



## Program Review Committee Minutes

May 5, 2023 – 10:00 a.m.- 11:30 a.m. via Zoom

Quorum: 9

### Members

**Brian Anderson**, Program Review Coordinator, co-chair-P  
**Dr. Cathrine Besancon**, SLOA Coordinator, co-chair-P

**Jeremy Clark**, Academic Senate President-P  
**Lisa Villa**, Curriculum Committee Chair-P  
**Lan Hao**, Director of Institutional Research-P  
**Dana Hester**, Interim Vice President of Academic Affairs-P  
**Richard Rams**, Vice President of Student Services-P  
**Claudette Dain**, Vice President, Finance & Administrative Services-P  
**Salima Allahbachayo**, Academic Affairs rep. (Interim Dean of SBS)-P  
**Sean Osborn**, TeC Services representative-P

**Maryann Tolano-Leveque**, Student Services rep. (Interim Dean of Counseling)-A  
**John Vaughan**, Academic Support rep. (Dean of Visual & Performing Arts)-P  
**Eric Magallon**, Institutional Support rep. (Enterprise Services Manager)-P  
**Dave Kary**, faculty rep.-P  
**Elizabeth Cook**, faculty rep.-A  
**Yueyi Huang**, classified staff rep. (Research Analyst)-A  
**Lizbeth Munguia Renteria**, ASCC Representatives-P

Guests: Christine Recendez and Sabrina Lopez

### Agenda:

1. Minutes  
The minutes were reviewed and approved after some corrections.
2. SLOA Report  
Dr. Besancon has three more scheduled division meetings for the current semester. She has not been able to visit all divisions at this point, and will continue to make these visits in the fall.
3. Comprehensive Review Schedule  
This item will be considered at the June meeting.
4. Comprehensive Review Templates  
The committee reviewed the proposed templates in depth. Discussions were held for clarifying language for areas addressing budget forecasting and DEIA+ language. Brian will bring these templates with the additional language back for review and a final vote at the June meeting. For those areas that will be submitting a program review this semester, a motion to approve these templates as is as working templates was made.  
**Motion-John Vaughan, Second-David Kary, Pass.**
5. Taskstream and TeCS Support  
Dana informed the committee that she and Eric Calderon will be meeting soon to discuss the current challenges of Taskstream and consider what immediate options are available to us for migrating program review templates out of Taskstream. Demos for other software systems are scheduled with Brian, Catie, Dana, Gwen and Christine. As we do currently have an agreement with Taskstream through June 2024, the SLO assessments in their new streamlined format could remain within Taskstream for now. Sean Osborn commented that one year to implement a new software system is not much time. Dana clarified that the expectation is not to have a new system vetted and in place within one year, but rather to take advantage of an opportunity and explore the current options.
6. 2023-2024 Calendar

**This item will be considered at the June meeting.**

**7. Purpose Statement**

**This item will be considered at the June meeting.**

**Future meetings:**

<b>Spring 2023</b>	<b>March 3</b>	<b>April 7</b>	<b>May 5</b>	<b>June 2</b>
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