



Professional Learning Committee Meeting Minutes

Tuesday, September 22, 2026
1:30 pm – 3:00 pm | [Join the Zoom meeting](#)

Committee Members

Adjunct Faculty	Associated Students	Classified	Full-Time Faculty	Management	Meeting Assistant	Supervisor/Confidential
Rami Oweina (A)	Stella Ho (A)	Angie Alvarez (A)	Priscilla Englert (A)	Salima Allahbachayo (A)	Ty Thomas	Cinthya Arrieta (A)
Victor Garcia (A)	Lena Williams	Cerise Guerrero (A)	Patrick Schmiedt	Eric Calderon	Vacant	Nadine Henley
Raylene Sosa (A)	Phing Lov (A)	Briceyda Torres, Tri-Chair (A)	Anna Villeneuve, Tri-Chair	Ty Thomas, Tri-Chair	Vacant	Jorge Razo (A)

Minutes

1. Because quorum was not met, the committee was unable to approve the March 26, 2026 meeting minutes.
2. Budget Update.
 - a. Travel requests approved in August should have been communicated to applicants. However, several approved individuals have contacted the office indicating they may not have received notification.
 - b. Professional Learning is currently experiencing staffing transitions. Connor Glenn has departed the college, and Jennifer Nero is expected to begin on September 30. This transition has resulted in delays in processing requests.
3. FLEX Day Planning
 - a. Three theme options developed through discussion with FLEX Advisory and informed by workshop feedback:
 - Adaptive by Design: Teaching and Learning in a Changing World
 - Steady Ground, Bold Steps
 - Belonging by Design: Building Spaces Where Everyone Thrives
 - b. Committee members expressed support for all three options. Those present observed the overlap of themes and noted the alignment between the belonging theme and the college's strategic priorities.

- c. The committee agreed that broader committee input is needed before selecting a final theme and plan to conduct a poll via email.
- 4. Featured Employee
 - a. The monthly Featured Employee will replace the previous Featured Faculty format and highlight employees across campus. Initial participants are selected from individuals nominated for Outstanding Colleague recognition.
 - b. The committee reviewed a sample employee profile and discussed the value of highlighting employees' contributions, campus impact, and professional journeys rather than focusing solely on personal interests.
 - c. The group supported reaching out to Strategic Communications to develop a consistent visual format rather than launching immediately with an unfinished template.
- 5. Professional Learning Updates
 - a. Funding
 - 1. A noticeable increase in requests for professional learning funding was observed.
 - 2. The committee discussed the possibility that available funding may not be sufficient to support all requests moving forward. Potential future considerations include prioritizing requests tied directly to job responsibilities and revising application forms to identify whether attendance is required for a position. The committee emphasized balancing equitable access to funds while supporting employees whose attendance is mandatory for professional or regulatory reasons.
 - b. Classified Leadership Academy
 - 1. Due to staffing limitations and competing priorities, the committee discussed postponing the next academy cohort.
 - 2. Members supported using the current year for planning, recruitment, and approval processes, with implementation in the following academic year.
 - c. Equity-Minded Teaching Institute
 - 1. The committee discussed postponing the institute until the following academic year because of the impact of staffing changes in Professional Learning and the co-lead going through the New Faculty Orientation this year. The committee agreed that the next opportunity at FLEX and reviewing applications in the Spring for a new cohort to begin in the Fall.
 - d. Digital Badging
 - 1. The committee expressed interest in developing digital badges that could be displayed through the Vision Resource Center.
 - e. Student ASCC Media Day
 - 1. The committee revisited the concept of Student Media Day and explored ways to incorporate student voice into Flex Day programming.
 - 2. Discussion evolved toward creating short testimonial videos featuring students, faculty, staff, or colleagues discussing the impact employees have had on their experience at Citrus College.

3. Members felt this approach could complement existing employee recognition efforts and highlight the human impact of campus work.
6. Updates and Events Across Campus
 - a. Anna reported positive outcomes from the redesigned New Faculty Orientation program.
 - b. The previous two-day model has been replaced with six meetings during the academic year. Benefits identified include ongoing support throughout the first year and reduced information overload.
 - c. Committee members praised the new structure and noted its potential to improve faculty retention and engagement.
 - d. Faculty Mentoring
 - The committee briefly discussed the possibility of reestablishing a local faculty mentoring program to complement orientation efforts.
 - e. Committee Membership and Attendance
 - Because attendance was low, the committee discussed strategies for improving participation. Anna volunteered to follow up with Academic Senate regarding replacement faculty representatives.

The meeting concluded at approximately **2:05 p.m.**

Professional Learning Committee Meeting Dates

Fall: November 23

Spring: February 22, March 23, April 26, and May 24