



HUMAN RESOURCES AND EEO ADVISORY COMMITTEE

AGENDA AND MEETING MINUTES

September 16, 2026

Members: Dr. John Albert, Chair; Brenda Fink, Co-chair; Dr. Ty Thomas; Jorge Cortez; Dr. Elaine Jefferson; Dr. Cristina Gomez; Lisa Fowler, Nadine Henley; Patty Glover; Christina Garcia, Krystal Giebel, Alyssa Rodriguez, Lena Williams

Non-voting Member: Danielle Weller

Absent: Jorge Cortez

1. Introductions

All members introduced themselves:

Dr. John Albert – Executive Director of Human Resources and Chair of the Human Resources and EEO Advisory Committee

Brenda Fink – Director of Human Resources Operations and Co-chair of the committee

Dr. Ty Thomas – Director of Diversity, Equity, Inclusion, and Accessibility +

Dr. Elaine Jefferson – Adjunct Instructor, Business

Dr. Cristina Gomez – Adjunct Instructor, Psychology

Lisa Fowler – Payroll/Benefits Supervisor

Nadine Henley – Supervisor of Mental Health

Patty Glover – Cosmetology Instructor

Christina Garcia – Administrative Assistant

Krystal Giebel – Human Resources Technician

Alyssa Rodriguez – Student representative

Lena Williams – Student representative

2. Review Human Resources and EEO Advisory Committee Purpose Statement

Dr. Albert went over the purpose statement, emphasizing that the committee will be involved in reviewing and contributing to our hiring, onboarding, and retention processes, and the EEO plan. The EEO plan is a three-year plan. We are currently in year two, but we are resubmitting the plan as all colleges will be on the same cycle. The committee will recommend modifications, then forward to our constituent groups, and the plan approval is in February 2027.

Dr. Albert reviewed the responsibilities of the committee, meeting dates, and committee membership.

Dr. Jefferson asked about training for hiring committee members and policies on hiring new employees.

Dr. Thomas explained that we are implementing the changes that were recommended by the hiring institute. Online version of training is being developed now which will roll out next year. There will be three training courses: for hiring committee members, EEO representatives, and hiring chairs.

3. Preview of 2026-2027

Dr. Albert informed the committee members that they will be reviewing BPs and APs and advance them forward to constituent groups to review and make edits before they present them to Steering for first and second read, and after that on the Board agenda for first and second read.

The committee will review the EEO plan and the annual certification, look at data, and make recommendations before they get presented to the Board.

Meeting adjourned at 3:03 pm.