



Professional Learning Committee Meeting Minutes

Tuesday, February 24, 2026

1:30 pm – 3:00 pm | [Join the Zoom meeting](#)

Committee Members

Adjunct Faculty	Associated Students	Classified	Full-Time Faculty	Management	Meeting Assistant	Supervisor/Confidential
Rami Oweina (A)	Patty Flores (A)	Angie Alvarez	Priscilla Englert	Salima Allahbachayo	Ty Thomas	Cinthya Arrieta (A)
Victor Garcia (A)	Harper Xie	Cerise Guerrero (A)	Patrick Schmiedt (A)	Eric Calderon	Vacant	Nadine Henley
Raylene Sosa	Vacant	Briceyda Torres, Tri-Chair	Anna Villeneuve, Tri-Chair	Ty Thomas, Tri-Chair	Vacant	Jorge Razo

Minutes

1. Approval of the meeting minutes from November 25, 2026.
 - a. The November meeting minutes were approved with no abstentions.
2. Budget Update.
 - a. Ty Thomas reported that following the departure of Trevor, the team has successfully caught up on all budget tracking and entries in Banner, approving requests from July through February.
 - b. After all requests were fulfilled, the expectation was that there would be about a \$200 rollover.
 - c. A new "Conference Delegate" form was introduced for sponsored conferences where the college has limited seats. It requires applicants to explain how the conference relates to their role and include a plan for sharing knowledge post-conference. For Conference Delegate applications, the committee has switched from email submissions to a form-based system to prevent lost requests in the Professional Learning email. Upcoming conferences are as follows:
 - i. African American Male Education Network and Development (A²MEND) Annual Summit
 - ii. Asian Pacific Americans in Higher Education (APAHE) National Conference

iii. California Organization for Latinx and Indigenous Advocacy (COLEGAS) Conference

iv. CCC + LGBTQIA2S+ Summit

3. Flex Day Feedback

- a. Breakdown of Campus Center immediately after lunch worked well, and longer passing periods were suggested between sessions. Eric Calderon suggested that the slide show could advance more slowly to allow viewers to capture necessary information.
- b. The award slides (created by Ty) inadvertently built anticipation because the names weren't advanced immediately, which the committee felt worked well. There was a suggestion to include student testimonials, taken as a student begins or finishes their academic journey at Citrus as a segue into the colleague awards next year. Harper Xie said she would take the idea to the Associated Students.
- c. The Difficult Conversations session was highly praised for being engaging, interactive, and well attended. Priscilla Englert found the Stronger Futures session inspiring and is looking into applying OER to a Spanish non-credit course.

4. Professional Learning Updates

- a. Briceyda reported that the academy is providing valuable "eye-opening" experiences regarding modern resumes and mock interviews. Member Mary Mincer recently received a promotion to the Superintendent President's office.
- b. Anna shared ways she is implementing changes to her documents after joining the Equity Minded Teaching Institute. After a syllabus review, she moved her statement of supporting students transitioning to college paragraph to the first page, which students have found very helpful.

5. Updates and Events Across Campus

- a. Nadine announced a Coloring with Veterans event as well as the Next Up students book club.
- b. Ty and Anna projected the Distinguished Faculty timeline, hoping to draft the call for nominees for the March meeting and having it close in May for June commencement. Ty added some proposed changes to the process, including inviting the Academic Senate President and VP to submit votes along with Professional Learning. In addition, nominees will need to be tenured faculty, and the nomination form will include a section that talks about the nominee's contributions to campus.