



**Program Review Committee Minutes**  
**March 3, 2023 – 10:00 a.m.- 11:30 a.m. via Zoom**

Quorum: 9

**Members**     **Brian Anderson**, Program Review Coordinator, co-chair-P  
                  **Dr. Cathrine Besancon**, SLOA Coordinator, co-chair-P

**Jeremy Clark**, Academic Senate President-A  
**Lisa Villa**, Curriculum Committee Chair-P  
**Lan Hao**, Director of Institutional Research-A  
**Dana Hester**, Interim Vice President of Academic Affairs-P  
**Richard Rams**, Vice President of Student Services-P  
**Claudette Dain**, Vice President, Finance & Administrative Services-P  
**Salima Allahbachayo**, Academic Affairs rep. (Interim Dean of SBS)-P  
**Sean Osborn**, TeC Services representative-P

**Maryann Tolano-Leveque**, Student Services rep. (Interim Dean of Counseling)-A  
**John Vaughan**, Academic Support rep. (Dean of Visual & Performing Arts)-P  
**Eric Magallon**, Institutional Support rep. (Enterprise Services Manager)-P  
**Dave Kary**, faculty rep.-A  
**Elizabeth Cook**, faculty rep.-P  
**Yueyi Huang**, classified staff rep. (Research Analyst)-P  
**Lizbeth Munguia Renteria**, ASCC Representatives-A

GUESTS: Christine Recendez, Robert Chen & Sabrina Lopez

**Agenda:**

1. Minutes  
The minutes were reviewed and approved.
2. SLOA Report  
Dr. Besancon mentioned that all SLO assessments have been reviewed. Some feedback for next year's SLO assessment form, she would like to separate question 2.
3. Updates on SLOA form  
The new form will ask for the SLO competency (may be more than 1 competency) as one question and ask for the outcome as a separate question. Other thing to consider: should we allow more than 1 SLO a year to be assessed, getting feedback from Ty Thomas on creating a more equity-based question to revise the campus wide data question, and providing an example of the success stories so faculty know what to input as a success story.
4. Spring Calendar and Goals  
Brian stated that since this is a gap year and no comprehensives are due this spring, it gives us enough time to review and approve new templates, i.e student services, instructional, academic support and institutional support.
5. Instructional Comprehensive Review Template  
The committee went over the instructional comprehensive template and had the following suggestions: an additional question of who participated in the program review under *Program Information*; add questions under *Course Curriculum*, "how does your program curriculum offer help supporting equity and student success? Are there changes and additions that could be made to increase equity and student success?"; include a link of where to access CORs; adding "Alignment with legislative changes impacting curriculum matters" to the second bullet under *Course Curriculum*; under *Assessment and Planning*, clarify goals should be attainable in the 3-year cycle. Brian suggested reviewing all templates and approving them all by May.

6. Student Services Comprehensive Review Template

Dr. Rams presented the revised student service comprehensive template. The only suggestion for revisions to the template is under *Resources/Needs Assessment*, the word *required* should be elaborated more and have a clear definition. Brian closed the meeting by reaffirming that the goal of the semester is to review and approve the program review templates for each area.

Future meetings:

Spring 2023	<del>March 3</del>	April 7	May 5	June 2
-------------	--------------------	---------	-------	--------