



EDUCATIONAL PROGRAMS COMMITTEE

Monday, August 24, 2026 | 2:45 – 4:00 p.m. | Zoom

Chair: Dr. Dana Hester, Vice President of Academic Affairs

MINUTES

Members Present:

Catie Besancon, SLOA Coordinator
Jack Beckham, Dean of Social and Behavioral Sciences
Kim Orlijan, Dean of Language Arts and Library
Junior Domingo, Dean of Kinesiology, Health and Athletics
Lisa Villa, Academic Senate President
Jennifer Miller-Thayer, Honors Coordinator
Amberly Chamberlain, Dean of Visual and Performing Arts
Dan Volonte, Program Review Coordinator
Marivel Ortiz-Sanchez, Director of Dual Enrollment
Jeremy Clark, Associate Dean of Natural and Physical Sciences
My Chau, Director of Grants
Terry Adams, CTE Supervisor
Senya Lubisich, OE Faculty Coordinator
Salima Allahbachayo, Director of Health Sciences
Michelle Plug, Articulation Officer and Curriculum Chair
Renee Liskey, Academic Senate President
Priscilla Englert, Academic Senate Vice President
Tommy Reyes, Acting Dean of Career Technical Education
Linda Ju-Ong, Director of Continuing Education

Members Absent:

Dana Hester, Vice President of Academic Affairs
Lan Hao, Director of Institutional Research
Gerald Sequeira, Dean of Enrollment Services
Kimberly Mathews, Dean of Career and Technical Education
Nicolas Estey, ASCC Representative

Guests:

None

1. Approval of Minutes – May, 2026

Minutes approved with three abstentions from Renee, Priscilla, and Tommy.

2. Workgroup Reports:

Curriculum Committee – A mandatory training later in the week will cover handbook updates, Standardized Attendance Accounting Manual (SAAM), common course numbering (CCN), and new Title 5 legislation. Additionally, a

new DEIA+ field in the course outline of record is already in effect for faculty submitting courses.

Dual Enrollment – The program is in its peak enrollment season, and more than 100 dual enrollment classes are distributed across multiple districts. The current batch has brought enrollment to about 1,000 students with more growth on the horizon.

A new Music 118 CCAP band class is being developed with Amberly; half the class will be taught at the high school, and half at the stadium in the evening. The course is expected to bring in 100 students.

Summer workshops were held every Wednesday during the summer session at the Welcome Center to support college applications and enrollment forms.

Enrollment Management – No report at this time.

Grants – Fifteen students were placed in the Summer Research Experience program, with their symposium scheduled for Wednesday, September 9, from 1:00 to 3:00 p.m. in the Campus Center.

The RAISE and STARS grants will end September 30, while the SSOAR grant has entered year five (the year four annual report is due in early October). New student orientation for SSOAR is scheduled for September 11.

Honors Transfer Program – Swing by ES-614 to meet Maria, the new Administrative Clerk III in HTP. Maria was able to attend Welcome Day and has already established herself as a student-friendly and student-centered colleague.

Course Program of Study (CPoS) restrictions, new CalGETC pathways, and the absence of summer office staffing to recruitment and outreach led to a decline in the program for fall—90 students compared to last year's 152 during the same period. To help improve these numbers, one recruitment strategy has been to encourage students to take one honors class while waiting for their application to be approved.

Four honors classes were stacked this term, and two courses were canceled.

The HTCC retreat went well, but the spring conference is still unresolved because UCR is unable to host as usual.

Honor Transfer's first meeting of the year is on Thursday, September 24 on Zoom.

Online Education – Work continues to be focused on Regular and Substantive Interaction (RSI) and accessibility. More than 30 full-time and part-time faculty have completed RSI review and received a badge, with another 30 still in progress. Voluntary review sessions will continue through the fall in mixed formats.

The committee is planning mock accreditation visits using random course checks to assess progress toward the 85% RSI compliance benchmark.

Instructional Designer, Tom Costello, has developed accessibility and course-support tools including OWL tools for online workflow, course templates with built-in modules, and standardized policy language for faculty to use. These tools will be presented at the first Online Education Committee meeting on September 21 at 2:40 p.m. in CI-137 or on Zoom.

Program Review/SLOA – Annual reviews are due by October 30. First-run resource requests are also due on October 30, with a second deadline of January 22 if funds remain available.

Last year's Padlet course results should be completed, and existing Padlets will remain open for another two weeks before closing (a reminder notice will go out that deans can share with their full-time faculty). Once the 2026-27 Padlets are posted, they will remain open through the next Convocation.

Strong Workforce Program/Perkins – The Chancellor's Office issued the 2026-27 allocation for Citrus College at \$632,000. Faculty project deadlines are due September 11, and the allocation must be expensed by May 2028.

Perkins spending is underway for Q1.

3. Information: N/A.

4. Old Business:

- BP 4030 (My and Jack)
- AP 4222 (Kimberly and Amberly)
- AP 4228 (Kimberly and Amberly)
- AP 4235 (Kimberly and Amberly)
- AP 4260 (Kimberly and Amberly)
- BP 4021 (Kimberly and Amberly)
- BP 4235 (Kimberly and Amberly)
- BP 4260 (Kimberly and Amberly)
- BP 4400 (Kimberly and Amberly)

5. New Business: Reviews and approvals of APs and BPs.

- AP 4255 (Dismissal and Readmission—*Jeremy and Junior*)
 - Approved, moving to constituency groups.
- AP 4102 Career and Technical Education Programs (*Amberly and Kimberly M.*)
 - Approved, moving to constituency groups.
- AP 4222 Remedial Coursework (*Amberly and Kimberly M.*)

- Approved, moving to constituency groups.
- AP 4103 (Work Experience Education—*Amberly and Kimberly M.*)
 - Safety concerns, will revisit at next meeting.

Meeting adjourned at 4:04 p.m.

FALL 2026 DATES

October 5 | November 2 | December 7

For physical reference to items discussed in these minutes, including full reports, please contact ttolliver@citruscollege.edu and it will be emailed as an attachment.