


CITRUS COMMUNITY COLLEGE DISTRICT
Office of the Vice President of Finance and Administrative Services

PHYSICAL RESOURCES and SAFETY COMMITTEE MINUTES – February 26, 2026
9:00 a.m. – AD109

Present: Spencer Boldt (Faculty Alternate), Eric Calderon, Amberly Chamberlain, Claudette Dain (Chair), Anthony Deck, Michelle Dev Anandhan (Recording Secretary), Fred Diamond, Phil Hawkins, Dana Hester, Trip Horton, Shawn Jones, Ben Macias, Mikayla Munoz (Student Representative), Jesus Nunez, Ana Quiroz, Mike Ramos, Richard Rams, Ty Thomas

Absent: Maryann Tolano-Leveque, Roberto Loya (Co-Chair)

2.1 *Approval of the January 22, 2026 Minutes:*
Minutes were approved as presented - 

2.2 *Bond Construction, Facilities, Sustainability and Measure Y Update*

Fred Diamond shared the following updates.

Main Switchgear & Electrical Infrastructure Maintenance:

Multiple phases will be utilized for performing routine maintenance on all substations. Planning and implementation for the next phase of work has commenced and it will be done over a multi-year period. More work will be planned for winter break 2026.

Sealcoating and Striping of Parking Lots:

The parking lots are divided into five phases in order to maintain them on a five-year cycle. Campus Safety has the master schedule and will be coordinated with. The next phase of work will occur in the summer of 2026.

Campus-wide Gas Line Mitigation:

A campus-wide gas line test is completed each year as part of planned maintenance. This is an on-going project and will continue. Upcoming testing for 2026 is currently in scheduling.

Campus-wide Air Handlers:

Mechanical coils cleaning and conditioning—in process over several months. This is an on-going project.

LC&D Lighting Controls:

Installation is in process at several locations—this installation is mitigating many of our lighting control problems campus-wide. Phase I and II are complete. More phases will be undertaken as needed. SS will likely be the next recipient of new lighting controls when available. This is a long-term project.

Owl Café:

The cafeteria has received a refresh with painting, minor repairs and a new food service vendor. Please visit the Owl Café and enjoy the offerings.

Campus Automation:

Emergency lockdown and access control. EFMP priority—campus-wide project began implementation with the modernization of the ED building. Door hardware will be fully integrated for remote locking via Campus Safety in the event of an emergency. The ED building (Interior & Exterior) hardware is complete. Hayden Hall (Interior & Exterior), SS (Exterior), GH (Interior & Exterior), FH (Exterior) and South PE (Interior & Exterior) hardware are also complete. MA 1st and 2nd floor (Exterior) hardware is complete. Reprographics (Exterior) is complete. CI (exterior) is complete. Gymnasium (Exterior) is complete. Campus Safety is complete (Interior and Exterior). The Library implementation will follow once parts have been received.

Student Services A&R Front Counter and Glazing:

Investigation and code review for possibly installing a glazing wall at the north counter adjacent to Admissions and Records. tBP Architecture has performed the code review. Funding is from Student Services. The bidding process is currently underway with a job walk being held on January 28, 2026. The bid opening will occur on February 26th at 2:00 pm.

Center for Excellence:

Church property. Investigation has begun for pre-programming a conference center facility in accordance with the Educational and Facilities Master Plan. Funding will be from Capital Outlay. Pre-programming was performed by West Edge Architects. Other administrative process items are also underway, including geotechnical, Haz Mat, surveying and underground mapping. The RFQ/P for Design Build Entities is currently underway with award of contracts anticipated for June 2026.

Roofing:

Facilities will be putting together a roofing package encompassing several buildings on campus for future bidding. This work will likely occur in summer 2026. Capital outlay will be the funding source.

Campus Mall Piping:

Facilities is working on some underground Central Plant piping. You may see delineators in grass/flatwork areas. This is ongoing deferred maintenance.

Sustainability Committee Update - February 2026

The next Sustainability Committee meeting will be held on March 12, 2026.

Measure Y Update - February 2026

Classroom Building FPP:

The FPP was submitted to the Chancellor's Office FPU for FY2026/27 State Funded Capital Outlay match consideration.

Measure Y Construction - Process and Planning Items

Science Building:

Balfour Beatty Construction has teamed with Westberg White Architects as the successful Design-Build Entity. The Notice to Proceed was issued on December 11, 2024. Schematic Design submission to DSA occurred on May 1, 2025. Full construction document submission to the DSA occurred on December 4, 2025. DSA review time will be approximately one (1) year as the DSA Los Angeles office has received several billion dollars of work during November and December 2025. Inclusion area buildings that will be impacted by the construction include IS, LB, IC, NB and SB; these five (5) buildings will be razed. DSA review continues in process.

CTE - Career Technical Education:

The FPP has been approved by the Chancellor's Office FPU as well as by the DOF. State Funded Capital Outlay match of approximately \$47M is slated from Proposition 2 for the CTE building. HPI Architecture is fully underway with the schematic design and preliminary plan process with multiple stakeholder meetings being held. Preliminary plans are due to the Chancellor's Office FPU in March 2026, which is the first level of reconciliation with the DOF and CCCCCO. HPI Architecture has submitted the preliminary plans to the CCCCCO on December 3, 2025. Plan development will continue for several months.

2.3 *Campus Safety, Security and Parking Update*

Ben Macias shared the following updates.

Security Update:

Intrusion alarms are in almost every building on campus. If there is a need to be on campus during non-business hours, please follow the [campus access protocol](#). Communicate in advance by emailing Campus Safety and copying your Dean/Manager, call Campus Safety before you enter a building, and also call Campus Safety when you depart the building.

Safety Update:

Lockdown Drill (campus wide):

Date: Wednesday, March 18, 2026

Time: 1:00 - 3:00 p.m. and 6:00 - 8:00 p.m.

Both drills are expected to be completed within 60 minutes each. Amberly asked if students must follow the lockdown drill protocol. Both Ben and Claudette confirmed that the protocol must be followed as if it is a real lockdown.

Parking Update:

Enforcement in student stalls began on Wednesday, February 25, 2026. Prior to enforcement, students received emails and text messages.

2.4 *Other:*

Amberly provided the committee with announcements about upcoming performances at the Haugh PAC.

Meeting adjourned at 9:25 a.m.

The next meeting will be held on March 26, 2026, at 9:00 a.m. in AD109.