



Institutional Effectiveness Committee (IEC)
MINUTES
June 9, 2025 – CI 159 and Zoom (hybrid)

Committee Members:

Committee Co-Chairs:

Lan Hao..... P
Dan Volonte..... P

Management:

Simone Brown Thunder..... P
Jack Bechham..... P
Eric Calderon..... P
Jeremy Clark..... P
Claudette Dain..... P
Dana Hester..... P
Kim Orlijan..... P
Richard Rams..... A
Gerald Sequeira..... A
Ty Thomas..... P

Academic Senate President:

Lisa Villa..... P

Faculty:

Catie Besancon..... A
Becky Rudd..... P

Supervisor/Confidential:

Rosario Garcia..... P

Classified:

Jennifer Blackburn..... A
Yueyi Huang..... P
Trevor Tolliver..... A

ASCC:

Ruby Bartlett..... P

1. March 24, 2025 Meeting Minutes Review

The minutes were approved as presented.

2. ACCJC Mid-Term Report

In fall 2021, at the conclusion of the college's last accreditation visit, the college was reaffirmed for an additional seven years. The college's next visit will be in fall 2028.

The mid-term report is due in October 2025 – approximately half-way through the seven-year time period between visits.

Other groups on campus have had an opportunity to review the draft mid-term report (Academic Senate, Steering, deans and directors, and Cabinet). Feedback has been minimal.

In preparation for the college's 2028 peer evaluation, we will begin the writing process for the institution self-evaluation report (ISER) in fall 2025 for submission in fall 2027. The ISER is a greater undertaking compared to the mid-term report. After reviewing the ISER, the peer review team will provide preliminary feedback in spring 2028 and will conduct the actual site visit in fall 2028.

The mid-term report is divided into four sections with prompts.

Section A: Reflections on Continuous Improvement Since Last Comprehensive Review

- The college's action(s) taken toward the one recommendation issued by the fall 2021 visiting team.

Section B: Reflections on Institution-Set Standards and Other Metrics of Student Achievement

- The college's recommended institution-set standards are discussed annually by IEC.

Section C: Reflections on Assessments of Student Learning

- In its response to this prompt, the college has provided a lengthy description of its new SLOA process.

Section D: Looking Ahead to the Next Self-Evaluation and Comprehensive Review

- The college is provided with an opportunity to describe possible challenges it may face in the future as well as highlight its strengths.

Various edits ranging from minor typos to suggested language changes for correctness, readability, consistency and flow, were discussed and most were adopted.

Throughout the report, the ACCJC standards are referenced at the end of selected text. The former standards are referenced unless otherwise instructed to consider the more recent 2024 standards.

The group was able to review through page 6 of the 13-page report.

To receive an electronic version of the accessible draft mid-term report as it was reviewed during this meeting, please email Jody Barrass at jbarrass@citruscollege.edu.

3. ACCJC June 2023 Standards (continued discussion): Let's get to know them together

Padlet URL: <https://tinyurl.com/3fc254et>. **Standard 3.6 and forward**

This agenda item was tabled.

4. 2025-26 IEC Tentative Meeting Schedule

September 22, 2025

October 27, 2025

November 24, 2025

February 23, 2026

March 23, 2026

April 20, 2026

No meeting in May

June 1, 2026

Meeting adjourned.

Future 2024-25 meetings: None

Recording Secretary:

Jody Barrass, Administrative Secretary II, IRPE