



Institutional Research and Planning Committee

MINUTES

Monday, September 21, 2026
10:00 a.m. – 11:00 a.m. via Zoom

Committee Membership and Attendance

(P=Present; A=Absent)

Committee Chair:		Academic Senate President:		ASCC	
Lan Hao	P	Renee Liskey	P	Kimphing (Phing) Lov	P
Management:		Faculty:		Guest(s):	
Eric Calderon	P	Toros Berberyan	P	Dana Hester	P
My Chau	P	Dave Kary	P	Xiaoran Yu	P
Jeremy Clark	P	Michelle Plug	A		
Jessica Lopez Jimenez	P	Levi Richard	P		
AnnMarie Ruelas	P	Classified:			
Ty Thomas	P	Anthony Delgado	P		
Supervisor/confidential:		Yueyi Huang	P		
Doug Schultz	P				

1. Introduction

IRPC began the 2026-2027 academic year with **four new members**. This first meeting began with personal introductions. All members who were present stated their name and role at the college in addition to answering their choice of at least one of three pre-set personal, light-hearted ice-breaker questions.

2. June 1, 2026 Meeting Minutes Review and Approval

The minutes were approved as presented.

3. 2026-2027 Purpose Statement

The 2025-2026 IRPC Purpose Statement was reviewed prior to this meeting, and routine edits were made (e.g., academic year, and membership). The marked-up version was shared.

- No edits were suggested to the opening paragraph
- **General Responsibilities:**
 - Item #2. This year, 2026-2027, is the first year of implementation of the new 2026-2031 Strategic Plan. Potentially, the college will not publish an implementation plan document in the fall as in the past.

The wording for this item has been changed to read: “Review the annual implementation [Deleted plan] and progress [Deleted report] of the [Added 2026-2031] Strategic Plan. (1.3, 1.5)”

- **Specific Responsibilities for 2026-27:**

- The task of proposing measurable objectives for the 2026-2031 Strategic Plan has been completed.

The new specific responsibility for 2026-2027 is: “Review and revise as needed, BP/AP 3250 – Institutional Planning.”

The IRPC 2026-2027 Purpose Statement was approved by the group and will be presented as a first read at the September 28 Steering Committee meeting.

4. CCSSE Results Part A: Executive Summary; Supplemental Questions

Today, we shared the first set of the Community College Survey of Student Engagement (CCSSE) results with IRPC. Research analyst Xiaoran Yu was the primary facilitator of the discussion. The survey was administered to Citrus College students in spring 2026.

- CCSSE is a nationwide survey conducted by the Center for Community College Student Engagement at the University of Texas at Austin (UT Austin). The survey questions are meant to help participating colleges better understand their students’ experiences and level of engagement in activities and services, what support services they use, and how they interact with faculty at the college. The survey consists of over 120 questions.

CCSSE is administered in randomly selected classes using a stratified random sampling method designed to ensure the results reflect the full range of Citrus College’s enrolled students.

- Of the 407 colleges that took part in CCSSE during spring 2026, Citrus College had the highest student participation rate. **The target was 1,000 completed surveys and we finished with 1,038 or 104%.**

The core analysis is organized around five engagement areas:

1. Active and Collaborative Learning

- How often do students work with peers, discuss ideas, and engage actively in learning.
 - 7 survey questions

2. Student Effort

- Academic behaviors: drafting work (number of drafts before turning in a final paper); preparing for class; using support services.
 - 8 survey questions

3. Academic Challenge

- Students’ perspective on rigor of coursework; complexity of assignments; and depth of thinking required.
 - 10 survey questions

4. Student-Faculty Interaction

- Frequency and quality of contact between students and instructors.
 - 6 survey questions

5. Support for Learners

- Students' perspective of college environment; support services; and sense of belonging.
 - 7 survey questions

Community College Faculty Survey of Student Engagement (CCFSSE): Concurrent with the CCSSE, Citrus College participated in the faculty companion survey. CCFSSE captures faculty perspectives on teaching practices and student engagement. All teaching faculty were invited to participate. CCFSSE results will be shared at a future IRPC meeting.

CCSSE Supplemental Questions: At the November 2025 IRPC meeting, the group drafted additional custom survey questions unique to Citrus College. The college submitted **15 custom survey questions**. The questions are categorized into four areas. The results of these questions were shared and discussed with IRPC.

Survey results of the supplemental questions are weighted — meaning the responses are statistically adjusted to reflect the demographic composition of Citrus College's enrolled student population — and are therefore representation of the Citrus College student population.

Area #1: AI and the Learning Environment (Questions 1 – 4)

1. I am familiar with AI tools (ChatGPT, Google Gemini, Grammarly, Microsoft Copilot, etc.).
 - **Options:** Strongly disagree; Disagree; Agree; Strongly agree
 - Just over **75%** of respondents **Agreed**, or **Strongly agreed**
 - This outcome did not come as a surprise to the group
2. In the current academic year at this college, how often have you used AI tools to assist with your coursework?
 - **Options:** Never; Sometimes; Often; Very often
 - Nearly **93%** of respondents said **Never or Sometimes**
 - Compared to a mere **7.2%** who indicated **Often**, or **Very often**
3. In the current academic year at this college, who has taught you the most about evaluating the accuracy of AI-generated content?
 - **Options:** Instructors; College staff (not instructors); Classmates or peers; No one at this college
 - The two highest were: Nearly **50%** indicated **No one at this college**; **35%** indicated **Instructors**
4. In the current academic year at this college, AI tools have improved my learning.
 - **Options:** Strongly disagree; Disagree; Agree; Strongly agree; Not Applicable
 - Just over **37%** of respondents said **Agree**, or **Strongly agree**

Area #2: Citrus College Mission, Vision and Values (Questions 5 – 9)

Questions pertaining to five of the college's seven [Values statement](#) items were asked.

5. How often do faculty or staff at Citrus College make you feel that your individual needs and goals matter?
 - **Value:** Student Centeredness
 - **Options:** Very often; Often; Sometimes; Rarely; Never
 - **59%** of respondents said **Very often**, or **Often**

6. Citrus College provides an equitable and inclusive environment where I feel welcome and supported.
 - **Value:** Equity and Inclusion
 - **Options:** Strongly agree; Somewhat agree; I neither agree nor disagree; Somewhat disagree; Strongly disagree
 - Just over **81%** of respondents said **Strongly agree**, or **Somewhat agree**
7. How often have you experienced compassionate support from Citrus College faculty or staff?
 - **Value:** Compassion [and Collegiality]
 - **Options:** Very often; Often; Sometimes; Rarely; Never
 - Just over **59%** of respondents said **Very often**, or **Often**
 - It was noted that nearly **41%** of respondents indicated **Sometimes (28%), Rarely**, or **Never**
8. To what extent do you feel Citrus College actively adopts new ideas, technologies, or practices to improve students' educational experiences?
 - **Value:** Innovation
 - **Options:** To a very great extent; To a great extent; To a moderate extent; To a small extent; To no extent at all
 - Nearly **52%** of respondents said **To a very great extent**, or **To a great extent**
9. To what extent do you feel the programs and services at the college reflect the community's needs and serve students from all backgrounds?
 - **Value:** Serving our Community
 - **Options:** Very much; Some; A little; Not at all; Not sure
 - **76%** of respondents said **Very much**, or **Some**

Area #3: The Working Learner (Questions 10 - 11)

10. Have you had the opportunity recently to participate in an internship or work in a field related to your major?
 - **Options:** Yes; No
 - Nearly **79%** of respondents said **No**
 - It was noted that by law, international students are not permitted to participate in internships while attending college
11. Does your work schedule allow you to use this college's services (such as tutoring, academic advising, computer lab, etc.) when you need them?
 - **Options:** All of the time; Most of the time; Some of the time; None of the time; I am not currently working for pay
 - Just over **34%** of respondents indicated **All of the time**, or **Most of the time**
 - Almost **50%** of respondents indicated that their work schedules are a barrier to utilizing college services either **Some of the time (35%),** or **None of the time**

Area #4: Guided Pathways (Questions 12- 15)

NOTE: Guided Pathways is no longer a funded initiative imposed by the Chancellor's Office. However, major and career pathway guidance is provided by Citrus College known as [Career and Academic Pathways \(CAPs\)](#).

12. At this college, what is your primary way to explore career options?
 - **Options:** On the college website; Meeting with a counselor; Discussing with faculty members; Taking a career counseling class; Through a student club or organization
 - Roughly **49%** of respondents said they **met with a counselor**
 - A little more than **27%** indicated via the **college website**
 - About **18%** had discussions with faculty members
13. I actively review my progress toward my academic goals either using DegreeWorks or each time I meet (in person or online) with a counselor.
 - **Options:** Strongly agree; Agree; Disagree; Strongly disagree
 - Nearly **69%** of respondents indicated **Strongly agree**, or **Agree** (nearly **45%**)
14. How certain are you about your declared major at Citrus College?
 - **Options:** Slightly certain; Moderately certain; Very certain; Completely certain
 - Nearly **70%** of respondents indicated **Very certain**, or **Completely certain**
15. If you are interested in changing your program or major at this college, do you know how to go about doing this?
 - **Options:** Yes; No; I am not interested in changing my major
 - Nearly **35%** said **Yes**; Nearly **24%** said **No**; Nearly **42%** said they are **not interested in changing their major**.
 - In response to the 24% of students who indicated "NO:" An opportunity may exist for increased counseling

Due to time constraints, the Executive Summary portion of this agenda topic was tabled for the October 19, 2026 meeting.

Meeting adjourned.

Remaining meeting date for 2026-27:

10/19/26 3/1/27
11/16/26 4/5/27
 5/3/27
 6/7/27

NOTE: This meeting's supporting documents including the recording and chat transcript are available upon request. Please email irpe@citruscollege.edu.