



Student Services Committee Meeting

Thursday | May 14, 2026
1:30 pm – 2:30 pm | SS-205

Committee Members		
♦ Cinthya Arrieta	♦ Betzabel Martinez Nilda Chavez	♦ Angelique Scheuermann
♦ Claudia Castillo	♦ Marie Noriega	♦ Gerald Sequeira
♦ Lan Hao	♦ Marivel Ortiz-Sanchez (A)	♦ Ty Thomas
♦ Nadine Henley	♦ Sean Osborn	♦ Maryann Tolano-Leveque
♦ Michelle Hernandez	♦ Ana Quiroz Sara Gonzales-Tapia	♦ Lilianna Verduzco
♦ Dana Hester (A)	♦ Richard Rams (Chair)	♦ Jayson Chan (ASCC)
♦ Elaine Lipiz Gonzalez	♦ Tommy Reyes	♦ Patty Flores (ASCC) (A)
♦ Jessica Lopez Jimenez	♦ David Rodriguez	♦ Garcia, Christina (Admin)

MINUTES

I. WELCOME

- a. Dr. Rams welcomed guests from the Classified Leadership Academy:
 - i. John Morris – Study Abroad Specialist
 - ii. Jose Nunez – Mailroom/Reprographics Specialist
- b. Dr. Rams thanked the SSC members for their hard work throughout the year.

II. INFORMATION

- a. [Integrated Planning Manual](#) Review – *Dr. Hao/Dr. Rams*
 - i. Dr. Hao provided a brief overview of the purpose of the Integrated Planning Manual.
 - ii. The request was made for the group to review Page 11 – E.F.M.P, and provide all feedback no later than Friday, May 22, 2026.
- b. Annual Transfer Center Plan Update – *J. Lopez Jimenez*
 - i. Dr. Lopez Jimenez provided a brief 5-minute overview of the 2024-2029 Transfer Center Plan, in which she outlined the five key components including: services to be provided to students, facilities, staffing, advisory committee, and evaluation and reporting. Dr. Lopez Jimenez also shared highlights including:
 1. New support staff
 - a. CTC Coordinator – Maxtla Benavides
 - b. Job and Internship Developer – Hawra Al Jaber
 - c. Career Engagement Specialist – Lazaro Cardenas
 2. Acquired platform Parker Dewey, which helps students find short-term, paid, professional micro-internships
 3. Expanding university tours from 3 days to 4 days

- a. 26 students traveled to UC Santa Barbara, UC Berkley, San Francisco State, Stanford, UC Davis and DeYoung Museum
 - 4. Expanded UC/CSU Application Assistance Drop-In Session Offerings
 - a. Including select Saturdays
 - b. Assisted over 377 students
 - c. Conducted 690 ADT grad checks
 - i. Submitted 882 verifications to CSU system by deadline
 - 5. On the Spot Admissions to APU and La Verne students
 - 6. Workshops, Presentations and events
- c. Title 5 Changes: Academic Renewal
 - i. Dr. Rams shared the Title 5 changes that will be signed into law. There will be a follow up communication with the team when these are approved. Dr. Rams also shared that updated AP/BP items will be coming through in preparation for these legal updates.
- d. CCCApply transition to [CCCStart](#) update from CCCCO Webinar on 05/06/26
 - i. Dr. Rams provided a brief overview of changes to CCCStart. He highly encouraged the team to review the provided link. Dr. Rams that all Citrus documents that reference this tool will be updated to reflect the change.
- e. Revised ADA Title II Regulations and Guidelines (implementation delayed one year to April 2027)
 - i. Dr. Rams shared that there has been an extension for compliance from April 2026 now to April 2027.
- f. First read of 2026-27 SSC Purpose Statement
 - i. Dr. Rams has shared his recommended updates to the Purpose Statement for the Student Services Committee, including:
 - 1. Striking #3 and #10
 - 2. Minor updates for #4, #8, and #11
- g. Future Items:
 - i. Early Alert Overview (TBA)
 - ii. SS Comprehensive Program Review Presentations (December 2026)
 - iii. SS Legislative Impact review (April 2027)
 - iv. Transfer Plan Update (May 2027)

III. **NEW BUSINESS: Action Items**

- a. Approval of 04/09/26 Meeting Minutes
 - i. Motion: J. Lopez Jimenez; 2nd: T. Reyes; Opposed: None; Abstained: 3; **Approved**
- b. 2026-27 SSC Proposed Meeting dates (2nd Thursday of the month; 1:30 pm – 2:30 pm)
 - i. August 13, 2026
 - ii. September 10, 2026
 - iii. October 8, 2026

- iv. November 12, 2026
- v. December 10, 2026 (finals week)
- vi. March 11, 2027
- vii. April 8, 2027
- viii. May 13, 2027
- ix. June 10, 2027 (finals week/ day before Commencement – as needed)
 - 1. Motion: M. Noriega; 2nd: T. Thomas; Opposed: None; Abstained: None;

Approved

IV. UPCOMING MEETINGS

- a. 2025-26 AY Meeting Dates; 2nd Thursday of the month; 1:30 pm – 2:30 pm
 - i. **June 11, 2026** (finals week/ day before Commencement)

PROGRAM UPDATES

- **Career/Transfer Center**

The Career/Transfer Center will host its annual Transfer Recognition Ceremony on Wednesday, June 3, 2026, to celebrate the accomplishments of students who will be transferring to a four-year institution in Fall 2026. Students may register at:

<https://bit.ly/TransferRecognitionCeremony>.

The deadline to RSVP is Tuesday, May 26, 2026.