



Program Review Committee Minutes
September 1, 2023 – 10:00 a.m.- 11:30 a.m. via Zoom

Quorum: 9

Members

Dan Volonte, Program Review Coordinator, co-chair-P
Cathrine Besancon, SLOA Coordinator, co-chair-P

Jeremy Clark, Academic Senate President-P
Lisa Villa, Curriculum Committee Chair-P
Lan Hao, Director of Institutional Research-P
Dana Hester, Vice President of Academic Affairs-P
Richard Rams, Vice President of Student Services-P
Claudette Dain, Vice President, Finance & Administrative Services-P
Salima Allahbachayo, Academic Affairs rep. (Interim Dean of SBS)-A
Sean Osborn, TeC Services representative-A

Maryann Tolano-Leveque, Student Services rep. (Interim Dean of Counseling)-A
John Vaughan, Academic Support rep. (Dean of Visual & Performing Arts)-P
Eric Magallon, Institutional Support rep. (Enterprise Services Manager)-A
Dave Kary, faculty rep.-A
Elizabeth Cook, faculty rep.-P
Yueyi Huang, classified staff rep. (Research Analyst)-P
Vacant, ASCC Representatives-A

Guests:

Agenda:

1. Minutes

The minutes from the June 2023 meeting were reviewed and approved.

2. SLOA Report

Catie announced that the forms are up on Taskstream. You may have seen an email yesterday regarding the single sign-on function being down for Taskstream; this has now been fixed. The direct link is another method to access Taskstream, but requires a unique password. Single sign-on access is easiest to use. Catie also has a pdf of the SLOA template that can be used for gathering information when multiple people are assessing one course/SLO.

3. Updates on Comprehensives and Moving Away from Taskstream

Dana and Claudette reported an institutional support workgroup has been meeting this summer to discuss alternatives to Taskstream. Dana has also met with Catie, Brian and Eric Calderon for discussions focused on this from the instructional and academic support side. Our intent is to have this be our last year using Taskstream. We will likely have a student worker working on downloading all data out of Taskstream this spring. As there are only a very few comprehensive program reviews due this fall, it is an ideal time to have those comprehensives completed in Word while a more permanent storage solution is found.

Using Canvas, Smartsheet, Formstack, Courseleaf have all been discussed. Each solution would require some thoughtful discussion on how we can logistically make this work for our needs across campus. Information will be continued to be gathered and compiled for ongoing discussions.

4. Purpose Statement Alignment with New Accreditation Standards

Catie and Dana drafted an alignment of the revised accreditation standards onto the previously approved purpose statement. The committee reviewed and edited the draft. This item will return in October for a vote.

5. Other

Catie noticed the program review webpage needs to be updated. A draft of updated text explaining an overview of the program review process will be brought to the October meeting.

Future meetings:

Fall 2023	September 1	October 6	November 3	December 1
------------------	-------------------------------	------------------	-------------------	-------------------