



Professional Learning Committee Meeting Minutes

Tuesday, September 23, 2025

1:30 pm – 3:00 pm | [Join the Zoom meeting](#)

Committee Members

Adjunct Faculty	Associated Students	Classified	Full-Time Faculty	Management	Meeting Assistant	Supervisor/Confidential
Rami Oweina	Patty Flores	Angie Alvarez	Priscilla Englert (A)	Salima Allahbachayo	Trevor Tolliver	Cinthya Arrieta
Victor Garcia (A)	Kenneth Grady (A)	Cerise Guerrero	Patrick Schmiedt	Eric Calderon	Vacant	Nadine Henley
Raylene Sosa	Harper Xie	Briceyda Torres, Tri-Chair	Anna Villeneuve, Tri-Chair	Ty Thomas, Tri-Chair	Vacant	Jorge Razo

Meeting Minutes

1. Introductions
2. The meeting minutes from April 22, 2025, were approved with three abstentions.
3. Budget Update
 - a. The budgets from the summer months were reviewed, and for the newer members of the group, a brief summary of the Professional Learning conference travel request application and approval process was shared.
4. Professional Learning Committee Purpose Statement
 - a. The committee reviewed and revised the 2025-26 Purpose Statement and its central responsibilities for the year. In addition to the current list, the committee supported the idea of expanding growth opportunities to populations outside of faculty, like professional experts and students.
 - b. The group's composition and regular meeting dates and times remained the same.
5. Professional Learning Committee Priorities
 - a. The committee reviewed and discussed Professional Learning's list of priorities, including new adjunct and full-time faculty orientations, partnering with Human Resources to revise and update onboarding practices, creating and implementing the Classified Leadership Academy, and recognizing outstanding colleagues.

- b. Committee members suggested prioritizing additional learning opportunities like compliance trainings, reviewing FERPA, and cyber security training for students.
- 6. Flex Day
 - a. Professional Learning would like to try a new approach to the Flex Day survey. Rather than gather ideas and try and form a theme out of the requests, present a request to employees and ask them for training sessions they'd like to see based on the theme.
 - b. Through the committee's discussions, potential themes focusing on foundations and reviewing (and re-learning) basic practices are emerging as the spirit for Flex Day 2026. CPR training, regular and substantive interaction (RSI), strategies for more inclusive and equitable online teaching, supports for new employees, and learning about supports for undocumented students were some of the initial ideas contributing to the overarching theme.
- 7. Outstanding Colleagues
 - a. In early October, employees will receive emailed instructions on how and where to nominate outstanding colleagues, with the employees being celebrated on the morning of Flex Day in February 2026, potentially during the breakfast when most employees are gathered.
 - b. The committee reviewed the nominating criteria and nomination process to fine-tune evaluations of the submissions (for example, changing the drop-down list of options to a "check all that apply" option).
- 8. Professional Learning Trainings – Fall 2025
 - a. Due to time constraints, a review of upcoming training sessions can be shared at the next meeting.
- 9. Updates and Events Across Campus (All)
 - a. No updates provided at this time.

Meeting adjourned at 3:03 p.m.

2025 – 2026 Meeting Dates

Fall: October 28, and November 25

Spring: February 24, March 24, April 28, and May 26