

**Citrus Community College District  
Steering Committee**

**Approved**

**Monday, March 24, 2025**

**2:45 – 4:00 p.m.**

**This meeting will be held in CI 159**

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*Members Present:* Catie Besancon, Spencer Boldt, Simone Brown Thunder, Eric Calderon, Claudette Dain, Cathy Day, Dalvir Dhillon, Kenneth Edwards, Lisa Fowler, Patty Glover, Lan Hao, Dana Hester, Jonathan Johnson, Renee Liskey, Gilbert Marquez, Gerhard Peters, Tommy Reyes, Doug Schultz, Cheri Swatek, Ty Thomas, Lisa Villa, Don Volonte, Danielle Weller, Andrew Wheeler, Ji Hee Yoo

*Members Absent:* Hamza El Lahib, Alexa Gonzalez, Richard Rams, Bill Zeman

*Guests:* Kim Orlijan

*Recorder:* Kesha Shadwick

- I. Call to Order:  
Dr. Schulz called the meeting to order at 2:46 p.m.
- II. Minutes  
Dr. Lan Hao moved to approve the March 10, 2025, Steering Committee minutes, which Dr. Catie Besancon seconded. The March 10, 2025, Steering Committee minutes were approved by consensus.
- III. Old Business: Action Items
  1. Motion to Approve: The committee approved the Educational Programs Committee (EPC) Board Policy (BP) and Administrative Procedure (AP) items.  
Motion by: Renee Liskey  
Seconded by: Eric Calderon  
Discussion: None  
Vote: Approved unanimously  
  
Educational Programs Committee (EPC) – Deleted Board Policy and Administrative Procedure, Second Read – Dr. Dana Hester
    - Authorization to approve the second reading of AP 4104 – Contract Education
    - Authorization to delete BP 4080 Instructional Materials and Textbook Adoption and Procurement
    - Authorization to delete AP 4080 Course Materials Selection and Approval Process
  2. Motion to Approve: The committee approved the College Information and Technology Administrative Procedure (AP) items.  
Motion by Mr. Andrew Wheeler  
Seconded by: Dr. Ty Thomas  
Discussion: None  
Vote: Approved unanimously

*Note:* Claudette Dain identified an error in the table under the section titled “*Request Bulk Email.*” The committee acknowledged the correction for revision.

**College Information Technology Committee** – Revised Administrative Procedures –  
Second Read – Dr. Eric Calderon:

- Authorization to approve AP 3720, Acceptable Computer and Network Use
- Authorization to approve AP 3723, Electronic Mail, and Bulk Electronic Distribution

**IV. NEW BUSINESS: Information Items**

1. Updates from the Department of Education and Executive Orders – Dr. Greg Schulz
  - Dr. Schulz provided an overview of recent updates from the U.S. Department of Education and associated Executive Orders:
    - Dr. Schulz affirmed that Citrus College remains in compliance with both federal and California state laws. He also noted that the Attorney General clarified that Diversity, Equity, Inclusion, and Accessibility in and of itself does not constitute an impermissible action under federal law.
    - Regarding accreditation, Dr. Schulz emphasized that disaggregated institutional data is required and continues to demonstrate the college’s effectiveness and inform strategic planning.
    - Dr. Schulz also referenced a March 20 communication from California Community Colleges Chancellor Dr. Sonya Christian. This communication will be attached in a follow-up email to the committee.
    - Citrus College receives approximately \$18 million in federal revenue, with about \$16 million allocated directly to student financial aid. While the college has also been awarded federal grants, financial aid represents the majority of federal funding received.
2. Dr. Schulz assured the committee that the college will continue to seek the best possible legal advice and guidance moving forward.
3. Committee Discussion Summary:  
Following Dr. Schulz’s update, the committee engaged in a thoughtful and impassioned discussion regarding the implications of recent federal directives and the ongoing role of Diversity, Equity, Inclusion, Accessibility within the college. Several committee members expressed their perspectives and concerns, and there was a discussion regarding the updates from the Department of Education.
4. **Follow-Up and Adjournment:**  
Kesha Shadwick will send additional information to committee members, including the latest updates and relevant communications.  
Dr. Schulz thanked the committee for their engagement and encouraged members to contact his office with any further questions.

**Adjournment**

The meeting was adjourned at 3:59 p.m.