

CITRUS COMMUNITY COLLEGE DISTRICT
Office of the Vice President of Finance and Administrative Services

PHYSICAL RESOURCES and SAFETY COMMITTEE MINUTES – May 28, 2026
9:00 a.m. – AD109

Present: Spencer Boldt (Faculty Alternate), Eric Calderon, Gilles Chiasson, Claudette Dain (Chair), Anthony Deck, Michelle Dev Anandhan (Recording Secretary), Fred Diamond, Dana Hester, Trip Horton, Shawn Jones, Ben Macias, Ana Quiroz, Mike Ramos, Richard Rams, Maryann Tolano-Leveque

Absent: Phil Hawkins, Roberto Loya (Co-Chair), Mikayla Munoz (Student Representative), Jesus Nunez, Ty Thomas

Guest: Amberly Chamberlain

5.1 *Approval of the April 23, 2026 Minutes:*
Minutes were approved as presented - 

5.2 *Bond Construction, Facilities, Sustainability and Measure Y Update*

Fred Diamond shared the following updates.

Main Switchgear & Electrical Infrastructure Maintenance:

Multiple phases will be utilized for performing routine maintenance on all substations. Planning and implementation for the next phase of work has commenced and it will be done over a multi-year period. More work will be planned for winter break 2026.

Sealcoating and Striping of Parking Lots:

The parking lots are divided into five phases in order to maintain them on a five-year cycle. Campus Safety has the master schedule and will be coordinated with. The next phase of work will occur in the summer of 2026. Probable dates will be August 17 – 21, 2026, which are the minimal campus impact dates. Work areas will be Lot S1 (with E1) and E6 (north of AD and LI).

Campus-wide Gas Line Mitigation:

A campus-wide gas line test is completed each year as part of planned maintenance. This is an on-going project and will continue. Testing for 2026 has been completed. Upcoming testing will occur in Q1 of 2027.

Campus-wide Air Handlers:

Mechanical coils cleaning and conditioning—in process over several months. This is an on-going project.

LC&D Lighting Controls:

Installation is in process at several locations—this installation is mitigating many of our lighting control problems campus-wide. Phase I and II are complete. More phases will be undertaken as needed. SS will likely be the next recipient of new lighting controls when available. This is a long-term project.

Campus Automation:

Emergency lockdown and access control. EFMP priority—campus-wide project began implementation with the modernization of the ED building. Door hardware will be fully integrated for remote locking via Campus Safety in the event of an emergency. The ED building (Interior & Exterior) hardware is complete. Hayden Hall (Interior & Exterior), SS (Exterior), GH (Interior & Exterior), FH (Exterior) and South PE (Interior & Exterior) hardware are also complete. MA 1st and 2nd floor (Exterior) hardware is complete. Reprographics (Exterior) is complete. CI (Exterior) is complete. Gymnasium (Exterior) is complete. Campus Safety is complete (Interior and Exterior). Administration (Exterior) is complete. The Library implementation will follow once parts have been received. Campus Center is in planning.

Student Services A&R Front Counter and Glazing:

This project included investigation and code review for possibly installing a glazing wall at the north counter adjacent to Admissions and Records. tBP Architecture performed the code review. The bidding process has been completed and the award of contract to NM Building Group for \$306,899 has been issued. The Notice to Proceed was issued for May 20, 2026. The project is funded through Student Services.

Center for Excellence:

This project is commonly referred to as the Church property. Investigation has begun for pre-programming a conference center facility in accordance with the Educational and Facilities Master Plan. Funding will be from Capital Outlay. Pre-programming was performed by West Edge Architects. Other administrative process items are also underway, including geotechnical, Haz Mat, surveying and underground mapping. The RFQ/P for Design Build Entities is completed. An award of contract to BNBuilders (BNB) is anticipated for May 2026 and a Notice to Proceed will likely be issued for June 2026. BNB is teamed with Lionakis Architects as the Design-Build Entity.

Roofing:

Facilities is in process for procuring a roofing package encompassing several buildings on campus for bidding. This work will likely occur in summer 2026. A bid walk was held on May 6, 2026, and a bid opening is scheduled for June 4, 2026. The anticipated award of contract will likely occur at the June 16th BOT meeting. Capital outlay will be the funding source.

Campus Mall Piping:

Facilities is working on some underground Central Plant piping. You may see delineators in grass/flatwork areas. This is ongoing deferred maintenance.

Sustainability Committee Update - May 2026

The next Sustainability Committee meeting will be held on June 25, 2026.

Measure Y Update - May 2026**Classroom Building FPP:**

The FPP was submitted to the Chancellor's Office FPU for FY2026/27 State Funded Capital Outlay match consideration. The FPP was accepted as an IPP for consideration in next FY funding.

Measure Y Construction - Process and Planning Items***Science Building:***

Balfour Beatty Construction has teamed with Westberg White Architects as the successful Design-Build Entity. The Notice to Proceed was issued on December 11, 2024. Schematic Design submission to DSA occurred on May 1, 2025. Full construction document submission to the DSA occurred on December 4, 2025. DSA review time will be approximately one (1) year as the DSA Los Angeles office has received several billion dollars of work during November and December 2025.

Inclusion area buildings that will be impacted by the construction include IS, LB, IC, NB and SB; these five (5) buildings will be razed. DSA review continues in process. The first construction contract is upcoming for demolition and earthwork, which will likely be for summer 2026.

CTE - Career Technical Education:

The FPP has been approved by the Chancellor's Office FPU as well as by the DOF. State Funded Capital Outlay match of approximately \$47M is slated from Proposition 2 for the CTE building. HPI Architecture is fully underway with the schematic design and preliminary plan process with multiple stakeholder meetings being held.

Preliminary plans are due to the Chancellor's Office FPU in March 2026, which is the first level of reconciliation with the DOF and CCCCCO. HPI Architecture has submitted the preliminary plans to the CCCCCO on December 3, 2025. Plan development will continue for several months.

5.3 *ACCJC Standard 3.8 Update*

Fred Diamond shared the following updates.

Evidence Formulation:

Information gathering of quantitative and qualitative data for support of the ISER. Co-Chairs are Roberto Loya and Fred Diamond. An update meeting was held with the Institutional Effectiveness Committee (IEC) on March 23, 2026. More information will be brought forward to Physical Resources as we work through the process.

Planning for Evidence and Possible Data Set(s):

EFMP, et al.	Scheduled Maintenance Funding
DSA Project Data	FixIt Line/Work Order Data
CBOC Meetings	Program Review Data
PRSC Meetings	WSCH Data
ADA Transition Plan	EH&S Data
SWACC Meetings	5-Year Construction Plan
Sustainability Plan	Enrollment Mgmt. Data
CARB Data	SCAQMD Data
LACFD Data	Keenan Safety Reports
Strategic Plan	IEC Data
Measure Y Planning	Facilities & Maintenance Budgets
Construction Plan Data	Financial Auditing & Reports

5.4 *Campus Safety, Security and Parking Update*

Ben Macias shared the following updates.

Security Update:

Citrus College will observe the Summer 4/10 schedules, with the exception of a couple areas with pre-arranged dates and events that have been scheduled and are on the campus calendar. Campus will be closed on Fridays. Buildings and gates will be closed, and intrusion alarms will be activated.

Safety Update:

On Tuesday, May 19, 2026, a scheduled Fire and Evacuation Drill took place at 10:15 a.m. Buildings impacted were MA/RG and CI.

A “Save The Date” email was sent regarding Emergency Drills for 2026-27:

- Lockdown Drill - Tuesday, September 22, 2026
- The Great ShakeOut Earthquake and Evacuation Drill - Thursday, October 15, 2026
- Fire Drill - Wednesday, March 17, 2027

Emergency Preparedness Training Dates:

- EOC Basic (Fall)
- CAT (Winter)
- EOC TTX (Spring)

Parking Update:

Summer parking permits for students will be on sale beginning Monday, June 8, 2026. The first day of classes is Monday, June 22, 2026. Enforcement in student stalls begins on Monday, June 29, 2026. Prior to this date, emails and text messages will be sent to students.

5.5 Physical Resources and Safety Committee 2026-27 Meeting Dates

The Physical Resources and Safety Committee meets during the Fall, Winter and Spring sessions on the fourth Thursday of each month (unless otherwise indicated) at 9:00 a.m. in AD109. Due to the holiday schedule in November and December, these meetings will be held on the third Thursday of the month. The proposed meeting dates of the Physical Resources and Safety Committee for the upcoming year were approved as presented. - 

The meeting dates are as follows:

9/24/26	2/25/27
10/22/26	3/25/27
11/19/26 (3 rd Thursday)	4/22/27
12/17/26 (3 rd Thursday)	5/27/27
1/28/27	

5.6 Other
None.

Meeting adjourned at 9:23 a.m.

The next meeting will be held on September 24, 2026, at 9:00 a.m., in AD109.