add C-ID code ECE 210 (with CHLD 156L)	Approved for C-ID	Fall 2015

CHLD 156L	Add C-ID code ECE 210 (with CHLD 156)	Approved for C-ID	Fall 2015
COMM 150	Add C-ID code COMM 180	Approved for C-ID	Fall 2019
ENGL 204	Update Cal-GETC to "Yes - Approved"	Approved for Area 3B	Fall 2025
HIST 108	Add C-ID code HIST 140	Approved for C-ID	Fall 2015
HIST 108H	Add C-ID code HIST 140	Approved for C-ID	Fall 2020
HUM 129	Update Cal-GETC to "Yes - Approved"	Approved for Area 3B	Fall 2025
HUM 162	Update Cal-GETC to "Yes - Approved"	Approved for Area 3B	Fall 2025
KIN 100	Add C-ID code KIN 100	Approved for C-ID	Fall 2024
KIN 177	Add C-ID code KIN 101	Approved for C-ID	Spring 2012
MATH 190	Add C-ID code MATH 900S	Approved for C-ID	Fall 2014
MATH 191	Add C-ID code MATH 900S	Approved for C-ID	Fall 2014
MUSP 293	Add C-ID code MUS 160	Approved for C-ID	Fall 2015
NC 1	Reduced lab hours from 525 back to original 144 hours and class max from 100 back to original 30	Returned lab hour and max enrollment to prior values as changes would complicate adjunct staffing and exceed needed hours for intercessions.	Fall 2025
NC 142L	Change repeatability to 99, program applicable to No, moved prerequisites to strongly recommended section, units to 0	Fixing to align with non-credit requirements	Summer 2025
NC 145L	Change repeatability to 99, program applicable to No, moved prerequisites to strongly recommended section, units to 0	Fixing to align with non-credit requirements	Summer 2025
PHYS 111	Add C-ID code PHYS 105; add C-ID code PHYS 100 S (with PHYS 112)	Approved for C-ID	Spring 2011 and Fall 2018
PHYS 112	Add C-ID code PHYS 100 S (with PHYS 111)	Approved for C-ID	Fall 2018
SPCH 106	Update Cal-GETC to "Yes - Approved"	Approved for Area 1C	Fall 2025

Program Corrections

Program Name	Correction	Reason for Change	Effective Term
Administration of Justice ADT	Update MATH 165/165H to STAT C1000/C1000H and PSY 101/101H to PSYC C1000/C1000H; updated footnotes	Common Course Numbering updates	Fall 2025
Administrative Office Occupations Certificate of Achievement	Update ENGL 101/101E/101H to ENGL C1000/C1000E/C1000H	Common Course Numbering updates	Fall 2025
Anthropology ADT	Update MATH 165/165H to STAT C1000/C1000H; updated footnotes.	Common Course Numbering updates	Fall 2025
Biological Sciences A.S.	Update MATH 165/165H to STAT C1000/C1000H; updated footnotes.	Common Course Numbering updates	Fall 2025
Biology ADT	Add footnote re: MATH 190 co-requisite option, MATH 090.	Consistency with other programs	Fall 2025
Biomanufacturing Certificate of Achievement	Update MATH 165/165H to STAT C1000/C1000H; updated footnotes.	Common Course Numbering updates	Fall 2025
Biotechnology A.S.	Update MATH 165/165H to STAT C1000/C1000H; updated footnotes.	Common Course Numbering updates	Fall 2025
Business Administration ADT	Update MATH 165/165H to STAT C1000/C1000H; updated footnotes.	Common Course Numbering updates	Fall 2025
Child and Adolescent Development ADT	Update MATH 165/165H to STAT C1000/C1000H and PSY 101 to PSYC C1000. Updated footnote re: MATH 065 to STAT S1000.	Common Course Numbering updates	Fall 2025
Computer Science ADT	Add footnote re: MATH 190 co-requisite option, MATH 090.	Consistency with other programs	Fall 2025
Correctional Science Certificate of Achievement	Update ENGL 101/101E/101H to ENGL C1000/C1000E/C1000H	Common Course Numbering updates	Fall 2025

CPA Licensure: Accounting Study and Ethics Certificate of Achievement	Update MATH 165/165H to STAT C1000/C1000H and ENGL 101/101H to ENGL C1000/C1000H; add the honors equivalents ASL 101H, BUS 160H and ETHN 101H; add footnotes re: STAT S1000 and MATH 080.	Common Course Numbering updates; consistency with other programs; add newly approved honor's equivalent courses as alternate options	Fall 2025
Criminal Justice Certificate of Achievement	Update ENGL 101/101E/101H to ENGL C1000/C1000E/C1000H	Common Course Numbering updates	Fall 2025
Database Administrator Certificate of Achievement	Update MATH 165/165H to STAT C1000/C1000H, and updated footnote re: MATH 065 to STAT S1000.	Common Course Numbering updates	Fall 2025
Economics ADT	Update MATH 165 to STAT C1000; updated footnotes.	Common Course Numbering updates	Fall 2025
Educational Teaching Studies AA	Update MATH 165/165H (added) to STAT C1000/C1000H, POLI 103/103H to POLS C1000/C1000H, SPCH 101/101H to COMM C1000/C1000H, and updated footnote re MATH 065 to STAT S1000	Common Course Numbering updates	Fall 2025
Engineering Fundamentals Certificate of Achievement	Add footnote re: MATH 190 co-requisite option, MATH 090.	Consistency with other programs	Fall 2025
Environmental Science ADT	Update MATH 165/165H to STAT C1000/C1000H; updated footnotes to STAT S1000, MATH 080 and MATH 090.	Common Course Numbering updates; consistency with other programs	Fall 2025
Geology ADT	Add footnote re: MATH 190 co-requisite option, MATH 090.	Consistency with other programs	Fall 2025
History ADT	Update POLI 103/103H to POLS C1000/C1000H	Common Course Numbering updates	Fall 2025
Information Technology Certificate of Achievement	Update MATH 165/165H to STAT C1000/C1000H, and updated footnote re: MATH 065 to STAT S1000.	Common Course Numbering updates	Fall 2025

Literature Certificate of Achievement	Update ENGL 101/101E/101H to ENGL C1000/C1000E/C1000H	Common Course Numbering updates	Fall 2025
Mathematics ADT	Add footnote re: MATH 190 co-requisite option, MATH 090.	Consistency with other programs	Fall 2025
Medium and Heavy-Duty Diesel Truck Technology A.S.	Change discipline from AUTO to ATMH	Match practice for courses	Fall 2025
Philosophy ADT	Update ENGL 104 to ENGL C1000	Common Course Numbering updates	Fall 2025
Physics ADT	Add footnote re: MATH 190 co-requisite option, MATH 090.	Consistency with other programs	Fall 2025
Political Science ADT	Update POLI 103/103H to POLS C1000/C1000H	Common Course Numbering updates	Fall 2025
Pre-Allied Health A.S.	Update MATH 165/165H to STAT C1000/C1000H, PSY 101/101H to PSYC C1000/C1000H, and SPCH 101/101H to COMM C1000/C1000H. Updated footnote re: MATH 065 to STAT S1000.	Common Course Numbering updates	Fall 2025
Pre-Engineering A.S.	Add footnote re: MATH 190 co-requisite option, MATH 090.	Consistency with other programs	Fall 2025
Public Works: Maintenance Services Certificate of Achievement	Add "Required courses:" to beginning of cert	Formatting error	Fall 2025
Sociology ADT	Update MATH 165 to STAT C1000 and PSY 101 to PSYC C1000. Added footnote re: STAT S1000.	Common Course Numbering updates; consistency with other programs	Fall 2025
Theatre Arts - Acting Emphasis - AA	Change from A.S. to A.A. in CIM only	Typo. Already correct at COCI and in Banner.	Fall 2025
Wildland Resources and Forestry A.S.	Update MATH 165/165H to STAT C1000/C1000H, and updated footnote re: MATH 065 to STAT S1000.	Common Course Numbering updates	Fall 2025
Writing Competency Certificate of Achievement	Update ENGL 101/101E/101H to ENGL C1000/C1000E/C1000H and ENGL 104/104H to ENGL C1001/C1001H	Common Course Numbering updates	Fall 2025

Citrus College Curriculum Committee Minutes

Date: Thursday, August 28, 2025

Location and time: Hayden Hall 101, 2:40PM-4:00PM

Zoom Link: <https://citruscollege-edu.zoom.us/j/87352522799>

Membership

CHAIR – Michelle Plug - P

VOTING MEMBERS (Quorum of 10)

1. Academic Senate President: Lisa Villa - A
2. COUN faculty: Natalie Desimone - P
3. CTE faculty: Tommy Reyes - P
4. CTE faculty: Vacant
5. HSCI faculty: Martha Delgadillo - A
6. KHA faculty: Traci Rodriguez - A
7. LAL faculty: Dr. Nicholas Henson - P
8. LAL faculty: Nicole Povero - P
9. Librarian: Elizabeth Cook – Z (non-voting)
10. MSB faculty: Toros Berberyan - P
11. MSB faculty: Patrick Borja - A
12. NPS faculty: Peter Cross - P
13. NPS faculty: Dr. Nora Sullivan - P
14. SBS faculty: Rihao Gao - A
15. SBS faculty: Jamie Love – Z (non-voting)
16. SLOA Coordinator: Dr. Cathrine Besancon - P
17. VPA faculty: Dyane Duffy - P
18. VPA faculty: Gil Marquez - P

NON-VOTING MEMBERS

Faculty:

Articulation Officer: Michelle Plug - P
Program Review Coordinator: Dan Volonte
- A

Management:

COUN dean: Dr. Elaine Lipiz Gonzalez - Z
CTE dean: Kimberly Mathews - A
Enrollment Services dean: Dr. Gerald Sequiera - A
HSCI director: Dr. Salima Allahbachayo - A
KHA dean: Junior Domingo - P
LAL dean: Dr. Kim Orlijan - P
MSB dean: Dr. Bala Sethu Raja - P
NC director: Ivon McCraven - A
NPS associate dean: Jeremy Clark - P
SBS dean: Dr. Jack Beckham – P
VP of Academic Affairs: Dr. Dana Hester - A
VPA dean: Amberly Chamberlain - P

Classified:

Catalog/Schedule Analyst: Gwen Harris - P
Curriculum Specialist: Vacant
Registrar: Cinthya Arrieta - P
Transcript Evaluators: Darlene Herrera or
Michelle Perez – P (both)

Student:

ASCC Representative: Vacant

Guests:

Barry Kuan - Z

Curriculum Committee Minutes

A. Meeting Called to Order at 2:50 pm

B. Discussion Items

C. Information Items

1. Annual training and upcoming year review – Michelle Plug conducted the annual training for the 2025/2026 Curriculum Year.
 - a. Michelle reviewed the curriculum deadlines for the year and the articulation annual submission dates.
 - b. ADTs – We have three required ADT updates.
 - c. Updates to COR – Title 5 updates coming through that will require us to document our DEIA+ and Universal Design processes for curriculum as well as additional areas to the COR like breaking out lecture and lab units. Once chaptered by the state we have 180 days to enact the changes. Updates will be added to the PCAH. Also, both SLOs and textbooks need to be added to public CORs.
 - d. Curriculum/Program development – Michelle reviewed the requirements for different types of curricular and program goals and can assist with submission through CourseLeaf.
 - e. Courseleaf – Michelle created Courseleaf help documents with basic CourseLeaf instructions, a quick guide to common actions and an explanation of workflow. (See pages 9-14 in these minutes.) In her Powerpoint, she also reviewed common pitfalls and solutions.
 - f. Handbook – Michelle will be working on revising this document, possibly splitting into parts and/or posting onto Teams. We'd like to ensure adjuncts have access.
 - g. Honors courses – A reminder that for courses with honor's equivalents, both versions of the course need to be submitted into workflow at the same time.
2. CCN/Cal-GETC updates –
 - a. CCN Phase IIA – Must be active by fall 2026
 - b. CCN Phase IIB – Must be active by fall 2027

Public Forum/Announcements

3. SLO – Catie Besancon reviewed competencies for SLOs. She's interested in getting rid of the Other category, and potentially rolling Information Competency into Critical Thinking. Does Technology need to be separate? Communication and Computation are the focus of this year. See the Competency Area Padlet to add your thoughts.

D. Meeting Adjourned at 3:35 pm

New Course Articulation Timeline for Fall 2025

- All newly developed courses must be submitted for UC Transfer Course Agreement (UCTCA) approval prior to consideration for Cal-GETC.
- Please be aware that the UCTCA submission window is limited to a single period in August each year. As a result, final approval for Cal-GETC may take up to two years for new courses.

Articulation Deadlines and Timelines

New Course Proposal Term	Type of Articulation	Curriculum Committee Deadline	External Submission	Effective Term
Fall 2025	CSU Transferability (EO 1067)	December 12, 2025	August 2026	Fall 2026
Fall 2025	UC Transferability (UC-TCA)	December 12, 2025	August 2026	Fall 2027 (Not retroactive)
Fall 2025	Cal-GETC (Standards 1.3)	December 12, 2025	December 2027	Fall 2027 (Not retroactive)
Fall 2025	Common Course Numbering (CCN)	October 30 th , 2025	December 2025 Note: Phase IIA courses apply for Cal-GETC	Fall 2026
Fall 2025	C-ID for ADTs	December 12, 2025	Continuous	Continuous

ADT Updates

Why this matters (quick context)

To implement AB 928 and the Cal-GETC pattern, several Transfer Model Curricula (TMCs) have been updated. Some are technical fixes; others are new “transfer-aligned” versions that start an 18-month implementation clock for colleges to align local ADTs. Naming is shifting away from calling them “2.0,” even though the effect is similar.

Key terms

TMC: Statewide Transfer Model Curriculum that local ADTs must follow

FDRG: Faculty Discipline Review Group (discipline faculty who steward the TMC)

ICC: Intersegmental Curriculum Council (approves TMC changes)

CIAC: California Intersegmental Articulation Council

UCTP: UC Transfer Pathway–aligned degree (superseded where the TMC is now transfer-aligned)

What changed and what to do

ADT / Area	Status / What changed	What to do now (Fall 2025 workflow)	Longer-term
Spanish	Submission form mistakenly referenced CSU GE; should be Cal-GETC. ICC treated earlier changes as technical; FDRG will revisit to ensure they’re substantive/consensus-based.	Submit Cal-GETC documentation for courses. Use the corrected submission form once reposted. No structural ADT change needed right now.	Monitor FDRG outcome; adjust if a revised TMC is issued.
Elementary Teacher Education (ETE)	Revised TMC due to Cal-GETC Area 2 change (Math for Future Teachers removed). Some local ETE ADTs may already be compliant; others need a tweak. Note: Not labeled “2.0” because the TMC title was changed.	Audit your local ETE ADT: if it relies on Math for Future Teachers, prepare a minor modification for Fall 2025 compliance.	If further adjustments roll out, align within normal local timelines.
Mathematics	New transfer-aligned TMC (revised core). Starts the 18-month clock to replace the prior version systemwide.	For any Fall 2025 changes, you may still use the previous Math TMC. Begin mapping to the new transfer-aligned core.	Implement the new Math ADT within 18 months of the TMC approval date; sunset the old version.
Physics	New transfer-aligned TMC with substantial core changes; first TMC approved	For Fall 2025 adjustments, use the previous Physics TMC	Adopt the new Physics ADT within 18

	to allow ADTs up to 66 units. 18-month clock starts.	form if needed. Start mapping to the new core and planning unit changes.	months; sunset the old.
UCTP Physics	Sunset because the new Physics TMC is transfer-aligned.	If you offer a local UCTP Physics ADT, deactivate it.	—
Chemistry	Current TMC cannot be made Cal-GETC-compliant using the full pattern. FDRG has drafted a transfer-aligned TMC, but unit challenges remain. Chancellor's Office will provide guidance.	Hold major changes to the Chemistry ADT pending official guidance.	Monitor for a new transfer-aligned Chemistry TMC and implementation instructions.
Anthropology	Minor updates as part of the regular five-year review.	Apply routine updates when posted.	—
Social Justice Studies / Ethnic Studies	SJS TMC not modified/eliminated. Chicano/a Studies TMC released. Other Ethnic Studies core TMCs and a new Women's & Gender Studies TMC are in development.	Consider opportunities for new ADTs (e.g., Chicano/a Studies) when posting is live.	Watch for additional Ethnic Studies TMCs; SJS FDRG is discussing SJS's future.

Naming note: "2.0" vs "transfer-aligned"

Expect new TMCs to be labeled "transfer-aligned" rather than "2.0." Elementary Teacher Education may not display "2.0" because its TMC title changed; functionally it is the updated pattern.

Practical next steps (checklist)

ETE: Confirm whether your current ADT uses Math for Future Teachers; if yes, prepare a minor modification for Fall 2025.

Math & Physics: Start curriculum mapping to the new transfer-aligned cores; note the 18-month implementation window from the TMC approval date.

Physics units: If needed, plan for the ≤66-unit ADT and any local catalog/degree audit updates.

UCTP Physics: If offered locally, initiate deactivation.

Chemistry: Pause until Chancellor's Office guidance is published; keep stakeholders informed.

Spanish: Use Cal-GETC documentation; switch to the corrected submission form when reposted.

Ethnic Studies: Track Chicano/a Studies and other forthcoming TMCs for potential new ADTs.

Communication: Brief Counseling, Articulation, and Curriculum teams on immediate vs. 18-month items.

Slide-ready summary (copy/paste)

Spanish: Use Cal-GETC docs; corrected form coming.

ETE: Revised TMC due to Cal-GETC Area 2; some colleges need a small mod for Fall 2025.

Math: New transfer-aligned TMC → 18-month clock; use old TMC for Fall 2025 changes.

Physics: New transfer-aligned TMC; ≤66 units allowed; 18-month clock; sunset UCTP Physics.

Chemistry: Current TMC can't meet full Cal-GETC; await CO guidance; draft has unit issues.

Anthro: Minor five-year updates.

SJS/Ethnic Studies: SJS unchanged; Chicano/a Studies TMC released; more in development (incl. WGS).

Citrus College

Common Course Numbering (AB 1111) – Phase II Crosswalk

Overview

The following crosswalk outlines the alignment of Citrus College courses with the AB 1111 Common Course Numbering (CCN) system and C-ID (Course Identification Numbering System) for Phase II implementation.

Updates include the removal of Anatomy, Physiology, and Chemistry (Phase III).

The process is divided into two implementation phases, targeting Fall 2026 and Fall 2027, respectively.

Phase II-A (Target Effective Fall 2026)

Common Course Number (CCN)	C-ID	Citrus College Course(s)
ARTH C1100 - Survey of Western Art: Prehistory → Medieval	ARTH 110	ART 100A / 100AH
ARTH C1200 - Survey of Western Art: Renaissance → Contemporary	ARTH 120	ART 100B / 100BH
ENGL C1002 – Introduction to Literature	ENGL 120	ENGL 102
ENGL C1003 – Critical Thinking & Writing through Literature	ENGL 110	ENGL 103†
ECON C2001 – Principles of Microeconomics	ECON 201	ECON 102
ECON C2002 – Principles of Macroeconomics	ECON 202	ECON 101 / 101H
HIST C1001 – United States History to 1877	HIST 130	HIST 107 / 107H
HIST C1002 – United States History since 1865	HIST 140	HIST 108 / 108H

Phase II-B (Target Effective Fall 2027)

Common Course Number (CCN)	C-ID	Citrus College Course(s)
ANTH C1000 – Intro to Biological Anthropology with Lab	ANTH 110 + 115L	ANTH 212 + ANTH 212L

ANTH C1001 – Intro to Biological Anthropology (lecture)	ANTH 110	ANTH 212
ANTH C1001L – Biological Anthropology Lab	ANTH 115L	ANTH 212L
ASTR C1000 – Introduction to Astronomy with Lab	—	ASTR 116
ASTR C1001 – Introduction to Astronomy (lecture)	—	ASTR 115 / 115H
ASTR C1001L – Introduction to Astronomy Lab	—	N/A (lab embedded in ASTR 116)
BIOL C1000 – Introduction to Biology with Lab	—	BIOL 105 / 105H
CDEV C1000 – Child Growth and Development	CDEV 100	PSY 206
COMM C1004 – Interpersonal Communication	COMM 130	SPCH 100 / 100H
MATH C2211 – Calculus I (Late Transcendentals)	MATH 211	MATH 190
MATH C2221 – Calculus II (Late Transcendentals)	MATH 221	MATH 191
SOCI C1000 – Introduction to Sociology	SOCI 110	SOC 201 / 201H

Additional Notes

- Honors sections (such as ART 100AH, HIST 107H/108H, SPCH 100H) correspond to the same C-ID and CCN course families.
- † ENGL C1003 is mapped to the 'through literature' course variant; local confirmation is recommended during approval.
- For Astronomy, Citrus College offers ASTR 116 (with lab) and ASTR 115/115H (lecture). There is no standard-alone astronomy lab course available locally.
- Calculus courses utilize the Late Transcendentals approach (MATH 211/221).

Citrus College — CourseLeaf Instructions

This quick handout provides step-by-step guidance for using CourseLeaf to approve or edit courses, including six-year reviews and routine updates. Use this as a reference when navigating the workflow.

1. Log in to CourseLeaf

Use your Citrus College network credentials to log in to CourseLeaf. You may access CourseLeaf via the Curriculum webpage or the direct link.

2. Navigate to Approve Pages

- On the CourseLeaf home screen, click the link: [Click here to navigate to Approve Pages].
- Locate your role:
 - If you are the **Originator**, select your name.
 - If you are a **Curriculum Representative**, select your division.

3. Edit the Course

- Find the course using the search function. Enter the subject abbreviation and course number, then click **Search**.
- Click the green **Edit** button to open the editing window.
- For six-year reviews, select **Substantial Modification** to trigger the full review process.

4. Approve or Submit

- After making edits, scroll to the bottom and click **Save and Start Workflow** to submit for approval.
- If you are approving, click **Approve** to finalize and advance the proposal.

Helpful Tips

- Watch for CourseLeaf “CIM Update” emails — they notify you when your action is needed.
- If you need to make edits before approving, select **Edit**, save changes, then return and click **Approve**.
- For Honors, Online Education, and SLO updates, follow the specific workflow paths as outlined in the Curriculum Handbook.

CourseLeaf Helpful Quick Guide

Part A — Logging In and Editing Your Course (Originator)

- Log in: Access CourseLeaf using your Citrus credentials.
- Find your course: Search for your course by subject and number, then open the course page.
- Edit: Click the green Edit button to make updates.
- Six-Year Review: If conducting a six-year review, select Substantial Modification to initiate the full review process.
- Submit for routing: Scroll down and click Save and Start Workflow. Once submitted, the proposal is locked until it returns to you.

Part B — Making Edits After Technical Review (TR)

- When Technical Review is complete, the proposal is routed back to the Faculty Originator, and you will receive a CourseLeaf "CIM Update" email.
- Log in again: Sign back into CourseLeaf.
- Access Approve Pages: On the home screen, click the link "Click here to navigate to Approve Pages."
- Open your queue: In Approve Pages, select your name (Originator) to review items assigned to you.
- Address TR comments: Open the proposal, click Edit, make necessary changes, and Save.
- Approve and advance: Click Approve to send the proposal to Curriculum. If there are no TR comments, simply Approve to move it forward.

For Approvers (Curriculum Rep, Articulation Officer, etc.)

- Log in and navigate to Approve Pages from the home screen.
- Choose your role (e.g., Curriculum Rep, your Division) in Approve Pages.
- Open the item. For minor corrections, use Edit, save, and then click Approve.
- Approval is required from both the Curriculum Representative and the Articulation Officer for the proposal to progress.

Quick Workflow Overview

- Originator → Division Dean (FYI) → Honors Coordinator (if Honors) → Curriculum Rep (approve) → Articulation Officer (approve) → Technical Review → Faculty Originator (edits & Approve) → Curriculum Committee → VPAA → Board → Chancellor's Office (COCI) → Banner activation.

Common Pitfalls and Solutions

- Not selecting Substantial Modification for six-year reviews — be sure to select it to trigger full routing.

- Failing to click Save and Start Workflow after editing — this prevents the proposal from advancing.
- Forgetting to Approve after TR — the item stays in your queue until you approve it.
- Attempting to edit when the item is in someone else's queue — proposals are locked until returned to you.

Helpful Tips

- Watch for CourseLeaf "CIM Update" emails that tell you when action is needed.
- Use Approve Pages to find your queue whenever you have an item to review or after Technical Review.
- For small changes before approving, use Edit, save, then click Approve.
- If Curriculum sends a proposal back, address requested changes and click Approve to return it for further review.
- Check the proposal's Workflow history in CIM to track progress and next steps.
- Coordinate early with Articulation regarding transfer/GE requirements and timelines.
- For Honors, Online Education, and SLO updates, follow the specific workflows outlined in the Curriculum Handbook.

Citrus College — Course Approval Flow (Detailed)

This handout breaks out the Curriculum Rep, Articulation Officer, and Technical Review steps, and shows what happens after Technical Review, Curriculum, VPAA, Board, and submission to the Chancellor's Office (COCI) and Banner.

A. Local Course Approval — Step-by-Step

1. Originator

Drafts and submits the course in CourseLeaf (CIM). After submission, the proposal is locked until it is routed back for your action.

2. Division Dean (FYI)

Receives an FYI; may review and comment.

3. Honors Coordinator (if Honors course)

Reviews ****before the Curriculum Representative**** if the course is an Honors course.

4. Curriculum Representative

Reviews and ****must approve**** for the course to move forward.

5. Articulation Officer

Reviews transfer/GE impacts and ****must approve**** to advance.

6. Other Reviewers

Library Representative, Financial Services Representative, Online Education Coordinator (informal), and SLO Coordinator (informal) may review and comment.

7. Technical Review (TR) & TR Chair

Checks the proposal for consistency, formatting, and compliance. TR Chair routes it back to the ****Faculty Originator**** with any comments.

8. Faculty Originator — after Technical Review

- ****If TR has comments:**** Address the comments, make edits, then ****Approve**** to move the course forward.
- ****If no comments:**** ****Approve**** to move the course directly to Curriculum.

9. Curriculum Committee & Chair

Committee reviews rigor, units, prerequisites, and fit.

Outcomes:

- **Approve** → moves to Vice President of Academic Affairs (VPAA)
- **Send back** → questions/changes for faculty; after revision, Originator approves and it returns to Curriculum
- **Table** → hold pending further information/changes

10. Vice President of Academic Affairs (VPAA)

Reviews and approves locally, then moves the item **forward to the Board**.

11. Board of Trustees

Reviews and approves the course.

12. Chancellor's Office (COCI)

After Board approval, the course is **submitted to the Chancellor's Office** (COCI) for state review/chaptering.

13. Banner Activation

Once approved at the state level, the **Curriculum Office** activates the course in Banner for catalog and scheduling.

B. Quick Flow (at a glance)

Originator → Division Dean (FYI) → Curriculum Rep → Articulation Officer → Technical Review → Faculty Originator (address comments / approve) → Curriculum Committee → VPAA → Board → Chancellor's Office (COCI) → Banner

C. Notes and Tips

- Watch for CourseLeaf "CIM Update" emails; when it's your turn, use **Approve Pages** to move it forward.
- If Curriculum sends it back, respond to questions or changes, then approve to return it to Curriculum.
- Effective terms are typically the next Fall catalog year (textbook/SLO updates may differ).
- Coordinate early with Articulation for transfer/GE timelines.

D. Reviewer Roles at This Stage (Explicit Listing)

After Division Dean (FYI), the proposal routes to specific roles. Use the list below instead of the phrase "first look reviewers." Two approvals are required to advance: Curriculum Representative and Articulation Officer.

- Department faculty — may comment.
- Honors Coordinator — if the course is an **Honors** course, this check occurs **before** Curriculum Representative review.
- Curriculum Representative — **approval required** to advance.

- Articulation Officer — ****approval required**** (transfer/GE impacts).
- Library Representative — may comment.
- Financial Services Representative — may comment.
- Online Education Coordinator — participates in review; may comment (informal at this stage).
- SLO Coordinator — participates in review; may comment (informal at this stage).

E. Replacement for Previous Step Labels

Where earlier drafts said “First Look Reviewers,” use this explicit sequence instead:

1) Department faculty → 2) Honors Coordinator (for Honors courses) → 3) Curriculum Rep (approve) → 4) Articulation Officer (approve) → 5) Library → 6) Financial Services → 7) Online Education Coordinator (informal) → 8) SLO Coordinator (informal) → 9) Technical Review.

Citrus College Curriculum Committee Minutes

Date: Thursday, September 18, 2025

Location and time: Hayden Hall 101, 2:40PM-4:00PM

Zoom Link: <https://citruscollege->

[edu.zoom.us/j/89248279997?pwd=OObMJHGvbdBHWmoI594naiXivlfk6.1](https://citruscollege-edu.zoom.us/j/89248279997?pwd=OObMJHGvbdBHWmoI594naiXivlfk6.1)

Membership

CHAIR – Michelle Plug - P

VOTING MEMBERS (Quorum of 10)

1. Academic Senate President: Lisa Villa – Zoom (non-voting)
2. COUN faculty: Natalie Desimone - P
3. CTE faculty: Tommy Reyes - P
4. CTE faculty: Vacant
5. HSCI faculty: Martha Delgadillo - P
6. KHA faculty: Traci Rodriguez - P
7. LAL faculty: Dr. Nicholas Henson - P
8. LAL faculty: Nicole Povero - P
9. Librarian: Elizabeth Cook - P
10. MSB faculty: Toros Berberyan - P
11. MSB faculty: Patrick Borja - P
12. NPS faculty: Peter Cross – Z (non-voting)
13. NPS faculty: Dr. Nora Sullivan - P
14. SBS faculty: Rihao Gao - A
15. SBS faculty: Jamie Love - A
16. SLOA Coordinator: Dr. Cathrine Besancon - P
17. VPA faculty: Dyane Duffy - P
18. VPA faculty: Gil Marquez - A

NON-VOTING MEMBERS

1. Faculty:

- a. Articulation Officer: Michelle Plug - P
- b. Program Review Coordinator: Dan Volonte - A

2. Management:

- a. COUN dean: Dr. Elaine Lipiz Gonzalez - P
- b. CTE dean: Kimberly Mathews - A
- c. Enrollment Services dean: Dr. Gerald Sequiera - A
- d. HSCI director: Dr. Salima Allahbachayo - Z
- e. KHA dean: Junior Domingo - P
- f. LAL dean: Dr. Kim Orlijan - P
- g. MSB dean: Dr. Bala Sethu Raja - A
- h. NC director: Ivon McCraven - A
- i. NPS associate dean: Jeremy Clark - P
- j. SBS dean: Dr. Jack Beckham - P
- k. VP of Academic Affairs: Dr. Dana Hester - P
- l. VPA dean: Amberly Chamberlain - P

3. Classified:

- a. Catalog/Schedule Analyst: Gwen Harris - Z
- b. Curriculum Specialist: Vacant
- c. Registrar: Cinthya Arrieta - P
- d. Transcript Evaluators: Darlene Herrera or Michelle Perez - A

4. Student:

- a. ASCC Representative: Vacant

Curriculum Committee Minutes

- A. Meeting Called to Order at 2:48 PM
- B. Approval of Minutes from May 29, 2025 and August 28, 2025 – Tabled, M/S/P - Reyes/Sullivan
- C. Modified Courses
- D. Action Items
- E. Corrections
 - 1. Course Corrections
 - 2. Program Corrections
- F. Discussion Items
 - 1. DEIA+ and Universal Design in the COR – Title 5 updates mean we need to look at our documented procedures and policies to explain how we are incorporating DEIA+ and Universal Design in our Course Outlines of Record. The committee will look at creating a task force to outline a plan.
 - 2. SLOA competencies – Dr. Cathrine Besancon asked the committee to review the Padlet she has created with our SLO competencies and provide feedback including what assessments we are using and what type of guidance we want to provide to faculty. The committee suggested adding communication and expression, ensuring communication as a category is broad enough, separating writing with clarity and fluency from the content and critical thinking, whether the original SLOs created in the early 2000s are still relevant, and ensuring syllabus and course outline match.
 - 3. Curriculum Handbook – Michelle Plug proposed splitting the handbook in two, with one part focused on the CourseLeaf submission process and one part on the overall Curriculum process, allowing for quicker updating of the technical changes and better readability.

G. Information Items

1. Common Course Numbering – We are hoping to get Phase IIA through curriculum this fall. See Michelle Plug’s email with links to the templates. Contact her if you need assistance with CourseLeaf. You can start on Phase IIB now, and we are hoping to get in at least by spring.
2. Hours/Units updates due to revisions to Standardized Attendance Accounting – Gwen Harris and Dr. Dana Hester reviewed that beginning with fall 2027, courses will be paid based on lecture/lab units versus lecture/lab hours. We have approximately 280 courses where our lecture and/or lab hours don’t align with the standard calculation of 18 lecture hours or 54 lab hours to make up one unit. This results in “dangling” or unpaid hours. With the exception of some CTE courses where the extra hours are needed for licensing or accreditation, we will need to review the classes to see how we can align the hours and units. One possibility is adopting activity hours, which have a 36 hour to one unit conversion. Gwen is working on a spreadsheet that will list the courses per division that are affected and some potential course hour revisions to discuss. We have fall 2025 to review, spring 2026 for any needed union contract updates and fall 2026 to submit any revisions.
3. Six Year Review – We have a little over 200 courses for this year and from last cycle. Please let faculty know to review these as we’d like to get as many done in fall as possible. October 30th deadline to submit curriculum in enough time for the catalog.
4. Tech Review deadlines for last Curriculum Committee: Submit curriculum by October 15th to meet end of year catalog deadlines for 2026-2027.
5. Revised 2.0 ADTs – Three ADTs need to be revised: Physics, Chemistry and Elementary Education for Teaching. Physics and Chemistry are UC transfer aligned, not just CSU. Physics the first to be approved to 66 units. We would like these submitted for the fall; there is an 18 month window for submission.

H. Public Forum/Announcements – Dana and Michelle thanked Gwen for her contributions to curriculum.

I. Meeting Adjourned at 3:52 pm.

Details on Modified Coursework, Action Items and Corrections

Modified Courses

Title and Course Code	Originator	Effective Date	Committee Decision and Notes
AUTO 230A: Automotive Service and Repair Work Experience A	Priscilla Englert	Fall 2026	Consent – M/S/P – Sullivan/Reyes
AUTO 230B: Automotive Service and Repair Work Experience A	Priscilla Englert	Fall 2026	Consent – M/S/P – Sullivan/Reyes
AUTO 230C: Automotive Service and Repair Work Experience A	Priscilla Englert	Fall 2026	Consent – M/S/P – Sullivan/Reyes
AUTO 230D: Automotive Service and Repair Work Experience A	Priscilla Englert	Fall 2026	Consent – M/S/P – Sullivan/Reyes

Action Items

Program Title	Action	Reason for Change	Effective Term	Committee Decision and Notes
Communication Studies ADT	Deactivate degree	ADT has been replaced by Communication Studies 2.0	Fall 2025	M/S/P – Sullivan/Reyes

Course Corrections

Course Name	Correction	Reason for Change	Effective Term
COS 184	Approve as new Haircutting and Styling course	Initially submitted and approved as a modification of COS 181, which did not allow students who previously took the older version of COS 181 to enroll. Includes additional styling content not in the original COS 181.	Fall 2025
COS 231	Revise prerequisite from COS 181 to COS 184	Replacing updating COS 181 with new COS 184 in prerequisite. Courses are identical in content.	Fall 2025
COUN 120	Add to revised Area E Personal Health and Wellness in district GEs	Update local GE pattern	Fall 2025

COUN 123	Add to revised Area E Personal Health and Wellness in district GEs	Update local GE pattern	Fall 2025
COUN 130	Add to revised Area E Personal Health and Wellness in district GEs	Update local GE pattern	Fall 2025
COUN 203	Add to revised Area E Personal Health and Wellness in district GEs	Update local GE pattern	Fall 2025
COUN 212	Add to revised Area E Personal Health and Wellness in district GEs	Update local GE pattern	Fall 2025
COUN 214	Add to revised Area E Personal Health and Wellness in district GEs	Update local GE pattern	Fall 2025
ENGL 295	Add district general education approval for C2	Eligible per Articulation Officer	Fall 2025
HEAL 161	Add P/NP grading option	Correcting registration issue	Summer 2025
NC AU140	Match updates to mirrored course AUTO 140A in the following fields: lecture hours, minimum qualifications, course content, strongly recommended, methods of assessment, methods of instruction, course assignments	To match recent updates to mirrored course AUTO 140A	Fall 2025
NC AU148	Match updates to mirrored course AUTO 148 in the following fields: Course title, catalog course description, maximum lecture/lab enrollment, SLOs, course objectives, strongly recommended, methods of instruction, textbooks, course assignments	To match recent updates to mirrored course AUTO 148	Fall 2025
NC AU149	Match updates to mirrored course AUTO 149 in the following fields: Course title, catalog course description, minimum qualifications, maximum lecture/lab enrollment, strongly recommended, methods of instruction, textbooks, course assignments	To match recent updates to mirrored course AUTO 149	Fall 2025

NC ES140	Match updates to mirrored course ESTH 140 in the following fields: Lecture hours, lab hours, methods of assessment, methods of instruction, online education, textbooks, library resources	Additional elements mirrored to match ESTH 140. Also, incorrectly stated as “NC AU140” in 4/24/25 Curriculum Committee agenda/minutes	Fall 2025
VNRS 151L	Increase clinical lab hours from 162 to 184 hours. Remove online education option.	Accreditation required	Fall 2025
VNRS 161L	Increase clinical lab hours from 162 to 184 hours	Accreditation required	Fall 2025
VNRS 180	Decrease clinical lab hours from 94 to 54 hours	Accreditation required	Fall 2025

Program Corrections

Program Name	Correction	Reason for Change	Effective Term
Accounting A.S.	Add BUS 160H	Add course as honors equivalent to existing course	Fall 2025
Accounting Certificate of Achievement	Add BUS 160H	Add course as honors equivalent to existing course	Fall 2025
Automotive Research and Development Certificate of Achievement	Add in PHIL 108H as an alternative to PHIL 108	Add course as honors equivalent to existing course	Fall 2025
Barbering A.S.	Correct title to remove “Program” from name	Correction to fix error in titling	Fall 2025
Barbering Certificate of Achievement	Correct title to remove “Program” from name	Correction to fix error in titling	Fall 2025
Business A.S.	Add BUS 160H. Update MATH 165/165H to STAT C1000/C1000H and updated footnotes.	Add course as honors equivalent to existing course, and Common Course Numbering updates	Fall 2025
Business – Accounting Emphasis A.S.	Add BUS 160H. Update MATH 165/165H to STAT C1000/C1000H and updated footnotes.	Add course as honors equivalent to existing course, and Common Course Numbering updates	Fall 2025

CPA Exam Preparation: Accounting Subjects Requirement	Add BUS 160H	Add course as honors equivalent to existing course	Fall 2025
CPA Exam Preparation: Business-Related Subjects Requirement	Add BUS 160H and update MATH 165/165H to STAT C1000/C1000H	Add course as honors equivalent to existing course, and Common Course Numbering updates	Fall 2025
Criminal Justice A.S.	Remove deactivated courses AJ 106 and 111.	Remove deactivated courses	Fall 2025
English Literature AA	Add ENGL 294H; update ENGL 101/101E/101H to ENGL C1000/C1000E/C1000H, and ENGL 104/104H to ENGL C1001/C1001H.	Add course as honors equivalent to existing course, and Common Course Numbering updates	Fall 2025
Human Resources Management – Level II Certificate of Achievement	Add BUS 160H	Add course as honors equivalent to existing course	Fall 2025
Law, Public Policy and Society ADT	Update ENGL 101 to ENGL C1000, ENGL 104 to ENGL C1001, MATH 165 to STAT C1000, POLI 103/103H to POLS C1000/C1000H, and SPCH 101 to COMM C1000; removed COUN 145; updated footnote re: MATH 065 to STAT S1000.	Common Course Numbering updates; remove non Cal-GETC approved courses.	Fall 2025
Liberal Arts – Humanities AA	Add ENGL 294H, HUM 102H, PHIL 102H as honors equivalents to their non honors versions. Remove SPAN 201H.	Add courses as honors equivalent to existing courses; remove deactivated course	Fall 2025
Management – Level II Certificate of Achievement	Add BUS 160H	Add course as honors equivalent to existing course	Fall 2025

Nutrition and Dietetics ADT	Remove deactivated ECON 100, update PSY 101/101H to PSYC C1000/C1000H, MATH 165 to STAT C1000, and SPCH 101/101H to COMM C1000/C1000H. Updated footnote re: MATH 065 to STAT S1000.	Common Course Numbering and course deactivation updates	Fall 2025
Peace Studies AA	Add PHIL 108H	Add course as honors equivalent to existing course	Fall 2025
Real Estate A.S.	Add BUS 160H	Add course as honors equivalent to existing course	Fall 2025
Real Estate Broker Certificate of Achievement	Add ACCT 101H and BUS 160H	Add honors equivalent courses to existing courses	Fall 2025
Real Estate Sales Certificate of Achievement	Add BUS 160H	Add course as honors equivalent to existing course	Fall 2025
Small Business Management Level II Certificate of Achievement	Add BUS 160H	Add course as honors equivalent to existing course	Fall 2025
Social Sciences AA	Add ETHN 101H. Remove SPAN 201H. Update POLI 103/103H to POLS C1000/C1000H, PSY 101/101H to PSYC C1000/C1000H, and SPCH 101/101H to COMM C1000/C1000H	Add courses as honors equivalent to existing courses; remove deactivated course; Common Course Numbering updates	Fall 2025
Social Justice Studies, General ADT	Remove CHIN 101, JPN 101, SPAN 101. Update MATH 165 to STAT C1000 and PSY 101/101H to PSYC C1000/C1000H. Updated footnote re: STAT S1000.	Common Course Numbering updates; remove non Cal-GETC approved courses.	Fall 2025
Vocational Nursing Certificate of Achievement	Update units on VNRS 170, 171L and 180.	Updates due to federal regulations	Fall 2025

Vocational Nursing A.S.	Update units on VNRS 170, 171L and 180.	Updates due to federal regulations	Fall 2025
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Citrus College Curriculum Committee

Date: Thursday, October 16th, 2025

Location and time: Hayden Hall 101, 2:40PM-4:00PM

Zoom Link: <https://citruscollege-edu.zoom.us/j/89962870210>

Zoom Recording: <https://citruscollege-edu.zoom.us/rec/share/ziY2B7i3p1wuYZwhWXIJ8yxsCaZ1fc5uk9wllmYVL3KPzRLIQ0S8VsKD0GV8MMOL.fjm7QAjBORvGf1vS>

Membership

CHAIR – Michelle Plug

VOTING MEMBERS (Quorum of 10)

1. Academic Senate President: Lisa Villa
2. COUN faculty: Natalie Desimone
3. CTE faculty: Tommy Reyes
4. CTE faculty: Vacant
5. HSCI faculty: Martha Delgadillo
6. KHA faculty: Traci Rodriguez
7. LAL faculty: Dr. Nicholas Henson
8. LAL faculty: Nicole Povero
9. Librarian: Elizabeth Cook
10. MSB faculty: Toros Berberyan
11. MSB faculty: Patrick Borja
12. NPS faculty: Peter Cross
13. NPS faculty: Dr. Nora Sullivan
14. SBS faculty: Rihao Gao
15. SBS faculty: Jamie Love
16. SLOA Coordinator: Dr. Cathrine Besancon
17. VPA faculty: Dyane Duffy
18. VPA faculty: Gil Marquez

NON-VOTING MEMBERS

1. Faculty:

- a. Articulation Officer: Michelle Plug
- b. Program Review Coordinator: Dan Volonte

2. Management:

- a. COUN dean: Dr. Elaine Lipiz Gonzalez
- b. CTE dean: Kimberly Mathews
- c. Enrollment Services dean: Dr. Gerald Sequiera
- d. HSCI director: Dr. Salima Allahbachayo
- e. KHA dean: Junior Domingo
- f. LAL dean: Dr. Kim Orlijan
- g. MSB dean: Dr. Bala Sethu Raja
- h. NC director: Ivon McCraven
- i. NPS associate dean: Jeremy Clark
- j. SBS dean: Dr. Jack Beckham
- k. VP of Academic Affairs: Dr. Dana Hester
- l. VPA dean: Amberly Chamberlain

3. Classified:

- a. Catalog/Schedule Analyst: Gwen Harris
- b. Curriculum Specialist: Morgan Jakobcic
- c. Registrar: Cinthya Arrieta
- d. Transcript Evaluators: Darlene Herrera or Michelle Perez

4. Student:

- a. ASCC Representative: Vacant

Present: Michelle Plug, Natalie Desimore, Traci Rodriguez, Nicholas Henson, Nicole Povero, Elizabeth Cook (zoom), Toros Berberyan, Peter Cross, Nora Sullivan, Catie Bescancon, Dyane Duffy, Gil Mariquez, Junior Domingo, Kim Orlijan, Dana Hester, Gwen Harris, Morgan Jakobcic, Michelle Perez

Absent: Lisa Villa, Tommy Reyes, Martha Delgadillo, Patrick Borja, Rihao Gao, Jamie Love, Dan Volonte, Elaine Lipiz Gonzalez, Gerald Sequiera, Salima Allahbachayo, Bala Sethu Raja, Ivon McCraven, Jeremy Clark, Cinthya Arrieta, Darlene Herrea

Curriculum Agenda

A. Meeting called to order: 2:47PM

B. Zoom Exception: Elizabeth Cook – Passed

- a. Motioned Traci Rodriguez
- b. Seconded by Dyane Duffy

C. Minutes from May 29, 2025, August 28, 2025, and September 19, 2025— Tabled

- a. Motioned by Nora Sullivan
- b. Second by Traci Rodriguez

D. Consent Agenda

a. Modified Courses

Title and Course Code	Originator	Effective Term	Committee Decision and Notes
ASTR 117: Life In The Universe	Denise Kaisler	Fall 2026	Motioned by Dr. Nora Sullivan Seconded by Dr. Catie Besancon

b. Course Deactivations

Course Name	Originator	Justification	Effective Term	Committee Decision and Notes
COS 181: Haircutting and Styling	Patty Glover	Replacing with COS 184 due to curriculum changes.	Fall 2026	Motioned by Dr. Nora Sullivan Seconded by Dr. Catie Besancon
DANC 167: Latin Dance for Fitness	Renee Liskey	DANC 167 has not been offered in several years due to low enrollment and lack of interest.	Fall 2026	Motioned by Dr. Nora Sullivan Seconded by Dr. Catie Besancon

E. New Courses (ACTION)

Course Name	Originator	Effective Term	Committee Decision and Notes
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ASTR 117H : Life in the Universe – Honors	Denise Kaisler	Fall 2026	Motioned by Dr. Nora Sullivan Seconded by Dr. Catie Besancon
NRS 104 : Nurse Assistant (Weekend - AM Course)	Dalvir Dhillon	Fall 2026	Motioned by Dr. Nora Sullivan Seconded by Dr. Catie Besancon
PSY 205H: Developmental Psychology - Honors	Erin Tate	Fall 2026	Motioned by Dr. Nora Sullivan Seconded by Dr. Catie Besancon

Discussion

Dr. Nora Sullivan wanted clarification on the policy of submitting the regular course along with the honors course at the same time. Gwen Harris replied that because it was coming through as a brand-new course vs. a modified course that it was okay. Michelle Plug confirmed that she checked that PSY 205H matched PSY 205.

F. New Program Proposals (ACTION)

Program Title	Originator	Justification	Catalog Year Effective	Committee Decision and Notes
Environmental Monitoring in Biomanufacturing	Katherine Harker	Addition of a stackable certificate to the already existing Biomanufacturing Certificate of Achievement to better train students specifically for employment as Environmental Monitoring Technicians and/or Quality Control Microbiology Technicians within the Biomanufacturing Industry. There is student interest in this subfield as well as employer need, as reported to us by our advisory council.	2026-2027	Motioned by Dr. Nora Sullivan Seconded by Dr. Catie Besancon

Discussion

Dr. Nora Sullivan expanded on the creation of this certificate. Stating that students were taking biotech courses with the desire to do environmental monitoring. Because we don't have anything like this and students are interested in this, the certificate was created.

G. Discussion Items

- a. CPOS – Course Program of Study
 - i. https://www.canva.com/design/DAG1O9zpAM/Wo5Nh_6X_Gh5_LhcBlMngw/view?utm_content=DAG1O9zpAM&utm_campaign=designshare&utm_medium=link&utm_source=viewer
 - 1. “Courses that do not count toward a student’s degree, certificate, or other recognized credentials cannot count toward enrollment status unless they are eligible remedial courses. This means you cannot award Title IV aid for classes that do not count toward a student’s degree, certificate, or credential”
 - 2. Note, to be financial eligible, student must be in the on of the following: Associate Degrees, Associate Degrees for Transfer, Certificates (18 units or more and must lead to gainful employment)
 - a. Note, with Title 5, they recently allowed changes so that Certificates of Achievement can be 12 units. However, to be financial aid eligible they need to be 18 units, but if it is stacked with a degree pathway or 18-unit certificate that would still count for financial aid.
 - 3. Michelle has been meeting with departments on campus to look and review how this could impact their programs and their students.
 - 4. CPOS is going to be implemented starting Fall 2026.
 - 5. Nora Sullivan brought up the question/concern of students not necessarily changing their majors, when they should be changing them to fit the classes they are choosing/taking. Michelle responded that Degrees Works will be updated the day after a student registers and they are working on something to communicate to students if they are on or off their degree/certificate pathway.
 - 6. Questions were raised about students taking exploratory courses and first-year incoming students. It depends on the students rooms for electives; incoming students would have more wiggle room for these types of course vs. a student who have been taken classes and don’t have room in their electives, they would most likely be charged with the costs of that course.
 - 7. If you would like Michelle to attend a department meeting to go more in-depth or look at your programs, please reach out to her.

H. Information Items

- a. Common Course Numbering (CCN) Update

- i. Michelle is working with some of the faculty to work on CCN.
- b. IDEAA and Universal Design in COR
 - i. We will have to look at a process for this. Michelle has reach out to other schools for a sample, and foule like to have a formal taskforce for recommendations for curriculum committee soon.
- c. Six Year Review and SAAM
 - i. Still on-going, but some consideration for SAAM, so some courses have been put on a pause while they are being reviewed.
- d. Tech Review deadlines for the last Curriculum Committee meeting: submit by October 30 to meet end-of-year catalog deadlines for 2026–2027.

I. Public Forum/Announcements

- a. None

J. Meeting Adjourned 3:24PM

Purpose Statement

Purpose

The Curriculum Committee is a standing committee established by the Academic Senate. Its rules and responsibilities are defined in the Academic Senate Constitution and Administrative Procedures (BP and AP 4020). It is responsible for reviewing and recommending course proposals for approval, general education/associate degree requirements, course prerequisites, and incorporating statewide initiatives. The committee plays a leadership role in recommending the future direction of the educational program and curricular offerings of the College.

Membership is designed to ensure representation across the College, including members representing all divisions as well as articulation, the library, the Academic Senate, and the Associated Students of Citrus College.

(ACCJC Standards 1.1, 1.4, 2.1, 2.2 2.3, 2.4, 2.5 2.6, 2.7, 2.9, 3.1, 4.1)

Goals for 2024-2025

1. Review and update all courses that are due for six-year review.
2. Submit new and modified courses and ADTs to the CCCCO and other state-wide initiatives for approval.
3. Develop new ADTs to provide additional transfer pathways to the CSUs and UCs as they are approved through the State.
4. Support faculty use of CourseLeaf course and program forms.
5. Partner with Program Review, SLOA, Articulation, and Guided Pathways to assist the college in long-term planning as it relates to Curriculum and the 10 + 1.
6. Update the Curriculum Handbook.
7. Partner with the College Community, DEIA+, and Academic Senate to develop Diversity, Equity, and Inclusion guidance as it pertains to curriculum.

Composition of the Committee

The Curriculum Committee is composed of the following 26 members.

Voting Members (minimum quorum = 10):

- Faculty Representatives: 15
 - COUN: 1
 - CTE: 2
 - HSCI: 1
 - KHA: 1
 - LAL: 2
 - MSB: 2
 - NPS: 2
 - SBS: 2
 - VPA: 2
- Librarian: 1
- Academic Senate President: 1
- SLO(A) Coordinator: 1

Nonvoting Members:

- Administrators: 5
- Articulation Officer: 1
- Faculty Chair* (*nonvoting, except when a tie-break vote is necessary): 1
- Student Representative: 1

Frequency of Meetings

Monthly, Thursdays from 2:40 p.m. to 4 p.m. in room HH 101 and via Zoom.