

**Academic Senate Council Minutes  
Citrus College Community College District  
1000 W. Foothill Blvd, Glendora, CA 91741**

**Wednesday, April 29, 2026  
2:40p.m.-4:00p.m. CI-159 and Zoom  
Quorum: 17**

**OFFICERS**

**President:** Lisa Villa  
**Vice President:** Renee Liskey  
**Past President:** Jim Woolum  
**Secretary:** Roberto Loya  
**Treasurer:** Priscilla Englert  
**CCFA Liaison:** Greg Lipp  
**CTE Liaison:** Dawn Brewster  
**Curriculum Chair:** Michelle Plug

**SENATORS**

- **ASCC:** Henoah Perez and Marquel Savage
- **At-Large:** Jennifer Miller-Thayer; Ann Everett, Anthony Giammalva
- **Business and Accounting:** Vacant
- **Career and Technical Education:** Alexis Dea; Dave Brown
- **CCAFF:** Bill Zeman; Lakhysa Greene/Katherine Culliver-Carter
- **Counseling:** Raul Sanchez; Michelle Hernandez
- **Health Sciences:** Sonia Kibbe
- **Kinesiology:** Andrew Wheeler
- **Language Arts:** Becky Rudd; Nichole Ary
- **Library:** Sarah Bosler/Elizabeth Cook
- **Mathematics:** Claudia Ramirez
- **Natural and Physical Sciences:** Denise Kaisler; Arnold Kondo
- **Noncredit Programs:** Dania Rosales Fernandez
- **Social and Behavioral Sciences:** Senya Lubisich; Chris Styles
- **Visual and Performing Arts:** Catie Besancon/ Dan Volonte; Marius Beltran

*ATTENDANCE VIA ZOOM FOR SENATORS DOES NOT COUNT AS VOTING MEMBERS  
UNLESS OTHERWISE VOTED ON.*

**Present:** Lisa Villa, Renee Liskey, Jim Woolum, Roberto Loya, Michelle Plug (Zoom), Andrew Wheeler, Ann Evertt, Alexis Dea, Arnold Kondo, Becky Rudd, Catie Besancon, Christine Styles, Dan Volonte, Dania Rosales Fernandez, Jennifer Miller-Thayer (Zoom), Lakhysa Greene, Marius Beltran, Michelle Hernandez, Sonia Kibbe, Henocho Perez, Tommey Reyes, Sarah Bosler, Spencer Boldt, Greg Schulz, Dana Hester, Student from Clarion, Elisabeth Ritacca (Zoom), Brenda Fink, Yasmine Andrawis, Denise Kaisler, Raul Sanchez (Zoom), Claudia Ramirez (Zoom)

**Absent:** Priscilla Englert, Dawn Brewster, Greg Lipp, Anthony Giammalva, Bill Zeman, Dave Brown, Elizabeth Cook, Katherine Cuellur-Carter, Matthew Parsons, Mercedes Belica, Nichole Ary, Senya Lubisich, Marquel Savage, Gerhard Peters

## **CALL TO ORDER – 2:42PM**

Lisa Villa – Set Agenda

**MINUTES APPROVAL from 4/8/26 - Motioned by Andrew Wheeler, seconded by Renee Liskey – Passed**

- **Statement in Dr. Schulz’s Superintendent/President’s report was amended, about the FTEs, highlighted in the boldface text on the minutes.**

## **SUPERINTENDENT/PRESIDENT REPORT**

Dr. Schulz shared that an email went out with an update with regard to the development of our next five-year strategic plan. The Duty Plan Task Forces, comprising of Steering committee and additional folks, have completed their final working draft. If you have not had a chance to review, please share any feedback you have by Tuesday, May 5<sup>th</sup>. It will have another reading at Steering in May, and then will proceed to the Board of Trustees. Thank you to those who have shared feedback.

Jessica Brown, one of our tenured faculty members, who also leads our women's softball team made it to the state championship playoffs. We are hosting Friday, May 1<sup>st</sup> and Saturday, May 2<sup>nd</sup>, against Saddleback College.

Andrew Smith, our head baseball coach, has led the team in an incredible season. Their record is 30-10, 3C2A postseason playoffs as a regional host for the first round. They will also be competing this weekend, Friday, May 1<sup>st</sup>, Saturday, May 2<sup>nd</sup>, and Sunday, May 3<sup>rd</sup>. We thank the faculty and staff who support our student-athletes in the classroom, and in their athletic endeavors.

Additionally, we have a new Director of Foundation, Dolores Ybarra. We are grateful to have her and her extensive experience, from Pasadena City College to UC Riverside, here at Citrus. She has brought a great sense of spirit and organization, and I hope you all get a chance to meet and work with her.

Lastly, thank you to everyone who joined the April office hours. The next open office hour will be Thursday, May 21<sup>st</sup> from 2pm-3pm; we can also meet over Zoom.

## PUBLIC FORUM

*This is intended for guests and non-members who are not part of the Senate representative body. Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Senate has an opportunity to speak, and so the Senate can conduct its business in an efficient manner. Items shared may not be brought into discussion at this time, and general announcements are reserved for the Announcements portion at the end of the meeting.*

No one for Public Forum.

## Action Items

*AP 7102 Prohibition of Harassment/BP 7102 Prohibition of Harassment – Motioned by Ann Everett, seconded by Tommy Reyes – Passed, with suggested language to be forwarded.*

- Jennifer Miller-Thayer
  - There are some grammatical errors that will be forwarded to Morgan, to send to HR.
- Henocho Perez
  - Are students made explicitly aware of the rights they have under this AP/BP? How are students informed of this?
    - Yasmine Andrawis and Brenda Fink share that there are aspects of this in student orientation, but they are working with Student Services on updating it as well to include more information.
- Catie Besancon and Ann Everett
  - Concerns about “Nonconsensual Viewing, Recording, and Disseminations of Intimate Images”, not being specific enough “sexual activity and nudity” and doesn’t include “partial nudity, intimate areas, undershirts, shirts, shorts, etc”; is it implied in the current version or should we add that?
    - HR response is that what is written implies the more specific areas, and anything of that nature would be investigated and a violation of the policy. If we become too specific, there is a risk of specifying everything.
      - **Instead, a recommendation to expand “or other personal benefit, such as,” and allows those examples to listed as bullet points, but not an exhaustive list.**
  - **Also think that “partial nudity” needs to be included, and HR said that would take that recommendation.**

- Jim Woolum shared that Penal Code 647I expands on invasion of privacy and might be a useful resource to review.

*AP 3433 Prohibition of Sexual Harassment under Title IX/BP 3433 Prohibition of Sexual Harassment under Title IX – Motioned by Ann Everett, seconded by Catie Besancon – Passed, with suggested language to be forwarded.*

- Lisa Villa
  - The senator team found that AP 3433 read like a series of definitions, instead of a procedure. LV did speak with John Albert, Director of Human Resources, who did share that other campuses do separate these policies and procedures and hopefully our HR reps can help us to understand that. The actual procedure appears to be in a different AP, AP 3434. And we are trying to understand, why would have a separate AP for the procedure?
    - Brenda Fink says that we followed League recommendations, along with legal advice to split them out. We could think of one of the APs as the operation definitions and the other as procedural. We could potentially see about a combination of the APs, but as these are new if we do a big change, it would start the process over again. But a suggestion of reviewing that idea the next time this AP makes its rounds to the constituents' groups.
    - In regards to having two APs, the rationale is that with Title IX that there is often a lot of change due to the White House, which can change the procedures. By separating them out, we would have consistent definitions to fall back onto.
  - Catie Besancon
    - If we cannot make the change (combining the APs), can we add a sentence that refers to the procedural AP, so they can find the procedure?
      - Yasmine Andrawis provided some context as to how often Title IX regulations change, hence the separating of the two APs. But does want to confirm that anytime there is a complaint or a report, HR would be operating under all three (AP 7102, AP 3433, and AP 3434).
      - **And adding that statement of the APs (AP 3433, AP 3434, and even AP 7102) would be a helpful way to connect them for readers.**

*AP 7100 Equal Employment Opportunity/BP 7100 Equal Employment Opportunity – Motioned by Ann Everett, seconded by Tommy Reyes – Passed, with suggested language to be forwarded.*

Henoch Perez

- Are students involved in the hiring process?

- BF depending on the nature of the position, for example full-time faculty, students will participate in a teaching demonstration. Where they can share their responses back to the panel. There are a few positions that have had a student representative, but there are few of those.

Jennifer Miller-Thayer

- Why are the definitions removed from the AP?
  - Yasmine Andrawis shares that the League recommended their removal, cannot say for sure why they were removed, but maybe because procedures change more regularly than policy is reviewed. Brenda Fink expands by sharing that the EEO plan is reviewed each year and that does contain the definitions.

Lisa Villa

- Under “Job Announcements,” the first sentence: “a statement in substantially the following” - was that an error in adding substantially?
  - Brenda Fink says they will review it.

Jim Woolum

- BP 7100, the first paragraph, focused on our “surrounding community” but really our focus is much broader (statewide/countrywide) in looking at equality in hiring.
  - Brenda Fink says this is part of our EEO plan. They placed a lot of emphasis on the demographics of our student populations that we serve as an institution, and a good percentage representation of how we view our employee group based on that and some national data is also implemented.

*AP 7101 Discrimination Harassment Complaint/ BP 7101 Non-Discrimination – Motioned by Ann Everett, seconded by Tommy Reyes- Passed, with language being forwarded.*

Lisa Villa

- Should the APs and BPs have the same title?
  - Yasmine Andrawis not necessarily, in this case, the BP is a reflection of the Board’s commitment to Non-Discrimination and the AP is how we would go forward with procedure.

Henoch Perez

- Are students made aware of formal complaints options during their orientation? Is there a way to make it more easily accessible to students?
  - Brenda Fink says she knows it is generally mentioned in orientation, but not necessarily in the specifics.
  - Yasmine Andrawis says we can work on making it more accessible to students, but most of the complaints I get is through faculty or staff that will help direct the student towards making the complaint. We are also updating the Title IX flyers on campus, so they can access that information.

Lisa Villa

- On the AP, “Filing a Timely Complaint,” the AP encourages people to file a complaint within 30 days, but not everyone may feel confident in doing so within that amount of time.
  - Yasmine Andrawis explains that the 30 days is here so we can offer supportive measures. However, for employment-related complaints people have 180 days, and for students it is 1 year to make a complaint; and the “date” of the last time they were harassed is the date that HR will use.
    - And what happens if a complaint happens outside of the specified time?
      - YA says that it means that a formal complaint cannot be filed, but that does not mean the college cannot pursue and informal resolution for that person.
  - Catie Besancon suggests changing the syntax or language of this area, to ensure that readers understand they can still file a complaint:
    - **“All complaints are taken seriously and will be investigated promptly, but delay in filing impedes the district's ability to investigate”**
      - **Brenda Fink says she will take back that recommendation and clarifies that the 30 days is really about the practicality of conducting an investigation.**

Roberto Loya

- What is the student’s recourse if they go past the 1 year deadline?
  - YA does say after the 1 year it would be deemed defective (clarifies this in the Chancellor’s Office language), dismissed under the untimeliness policy. But we can always offer supportive measure and pursue an informal resolution.
  - BF does add that the language here does follow Title V in accordance with the law, and can assist them if they choose to contact local PD.

Tommy Reyes

- **Offers a suggestion, under “Filing a Timely Complaint”, something like: “the District strongly encourages seeking support as well as helping file”**

Student from Clarion

- Providing a student perspective, the 30 days could be a problem because students will not be willing to risk their grade if the 30 days is before the end of the term. This could keep them from filing anything.
  - YA clarifies that students do have 1 year to file a formal complaint; the 30 days is for the purpose of investigation.
  - **CB suggest removing “failure” and instead adding something: “delay in reporting, it prevents the district from taking measures,”**

*AP 3434 Prohibition of Sexual Harassment under Title IX – Tabled for the next Academic Senate meeting due to time constraints.*

## **New Business**

## Desk Review

- BP 5500 Stand of Conduct

## Revised

- AP 3436 Hazing (NEW)
- BP 3436 Hazing (NEW)
- AP 3900 Speech – Time, Place and Manner
- BP 3900 Speech – Time, Place and Manner
- BP 5030 Fees
- AP 5530 Student Discipline Procedures

## Information

### *Dr. Hester - Courseleaf - Syllabus Module*

- Courseleaf offers a syllabus module that Dr. Hester and a few others ( Lisa Villa, Senya Lubisich, Gwen Harris, and Kim Orlijan) attended a demo for the software.
  - Key takeaways:
    - Linked directly to our Courseleaf course outlines of record to import correct info into your draft syllabus such as units and hours, title, pre-req and co-req courses, description, and SLOs
    - Also links directly to Canvas and what you update in Canvas can be directly imported to your syllabus (such as assignment information, grading scale for assignments or the course, or course schedule)
    - Can set up standard template areas that are already complete for the user such as Student Conduct policy/Academic integrity information, Title IX statement, Basic Needs statement, etc. These areas can be opted into – faculty would have full control on what to include
    - Would allow faculty who are hired on a tight timeline (day before or 1st day of class) to generate an accurate syllabus easily
    - Has drag and drop functionality making it easy to manage updates
    - Mobile device-friendly viewing
    - Fully accessible (web and pdf)
    - We would not post syllabi to the web publically, though or link through our catalog (which are options, but for a variety of reasons would not work well for us at this time)
    - Some comments from APU who recently adopted the Syllabus Module and also utilize the curriculum management system (as we do):
      - “What used to take an hour to change now takes instructors 20-30 seconds”.
      - “Courseleaf is the only software with a curriculum system that fully integrates with a syllabus. That is pretty life-changing in our little world”.

- Cost is roughly \$19,500 annually which can be covered by academic affairs
    - For timeline, if faculty like this ideas, it could be purchased and implemented by the start of July 2026. We would have a soft launch in the fall and give faculty the space to play and navigate it. When they are ready, they would be able to utilize it for their syllabus.
- Discussion:
  - **CB:** Does it store various versions of the syllabus? For example, if a student asks for a syllabus from 5 years ago, will the software keep that version? Additionally, how does it differentiate between two different faculty member's syllabi for the same course?
    - **DH:** It is stored by end-user, so anyone who would have an account would have access to their syllabi on Courseleaf and various histories. This would also ensure that our courses and material are accessible. The form is malleable in what can be included and excluded, but the format would be similar across courses and screen reader compatible, which is a benefit to us and our students.
  - **LV** contributes that in terms of user interface, Courseleaf is not as difficult as Taskstream. Additionally, Academic Senate has been asked to create a syllabi repository, so this software would allow us to have that. And would be helpful when providing a sample or guide to a new faculty/adjunct for them to reference. LV does say that we will have something more informal as a syllabi repository linked in the Faculty Resource Hub (formally Faculty Handbook) on Canvas until something more formal, like this software, can be implemented.
  - **Henoch Perez:** Is there any guarantee that the cost of the syllabus software will not go up after we become dependent on it?
    - **DH:** As business partners, Courseleaf has been a thoughtful and thorough partner in collaboration with our curriculum and catalog softwares that we use. Their communication vs. previous experiences we have had as a college (Taskstream) makes it worth it. We have worked with them for about a decade and their business model is to work with their partners. And from a previous faculty perspective, even being the most organized person, having a space where you syllabi are stored and easily accessible is worth the cost.
  - **HP:** Do the professors retain ownership of the syllabi?
    - **DH:** We do maintain ownership.
  - **HP:** There are some professors resistant to technological changes, would this infringe on their academic freedoms or will they be able to opt out completely?
    - **DH:** It is our obligation to make our courses and course content accessible and if faculty are willing to commit the time to ensure their course materials for both in-person and online courses are accessible, then they can opt out of it using the software. But

software does give them the ability to move or reorder the syllabus, and decide what to include or not, it still provides them the freedom as their own written syllabus but ensure it is accessible.

- **HP:** Last suggestion, getting this to students for student feedback. As someone who has been in a class with an inaccurate syllabus, this creates tension between the student and instructor, where they are constantly confronting them.
  - **DH:** I will send out my talking points and have Lisa share them with Academic Senate. If you would like to share them with ASCC, that would be really helpful.
- **Student from Clarion:** Providing a student view, the more standardization you have the easier it is for students to navigate between their courses. For example, I submitted an assignment incorrectly because an instructor had a different method for turning them in and it negatively affected my standing in the course. The more standardization or practices the easier it is for students to be successful.
- **Christine Styles:** I store and save my syllabi on my computer and on Canvas. I don't think many instructors have an issue going in and updating dates and deadlines. It is important to bring this back to our divisions to discuss this type of change. Additionally, it sounds like faculty won't be able to fully opt out of this, and at some point, it will be required of them.
  - **DH:** The two softwares mentioned, your desktop or Office 365, is not necessarily what is on Canvas and vice versa. The most common syllabus error is having the incorrect year, title, even class meeting information, or out of date SLOs. This tool would ensure that this information isn't incorrect and because it can be connected to Courseleaf, the information would be up to date.
- **CS:** I think we need to bring this back to the divisions, because this sounds like it might have oversight to ensure faculty are using it.
  - **DH:** Currently we are required to gather our syllabi, and sometimes we do not get them until week 2 or 3, which is a concern because what was given to the student during week 1. Additionally, I cannot guarantee that someone in this role in the future would not require it, but from an accessibility standpoint this tool would ensure that courses are accessible and equivalent information. If a faculty member chooses to opt out, they will need to provide proof that they are creating equivalent and accessible content.
- **CS:** To back up, when a faculty member is running an online or in-person course, sending a copy of their syllabus to the Administrative Assistant is a low priority, our concern is our courses and students.
  - **DH:** I agree and I do believe a majority of the faculty members are prepared and ready to do that. However, in my role both as a VP and dean, there have been situations where that is not the case.

## COMMITTEE REPORTS

(please send in written reports)

*All committees are welcome to report. Please send any committee reports to Morgan Jakobcic ([mjakobcic@citruscollege.edu](mailto:mjakobcic@citruscollege.edu)) and CC Lisa Villa ([lvilla@citruscollege.edu](mailto:lvilla@citruscollege.edu)) by the Monday following the Senate meeting.*

### Accreditation: Dr. Cathrine Besancon

At IEC meeting on April 20, Accreditation Standard Leads attended and had time to ask questions about evidence gathering. Standard leads continue to gather and evaluate evidence in preparation for writing standard responses in the Fall.

### Curriculum: Michelle Plug

One more Curriculum Committee meeting remains this semester: **May 21**.

#### Key Deadlines

- Please submit any outstanding CCN or 6-year review courses in **CourseLeaf** by **May 1** so they can move through Tech Review and our final Curriculum Committee meeting.
- Chancellor's Office submission deadline: **June 1**.

#### Common Course Numbering (CCN)

- All **Phase II A** courses have been submitted.
- No **Phase II B** courses remain outstanding
- Remaining CCN courses should be submitted by **May 1** to be reviewed this semester.

#### Six-Year Review

- Approximately **35 courses** remain in the 6-year review cycle.
- Courses for 6-year review should be submitted in **CourseLeaf** by **May 1** so they can move through Tech Review and be reviewed this semester.
- We are looking at a new way to tackle the 6-year review that is more **transparent** and **easier to track** for departments.

#### Phase III, CIP to TOP, and Articulation

- Phase III has been put on pause and is now expected to be student-facing in **Fall 2028**, not Fall 2027.
- The timeline for CIP to TOP revisions has been extended to **2027**.
- Legislation is being considered to streamline articulation through **ICAS**. If it does not move forward, the system offices will need to create a solution.

#### DEIA+ and Accessibility in the COR/Courseleaf

- We **introduced a process** for DEIA+ and Accessibility in the Course Outline of Record (COR) and had some initial discussion.
- We will **revise** the process based on comments and look at it again at the **next Curriculum Committee meeting**.

- The process will address **Title 5** requirements, how **DEIA+** is reflected in the COR, and how **Accessibility** is addressed in the COR.
- This will be a process we can **modify and evolve** over time as we learn more.
- The process will be located in the **Curriculum Handbook** so it is easy to reference and follow.
- Per Title 5, we must have a process in place by **Fall 2025**.

## Honors Program Advisory Council: Dr. Jennifer Miller-Thayer

### At-Large Rep

None.

### HTP

#### Staff Change

Melisa Has accepted a new position on campus over if the Business section. Her last day with HTP will be May 8, 2026. She will be at the reception on June 2, 2026. We appreciate all the work she has done for our students and program, and we wish her the best of luck in her new position.

We will be hiring for this position as soon as possible.

#### Recruitment and Outreach

- New recommendation form will be available in the Guided Pathways pages in Division shells soon.
  - Faculty can start an application with their recommendation.
  - The students will receive a letter inviting them to complete an application for the HTP.
  - Please advise students to check their spam/junk folder as these sometimes will go into those folders.
- Please help us by encouraging students to check out our program and providing recommendations.

#### Scheduling

- The counselors and I are starting to work on **winter and spring 2027** scheduling now.
  - We are starting to see an impact on our courses and scheduling due to dual enrollment, new financial aid payment structures and AP credit.
    - As students take their GE courses at the high school, they often complete most of the classes we offer as honors courses before they come here.
    - In the past, we could have students take honors courses as electives; however, not all majors have electives, and so some students may face not being able to pay for their honors courses due to the new Financial Aid restrictions.

- o We need to work with Marivel, Dana and Kim to figure out multiple solutions to this issue since it will impact different students in different ways.
- o We want to ensure equitable access to the HTP for all students who want to participate and gain the benefits that the program has to offer.
  
- Please contact me if you are interested in adding classes to our HTP curriculum and if you are interested in teaching with us.

#### **HTP, AGS and PTK Spring reception:**

- Save the date – will be on Tuesday, June 2, 2026, from 3:00-5:30 pm in the Campus Center (East Wing).
- This will be our 2<sup>nd</sup> year as a **joint HTP, AGS and PTK reception**, so we will be honoring all our graduating and completing students together.
- Refreshments will be provided.
- More information will be shared soon.

#### **Spring 2026 meeting dates (on Zoom):**

(last Thursday of each month):

April 30, 2026

May 28, 2026

Meetings will be on Zoom. Please email me at [jmillerthayer@citruscollege.edu](mailto:jmillerthayer@citruscollege.edu) for the link if you are interested in attending. It is open to all who are **teaching honors courses, interested in teaching honors courses, counselors and program coordinators/directors** who work with students who they would like to recommend to the honors program, and anyone else who is interested in learning more about the HTP.

### **Online Education: Senya Lubisich and Nichole Ary**

Online Education is hosting our next **RSI workshop via Zoom on May 22 from 9-11am.**

[Please RSVP!](#) Seats will be limited to ensure you receive the personalized attention you need! To get started, please take time to watch this [introductory video](#) (approximately 9 minutes) and complete this [self-assessment](#).

If you have been unable to attend the scheduled RSI workshop dates, we are happy to schedule a workshop specifically for a department or program cohort. If you are interested, please reach out to Senya.

We will announce our Summer schedule for both in-person and online RSI workshops soon.

### **Professional Learning: Anne Villeneuve**

Please participate in the process of finding our next honoree for Distinguished Faculty. An email will be going out soon with a May 15 deadline.

Folks wanting to apply for Professional Learning funding this term must submit the request today to be processed.

### **Program Review: Dan Volonte**

The Program Review/SLOA Meeting will be May 1 at 10am on Zoom.

### **Student Learning Outcomes: Dr. Cathrine Besancon**

Division Canvas Shells now have a SLOA Module. Due dates, instructions on our process and access to Padlet and frequently asked questions.

## **OFFICER'S REPORT** (please send in written reports)

#### **President: Lisa Villa**

- I am excited to work with e-Board as past president in the fall.
- The installation of officers will be at the last meeting Wednesday, June 10<sup>th</sup> (please note that June 11<sup>th</sup> was stated in the meeting, this is a correction)
- At our meeting, on May 27<sup>th</sup>, we are going to have the retirement proclamations. If you have received an email from me, there is a colleague of yours who is retiring. Please encourage your colleagues to come to that Senate meeting if they're available.

#### **Vice President: Renee Liskey**

- Thank you to everyone who voted! It was really close, so thank you for your participation.
- Our next VP is Priscilla Englert, and our new Secretary is Sonia Kibbe. Congratulations!
- Please keep coming to the table so we can make this process better and better.

#### **Curriculum Chair: Michelle Plug**

- We have one more Curriculum meeting on Thursday, May 21<sup>st</sup>, from 2:40pm-4:00pm. If you need anything to get through, please submit by May 1st, so it can be in by Tech Review.
- We are starting to discussions on implementing DEIA+ into the Course Outline of Record (COR), mandated per Title V. We were suppose to implement it by April, but as long as we are having discussions we are in compliance.

- For Common Course Numbering, all courses for Phase IIA have been submitted. We are in Phase IIB, which need to be student facing by Fall 2027, and currently all of those courses on that list are already launched in workflow on Courseleaf.
- For six-year review, we have around 30 courses left for this year.
  - Sarah Bosler shared that the DEIA+ was discussed at their department meeting (Language Arts and Library) and they had the idea of taking the COR and uploading it to Nectar AI to give faculty some ideas on how to incorporate DEIA+ into their course. Thanks to Tommy Reyes for that idea.
  - Catie Besancon expands on the last curriculum meeting and the discussion on how to incorporate DEIA+ and using some of the suggestions as help text in the COR, that would be helpful for folks.

Remaining 6-year Review Courses 2025-2026 (as of 5/7/2026):

Course name and number	Division	Last 6 year review date	Prior Originator	Notes
CM 145 Construction Inspection and Materials Testing	CTE	<b>12/6/2024</b>	<i>R. Loya</i>	Brought through in spring 2025 as SLO mod, SLO mod does not count for 6-year review
CM 155 Special Inspection - Reinforced Concrete	CTE	<b>12/6/2024</b>	<i>R. Loya</i>	Brought through in spring 2025 as SLO mod, SLO mod does not count for 6-year review
CM 280 Safety Program Management	CTE	<b>12/6/2024</b>	<i>R. Loya</i>	Brought through in spring 2025 as SLO mod, SLO mod does not count for 6-year review
CM 285 Construction Quality Management	CTE	<b>12/6/2024</b>	<i>R. Loya</i>	Brought through in spring 2025 as SLO mod, SLO mod does not

				count for 6-year review
ART 181 Intermediate Clay Sculpture	VPA	<b>3/5/2026</b>	M. Hillman	Marked as Textbook/rolled back 5/7
AUTO 100 Automotive Technology and Maintenance for the Consumer	CTE	<b>12/5/2025</b>	P. Englert	Rolledback; needs to be marked as a substantial modification
AUTO 296 Cylinder Head Development	CTE	<b>12/5/2025</b>	P. Englert	Rolledback; needs to be marked as a substantial modification
AUTO 297 Cylinder Block Development	CTE	<b>12/5/2025</b>	P. Englert	Needs to be rolled back and marked as substantial mod
CHEM 104 College Chemistry II	NPS	<b>10/17/2025</b>		
CHEM 210 Organic Chemistry A	NPS	<b>10/17/2025</b>		
CHEM 211L Organic Chemistry A Laboratory	NPS	<b>10/17/2025</b>		
CHEM 220 Organic Chemistry B	NPS	<b>10/17/2025</b>		
CHEM 221L Organic Chemistry B Laboratory	NPS	<b>10/17/2025</b>		
CS 140 Java Programming	CTE	<b>10/17/2025</b>	<i>R. Solis</i>	
CS 157 iOS Programming I	CTE	<b>10/17/2025</b>	<i>R. Solis</i>	
CS 177 Unity Game Programming I	CTE	<b>10/17/2025</b>	<i>R. Solis</i>	
CS 232 Programming Concepts and Methodology II	CTE	<b>12/5/2025</b>	<i>R. Solis</i>	
ITIS 115 Computer Information Systems	CTE	<b>5/7/2026</b>	<i>R. Flores</i>	
MUSC 100 Styles, Technique, and the Soul of Popular Singing	VPA	<b>9/19/2025</b>	<i>G. Munoz</i>	

MUSC 104 Pop, Rock, and Jazz Performance Styles I	VPA	<b>9/19/2025</b>	<i>G. Munoz</i>	
MUSC 105 Pop, Rock, and Jazz Performance Styles II	VPA	<b>9/19/2025</b>	<i>G. Munoz</i>	
MUSC 106 Citrus College Show Choir I	VPA	<b>9/19/2025</b>	<i>G. Munoz</i>	
MUSC 118 Music Performance for Events	VPA	<b>9/19/2025</b>	<i>G. Munoz</i>	Changes saved, but not submitted. Does need to be marked at "Yes" for 6 year review and "substantial modification"
MUSC 146 Chamber Jazz	VPA	<b>2/11/2026</b>	<i>G. Munoz</i>	
MUSC 152 Songwriting II	VPA	<b>9/19/2025</b>	<i>G. Munoz</i>	
MUSC 204 Pop, Rock, and Jazz Performance Styles III	VPA	<b>10/17/2025</b>	<i>G. Munoz</i>	
MUSC 271 Professional Performance Techniques (Vocal)	VPA	<b>2/14/2026</b>	<i>G. Munoz</i>	
MUSE 104 Harmony II	VPA	<b>12/5/2025</b>	<i>W. Hoehne</i>	
MUSE 160 Standard Percussion Instrumentation/Techniques	VPA	<b>10/17/2025</b>	<i>G. Munoz</i>	
MUSE 161 World Percussion Instrumentation/Techniques	VPA	<b>10/17/2025</b>	<i>G. Munoz</i>	
MUSE 188 Music Production Software/Hardware I	VPA	<b>9/19/2025</b>	<i>G. Munoz</i>	
MUSE 189 Music Production Software/Hardware II	VPA	<b>9/19/2025</b>	<i>G. Munoz</i>	
MUSE 271 Musical Theatre Techniques II	VPA	<b>3/6/2026</b>	<i>D. Austin</i>	
MUSP 105 Women's Ensemble I Beginning	VPA	<b>10/17/2025</b>	<i>S. Fitzpatrick</i>	rollback; needs to be marked as deactivation
MUSP 106 Women's Ensemble II Intermediate	VPA	<b>10/17/2025</b>	<i>S. Fitzpatrick</i>	rollback; needs to be marked as deactivation

MUSP 120 Chamber Singers I Beginning	VPA	<b>3/5/2026</b>	<i>D. Austin</i>	
MUSP 221 Chamber Singers IV - Advanced	VPA	<b>3/5/2026</b>	<i>D. Austin</i>	
MUSP 255 Competitive Collegiate Jazz Ensemble	VPA	<b>11/12/2025</b>	<i>G. Munoz</i>	
THEA 101H Introduction to Theatre Arts - Honors	VPA	<b>9/19/2025</b>	<i>D. Volonte</i>	

Please note that there are 35 courses here listed; several had to be rolled back because they were incorrectly submitted.

**ASCC: Henoah Perez**

- Henoah just got back from a missionary trip from El Salvador. And he wanted to remind faculty that application results are in from UCs and Cal States, so please be mindful of that with your students.

**Announcements**

*Catie Besancon*

- The student exhibition will open on Thursday, May 7<sup>th</sup>, and there will be an open house from 10:30am-1:30pm. Catie wanted to shout out the great work students have been creating and please stop by to support.

**ADJOURNMENT 4:12PM**

*For physical reference to these agenda items, please contact Morgan Jakobcic ([mjakobcic@citruscollege.edu](mailto:mjakobcic@citruscollege.edu)) and it will be emailed as an attachment.*

**In accordance with the Ralph M. Brown Act and SB 751, minutes of the Citrus College Academic Senate record the votes of all members as follows: (1) members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.**