



EDUCATIONAL PROGRAMS COMMITTEE

Monday, May 4, 2026 | 2:45 – 4:00 p.m. | Zoom

Chair: Dr. Dana Hester, Vice President of Academic Affairs

MINUTES

Members Present:

Catie Besancon, SLOA Coordinator
Jack Beckham, Dean of Social and Behavioral Sciences
Kim Orlijan, Dean of Language Arts and Library
Elaine Lipiz Gonzalez, Dean of Counseling
Junior Domingo, Dean of Kinesiology, Health and Athletics
Lisa Villa, Academic Senate President
Jennifer Miller-Thayer, Honors Coordinator
Amberly Chamberlain, Dean of Visual and Performing Arts
Dan Volonte, Program Review Coordinator
Marivel Ortiz-Sanchez, Director of Dual Enrollment
Lan Hao, Director of Institutional Research
Jeremy Clark, Associate Dean of Natural and Physical Sciences
My Chau, Director of Grants

Members Absent:

Dana Hester, Vice President of Academic Affairs
Terry Adams, CTE Supervisor
Bala Sethu Raja, Dean of Mathematics, Business and Sciences
Gerald Sequeira, Dean of Enrollment Services
Senya Lubisich, OE Faculty Coordinator
Salima Allahbachyo, Director of Health Sciences
Michelle Plug, Articulation Officer and Curriculum Chair
Renee Liskey, Academic Senate Vice President
Kimberly Mathews, Dean of Career and Technical Education
Nicolas Estey, ASCC Representative

Guests:

None

1. Approval of Minutes – March 30, 2026

Minutes approved with one abstention from Kim.

2. Workgroup Reports:

Curriculum Committee – No report at this time.

Dual Enrollment – No report at this time.

Enrollment Management – No report at this time; the next meeting is May 14.

Grants – The MESA Program will be launched in the fall, supported by a \$280,000 base grant from the Chancellor's Office. This five-year grant will assist calculus-based STEM majors, first generation students, students who are transferring to a four-year institution, and students with financial needs.

Citrus is collaborating with the San Gabriel Valley Economic Partnership through a Chamber of Commerce Foundation work-based grant to host high schools to visit campus to tour nursing and construction management classes.

Honors Transfer Program – HTP will be flying a position for a new Administrative Clerk III after Melisa Edwards' recent promotion.

The UCLA Transfer Alliance Program (TAP) will no longer be certifying students who want to transfer after one year for TAP benefits; additionally, UCI is removing several majors from its Transfer Admission Guarantee (TAG). Honors will be working with Counseling and attending informational meetings to get clarification for students.

Anthropology 212 and its lab have completed Common Core numbering and will be added to the curriculum.

Honors continues to grow its presence through tabling and social media marketing. An Honors Transfer reception is scheduled for Tuesday, June 2 at 3:00 in Campus Center; this is again in partnership with honor societies PTK and AGS, and all are welcome to visit.

Online Education – Work is continuing on RSI reviews, with more to be added for the summer.

Title II accessibility deadlines have been extended a year, but there is still hard work ahead to meet compliance by April 2027.

A recent data breach may make it difficult for faculty to access certain pieces of information through TurnItIn, but they can reach out to Chuong Tran for assistance. Because Citrus uses a secure single sign-on, Citrus should not be impacted by any safety issues.

Program Review/SLOA – Program Review met to review and improve the Resource Request Form to improve tracking and documenting. Ideas will be shared at a future meeting.

In Student Services, Dr. Rams reviewed their comprehensive program review template and made substantial improvements for finding information; these ideas may work for instruction as well, particularly on the narrative side.

There is now a SLOA module in Canvas that houses information on deadlines, Padlet instructions, and summaries of discussion-based approaches to SLOA.

This is part of broader work being done by Guided Pathways to create division shells to help new (and existing) faculty find important information in one easy place.

Strong Workforce Program/Perkins – On April 7, Strong Workforce held a comprehensive local needs assessment meeting for Perkins 26-27 planning, and CTE student performance data identified potential priority gaps. While CTE enrollment is strong, there were weaker outcomes in program completion and employment placement. Current data provides a broad overview but lacks detailed program-level insights and student perspectives. Several barriers were identified, including housing instability, food insecurity, and transportation challenges, which are likely affecting retention, completion, and employment readiness. To address the gaps, the group recommended expanding work-based learning opportunities, paid internships, improved outreach, and strengthening partnerships with community organizations, along with strong support for creating a CTE-focused Basic Needs Coordinator role.

3. Information: A slight edit was made to the previously passed AP 4010; between the time it had been originally submitted and now, the March “Cesar Chavez Day” holiday had been changed to “Farm Workers Day.” Lisa’s motion was seconded by Junior, and the revision was approved.

4. Old Business: AP 4229 (Salima and Bala)
AP 4236 (Salima and Bala)
AP 4500 (Salima and Bala)
BP 4270 (Salima and Bala)
BP 4030 (My and Jack)
BP 4220 (Kim and Marivel)
AP 4102 (Kimberly and Amberly)
AP 4103 (Kimberly and Amberly)
AP 4222 (Kimberly and Amberly)
AP 4228 (Kimberly and Amberly)
AP 4235 (Kimberly and Amberly)
AP 4260 (Kimberly and Amberly)
BP 4021 (Kimberly and Amberly)
BP 4235 (Kimberly and Amberly)
BP 4260 (Kimberly and Amberly)
BP 4400 (Kimberly and Amberly)

5. New Business: Reviews and approvals of APs and BPs.

- AP/BP 4250 (*Kim O. and Marivel*)
 - Motion to approve from Lisa, seconded by Jennifer.
 - Approved.

- AP 4255 (*Jeremy and Junior*)
 - Revisit at next meeting; work on retitling the AP to distinguish AP 4255 from AP 4250 (how are these different? Does this provide the “why” to 4250’s “how”?)

Meeting adjourned at 4:04 p.m.

SPRING 2026 DATES

March 2 | March 30 | May 4 | June 8

For physical reference to items discussed in these minutes, including full reports, please contact ttolliver@citruscollege.edu and it will be emailed as an attachment.