

Citrus Community College District
Steering Committee
Monday, April 28, 2025
2:45 – 4:00 p.m.
This meeting will be held in CI 159

I. CALL TO ORDER, CHAIR: Dr. Greg Schulz, Superintendent/President

II. APPROVAL OF MINUTES: April 7, 2025

III. OLD BUSINESS: Action

1. Student Services Committee (SSC) Revised Board Policies - Second Reading
Dr. Richard F. Rams
 - BP 5015 Residence Determination
 - BP 5070 Attendance
 - BP 5150 Extended Opportunity Programs and Services

IV. NEW BUSINESS: Information Items

1. Student Services Committee (SSC) Revised Administrative Procedures and Board Policies – First Reading – Dr. Richard F. Rams
 - AP 5050 Student Success and Support Program
 - BP 5050 Student Success and Support Program
 - AP 5110 Counseling
 - BP 5110 Counseling
 - AP 5200 Student Health Services
 - BP 5200 Student Health Services
 - BP 5205 Student Accident Insurance
 - AP 5210 Communicable Diseases
 - BP 5210 Communicable Diseases
 - AP 5220 Shower Facilities for Homeless Students
 - BP 5220 Shower Facilities for Homeless Students
 - AP 5570 Student Credit Card and Other Solicitations

V. REPORTS AND UPDATES

- a. Educational Programs – Dr. Dana Hester: No report
- b. Student Services – Dr. Richard F. Rams
The Student Services Committee (SSC) met on April 10, 2025. Dr. Lopez-Jimenez provided a brief presentation and an update on the progress made toward the 2024-2029 Transfer Plan goals and priorities. Dr. Sequeira shared an update on efforts to mitigate suspected fraudulent and enrollments as the second eight-week session approaches. Reference was made to national and local news coverage, as well as our local mitigation efforts and practices, including the recent launch of the Lexis-Nexis pilot program. Citrus College was one of the ten California Community Colleges selected to participate in this pilot program, which is designed to enhance authentication efforts and help mitigate potential fraud and abuse. Dr. Lipiz Gonzalez discussed the draft timeline for the development and adoption of the 2025-2028 Student Equity and Achievement Program Plan, which must be certified by November 30, 2025. Dr. Rams provided a comprehensive legislative update on proposed California legislation related to student services, along with a summary handout detailing several bills of interest that our teams are monitoring. Finally, several BP/APs were reviewed and approved by SSC.
- c. Physical Resources and Safety (PRS) – Ms. Claudette Dain: No report
- d. Financial Resources – Ms. Claudette Dain: No report
- e. Human Resources – Ms. Simone Brown Thunder
The HR Advisory/Staff Diversity Committee is in the process of reviewing and updating some BPs and APs.
- f. Information Technology – Dr. Eric Calderon
The CITC committee met on April 21, 2025. Updates were provided on the Banner/Wingspan migration to the AWS cloud. The team thanked all those involved in the project, which saw limited interruption. The most notable interruption was the need for users to clear their browser cache to get access to the system. Updates on the website were also provided. The website taskforce is now moving forward, with content ready to move over to the new platform. The Operations and Support Services team also provided updates on the fiber optic move for the campus. Campus fiber optic has now been rerouted to the new IS data center in preparation for demolition of the IS building. The only remaining items left to move from the old IS data center are copper phone systems and two server environments. Those moves will be coordinated after the end of the current term. The team also provided an update on the annual cybersecurity audit, which began at the end of April. Additionally, the group reviewed AP 3727 Information and Communications Technology Accessibility and will be providing constituent

groups with a draft for review.

- g. Communications and External Relations – Mr. Doug Schultz: No report
- h. Institutional Research & Institutional Effectiveness – Dr. Lan Hao
IEC will meet on Monday, April 28, 2025, immediately after the Steering Committee meeting. Agenda items of interest include reviewing the draft of the college's mid-term report and, time permitting, continuing with the ACCJC standards review Padlet exercise from standard 3.6. So far, the group has reviewed 19 of the 30 standards. IRPC will meet on Monday, May 5, 2025. The group will review the 2021-2026 Strategic Plan measurable objectives, which include the latest data through fall 2024.
- i. Program Review – Mr. Dan Volonte: No report
- j. Student Learning Outcomes Assessment (SLOA) Coordinator – Dr. Catie Besancon
An email encouraging all faculty to participate in SLOA dialogue on Padlet was sent out after we returned from spring break. During Curriculum Committee meeting, a conversation about our current SLOA competency areas and potential changes to them was initiated.
- k. Diversity, Equity, Inclusion, and Accessibility + – Dr. Ty Thomas
The diversity, equity, inclusion, and accessibility + committee met on Friday, April 25, after the Steering Committee updates were due.
- l. Professional Learning Committee – Dr. Ty Thomas
The Professional Learning Committee met on Tuesday, April 22, after the Steering Committee updates were due. The Professional Learning Committee is seeking nominations for the 2024-25 Distinguished Faculty Award. All nominations should be submitted by 5:00 PM on Thursday, May 1, 2025. [Submit a 2025 Distinguished Faculty Award Nomination.](#)
- m. Accreditation – Dr. Dana Hester & Dr. Catie Besancon
The ACCJC Annual Report was successfully submitted on April 11. The ACCJC Fiscal Report was submitted on March 5. Work on the Midterm report continues.
- n. Academic Senate President – Lisa Villa: No report
- o. ASCC Representatives – Mr. Hamza El Lahib: No report

p. Classified – Ms. Danielle Weller

We voted to approve the Summer 4/10s MOU; thank you for the Angels tickets.

q. Supervisors/Confidential President – Ms. Lisa Fowler: No report

r. Superintendent/President – Dr. Greg Schulz

I would like to thank the members of our campus community who stopped by during my open office hours on Thursday, April 24. I look forward to hosting members of our campus community at the next Superintendent/President Open Forum that is scheduled for Tuesday, April 29, at 2:45 p.m. in CI 159. During the past few weeks, I have attended or will attend State of the City events in Azusa, Claremont, and Duarte. The college recently submitted the P-2 230 Attendance Report to the State Chancellor's Office, which is our latest projection for full-time equivalent students (FTES) for the 202425 academic year. At this time, we are projecting 9,656 FTES for this year – an increase of 3.48% over the 2023/2024 FTES we reported. I want to express and recognize Christine, Kesha, and all of the wonderful administrative professionals we work with at Citrus College and wish them all a Happy Administrative Professionals Day (April 23). Thank you to all faculty and staff for supporting our students as we work towards the completion of the spring semester!

VI. ADJOURNMENT: Dr. Greg Schulz

2024-25 STEERING COMMITTEE MEMBERS

CHAIR – Dr. Greg Schulz, Superintendent/President

STANDING COMMITTEE CHAIRS

1. Dr. Dana Hester, Educational Programs Committee
2. Dr. Richard F. Rams, Student Services Committee
3. Ms. Claudette Dain, Financial and Physical Resources and Safety Committee
4. Dr. Lan Hao, Institutional Research and Planning/Institutional Effectiveness Committees
5. Dr. Eric Calderon, College Information Technology Committee
6. Mr. Doug Schultz, Communication and External Relations
7. *Mr. Dan Volonte, Program Review Committee (Faculty)
8. Ms. Simone Brown Thunder, Human Resources Advisory/Staff Diversity Committee
9. *Dr. Catie Besancon, Student Learning Outcomes Assessment Coordinator
10. Dr. Ty Thomas, Diversity, Equity, Inclusion, and Accessibility + and Professional Learning Committee

CLASSIFIED REPRESENTATION

1. Ms. Danielle Weller
2. Ms. Cathy Day

SUPERVISORS/CONFIDENTIAL

1. Ms. Lisa Fowler, President, Supervisors/Confidential Team

FACULTY REPRESENTATION

1. Ms. Dalvir Dhillon
2. Mr. Kenneth Edwards
3. Ms. Patty Glover
4. Ms. Renee Liskey
5. Mr. Spencer Boldt
6. Mr. Gilbert Marquez
7. Mr. Gerhard Peters
8. Mr. Tommy Reyes
9. Ms. Cheri Swatek
10. Ms. Lisa Villa
11. Andrew Wheeler
12. Ms. Ji Hee Yoo
13. Mr. Bill Zeman

STUDENT REPRESENTATION

1. Mr. Hamza El Lahib
2. Mr. Jonathan Johnson

RECORDING SECRETARY

1. Ms. Kesha Shadwick

