

Committee Members		
♦ Cinthya Arrieta	♦ Dana Hester (A)	♦ Gerald Sequeira
♦ Maria Buffo	♦ Coe Lamoureux	♦ Jennifer Spalding
♦ Claudia Castillo (A)	♦ Elaine Lipiz Gonzalez	♦ Ty Thomas
♦ Nilda Chavez	♦ Jessica Lopez Jimenez	♦ Maryann Tolano-Leveque
♦ Stephen Fahey	♦ Marie Noriega (A)	♦ Elizabeth Velazquez
♦ Rosario Garcia	♦ Sean Osborne	♦ Liliana Verduzco
♦ Sara Gonzales-Tapia	♦ Ana Quiroz	♦
♦ Lan Hao	♦ Richard Rams (Chair)	♦ Alexa Gonzalez (ASCC)
♦ Nadine Henley	♦ Tommy Reyes	♦ Natalie Kwok (ASCC) (A)
♦ Michelle Hernandez	♦ David Rodriguez	♦ Garcia, Christina (Admin)

**Guest:** *Marivel Ortiz-Sanchez, Director of Dual Enrollment*

## MINUTES

### I. WELCOME

- a. Introduction – Dr. Rams provided a brief welcome back to the team.

### II. INFORMATION

- a. [Spring 2025 Transfer Plan Progress Update](#) – J. Lopez Jimenez
  - i. Dr. Jessicas Lopez Jimenez provided a brief update of the Spring 2025 Transfer Plan, including highlights such as:
    - 1. The five components of the plan, which correspond with those of Title 5
      - a. Services to be provided to students.
        - i. Providing transfer support for underrepresented students
        - ii. Continue to build curriculum that supports a diverse campus and transfer
        - iii. Provide students with accurate transfer information
        - iv. Monitor progress of transfer students
        - v. Refer transfer students to other support services
        - vi. Provide students with transition services
        - vii. Coordinate services with four-year institutions
        - viii. Obtain a resource library
      - b. Facilities
      - c. Staffing
      - d. Advisory Committee
      - e. Evaluation and Reporting

2. Some of the 26 activities from this academic year that have aligned with the Transfer Center activities, including hosting UC and CSU application assistance drop-in sessions, conducting Associate Degree for Transfer graduation checks, hosting the annual Transfer Conference, partnering with various institutions to offer same-day admissions events, and enhancing current partnerships with various four-year institutions.
- ii. The Transfer Recognition Ceremony will be held on Wednesday, June 4<sup>th</sup>, 2025 from 4:00 pm – 6:00 pm.
- b. Mitigating Potential Student Fraud & Abuse Update – *Dr. Sequeira*
  - i. Due to fraudulent submissions, there has been a 315% increase in applications in the last 12 months.
  - ii. 2,500 holds have been placed since the beginning of the year.
  - iii. Microsoft reporting is able to alert when multiple accounts are being controlled by a single phone number.
  - iv. In terms of financial aid: 3x the number of students have been applying for loans and upwards of \$800,000 in potential loss.
  - v. Citrus has become the first school to go live with LexusNexus, and has loaded about 5,000 applications and will be loading approximately 7,000 additional today. This includes verified students and fraud students in hopes of training the system to recognize the two.
  - vi. The Chancellor's Office is also working with various entities to help update their tools and systems in order to help with verification.
- c. SEAP Plan 2025-28 Update and Proposed Timeline – *Dr. Lipiz Gonzalez*
  - i. The plan is currently under review and there have already been opportunities for several groups to provide feedback. Additional opportunities will continue throughout the spring, summer, and fall of 2025. The available list is currently only reflective of tentative dates.
  - ii. This template also has an area to include data for reporting the percentage of students that receive a comprehensive education plan at the end of the first term, in addition to the percentage of students who receive it at the end of the first year which has been the traditional marker that has been looked at. Thus, there is also a requirement for identifying any groups who demonstrate disproportionate impact. And strategies to implement an increase in these numbers.
  - iii. The new Director of SEAP, Dr. Betzabel Martinez will begin on Monday, April 14, 2025.
- d. Tracking 2025-26 Student Services Proposed Legislation – *Dr. Rams*
  - i. Dr. Rams has provided a brief preview of the major Student Services items for the team to review.

### III. **NEW BUSINESS: Action Items**

a. Approval of 03/13/25 Meeting Minutes

i. Motion: T. Thomas; 2<sup>nd</sup>: T. Reyes; Opposed: None; Abstained: None; **Approved**

b. Student Affairs AP/BPs – *Dr. Tolano-Leveque*

i. AP 5460 Student Fundraising

i. Motion: C. Lamoureux; 2<sup>nd</sup>: S. Fahey; Opposed: None; Abstained: One;

**Approved**

ii. AP 5470 Sale/Distribution of Food Items

i. Motion: A. Gonzalez; 2<sup>nd</sup>: T. Reyes; Opposed: None; Abstained: One; **Approved**

**IV. UPCOMING MEETINGS**

c. 2024-25 AY Meeting Dates; 2<sup>nd</sup> Thursday of the month; 1:30 pm – 2:30 pm

i. **May 8, 2025**

# PROGRAM UPDATES

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None Submitted.