



Institutional Research and Planning Committee

MINUTES

Monday, September 22, 2025
10:00 a.m. – 11:00 a.m. via Zoom

Committee Membership and Attendance

(P=Present; A=Absent)

Committee Chair:		Academic Senate Designee:		ASCC	
Lan Hao	P	Robert Loya	A	Jason Avendano	P
Management:		Priscilla Englert	A	Guest(s):	
Eric Calderon	A	Faculty:		None	
My Chau	P	Toros Berberyan	P		
Elaine Lipiz Gonzalez	A	Dave Kary	P		
Jessica Lopez Jimenez	P	Michelle Plug	P		
Bala Sethu Raja	P	Levi Richard	P		
Ty Thomas	P	Raul Sanchez	P		
Supervisor/confidential:		Classified:			
Doug Schultz	P	Anthony Delgado	P		
		Yueyi Huang	A		

1. June 2, 2025 Meeting Minutes Review and Approval

The minutes were approved as presented.

2. IRPC 2025-26 Annual Purpose Statement

The draft version of the 2025-26 IRPC purpose statement was shared. The draft included standard edits (the year represented, specific responsibilities, and member roster).

Under “specific responsibilities for 2025-26”, a new item was suggested and approved by the group – “Propose measurable objectives for the 2025-31 Strategic Plan.”

The member roster was updated.

A clean version of the purpose statement including the edits, as discussed above, will be emailed to all IRPC members for voting.

Before moving on to the next agenda item, all committee members introduced themselves and their role at the college for the benefit of the new student representative, Jason Avendano.

3. Student Focus Groups: What We Learned?

Ty and Anthony presented DEI focus group findings from spring 2024 and spring 2025, and discussed ways that equity could be enhanced.

- Positive themes of the findings include:
 - Interactions with instructional professors,
 - Interactions with student services,

- Sense of community,
 - Positives of demographic-specific programs and services
- Experiences that can be improved include:
 - Tailor the environment to meet the diverse needs of students,
 - Flexibility and empathy,
 - Receiving accommodations,
 - Barriers encountered by students,
 - Experiences based on demographics

Meeting adjourned.

NOTE: This meeting's supporting documents including the recording and chat transcript are available upon request. Please email Jody Barrass at jbarrass@citruscollege.edu.

Remaining meeting date for 2025-26:

10/27/25

11/24/25

3/2/26

3/30/26

4/27/26

6/1/26