



COMMITTEE MEMBERS

Present: Kelly Adams, Sarah Bosler (Co-chair), Aleli Clark, Elizabeth Cook (Co-chair), Katherine Culliver-Carter, Kathy Harker, Peter Rodriguez, Danielle Policarpio, and Areej Qasqas

Not Present: Lee Marie Bagtas, Veronika Delvaux, Rina Gonzales, David Lewis, Gil Marquez, Kevin Pao, Nicholas Paulson, and Stephanie Yee

MINUTES

Discussion

- ZTC Grant progress: Several degree pathways (Psychology, Sociology, History, and now Child & Adolescent Development and Anthropology) are fully Zero Textbook Cost. One year of grant funding remains.
- Canvas shell/template idea: Interest in building pre-built, OER-integrated Canvas course shells so new instructors can start teaching more easily with OER.
- Course coding (XB12) for ZTC/low-cost designations: Walkthrough of how courses are marked for students on the public schedule, and what does/doesn't count as a "required course material."
- Student outreach: Brainstormed better ways to reach students about ZTC options ahead of registration (short videos, events, QR codes/social media, campus apps).

Committee Business

- New faculty proposal process: A new application for faculty to propose courses for OER adoption is nearly ready, with award levels based on the type of work (adopting, remixing, or authoring materials, plus support roles).
- Faculty survey: Building the faculty-interest survey together as a group (last done in 2023) was deferred to the next meeting.

Action Items

- Revise the new faculty application to allow combined roles (e.g., remixing *and* providing support to colleagues), rather than forcing a single category.
- Add a short disclaimer near the "low-cost" course marking on the schedule noting that other fees/materials may still apply.
- Finalize and release the new faculty proposal application.
- Build the faculty survey as a group at the next meeting.