

Approved
CITRUS COMMUNITY COLLEGE DISTRICT
Steering Committee Minutes
Monday, March 23, 2026

Steering Committee Members

Present:

Dr. John Albert
*Dr. Catie Besancon
Dave Brown
Dr. Eric Calderon
Jorge Cortez
Claudette Dain
Cathy Day
Dalvir Dhillon
Ken Edwards

Patty Glover
Dr. Lan Hao
Dr. Dana Hester
Jonathan Johnson
Renee Liskey
Lisa McPheron
Henoah Perez
Dr. Richard F. Rams
Tommy Reyes

Dr. Greg Schulz
*Cheri Swatek
Dr. Ty Thomas
*Lisa Villa
Dan Volonte
Ji Hee Yoo
Mary Mincer, recording
secretary

**Arrived late.*

Absent:

Spencer Boldt
Dr. Elaine Jefferson

Gerhard Peters
Danielle Weller

2026-31 Strategic Plan Members

Jody Barrass
Fred Diamond
Kathy Flores

Dr. Elaine Lipiz Gonzalez
Dr. Kim Orlijan
Dr. Bala Sethu Raja

Dr. Gerald Sequeira
Student Member Pending

Guests:

Anthony Delgado
Yueyi Huang
Dr. Maryann Tolano-Leveque

I. Call to Order

Dr. Schulz called the meeting to order at 2:45 p.m.

II. Minutes

Tommy Reyes moved to approve the March 09, 2026 meeting minutes, which Patty Glover seconded.

March 09, 2026, Steering Committee meeting minutes were approved by consensus.

Yes Votes –

Dr. John Albert

Dave Brown

Dr. Eric Calderon

Jorge Cortez

Claudette Dain

Cathy Day

Dalvir Dhillon

Patty Glover

Dr. Lan Hao

Dr. Dana Hester

Jonathan Johnson

Renee Liskey

Lisa McPheron

Henoch Perez

Dr. Richard F. Rams

Tommy Reyes

Dan Volonte

Ji Hee Yoo

No Votes – None

Abstentions - Dr. Ty Thomas & Ken Edwards

III. Old Business: Action Items

1. Student Services Committee (SSC) Revised Administrative Procedures and Board Policies – Second Read – Dr. Rams
 - BP/AP 3515 Reporting of Crimes
 - AP 3516 Registered Sex Offender Information
 - BP/AP 3520 Local Law Enforcement
 - BP/AP 3540 Sexual and Other Assaults
 - BP/AP 5020 Nonresident Tuition
 - AP 5031 Instructional Materials Fees
 - BP/AP 5052 Open Enrollment
 - AP 5075 Course Adds and Drops
 - AP 5460 Student Fundraising

These Administrative Procedures and Board Policies have been revised and approved by constituent groups on various dates and submitted to the Steering Committee on February 9, 2026 for a first read. They have now been submitted for approval.

Renee Liskey moved to approve the attached Student Services Committee (SSC) Revised Administrative Procedures and Board Policies (BP/AP 3515, AP 3516, BP/AP 3520, BP/AP 3540, BP/AP 5020, AP 5031, BP/AP 5052, AP 5075, AND AP 5460), which was seconded by Tommy Reyes.

Student Services Committee (SSC) Revised Administrative Procedures and Board Policies (BP/AP 3515, AP 3516, BP/AP 3520, BP/AP 3540, BP/AP 5020, AP 5031, BP/AP 5052, AP 5075, AND AP 5460), were approved by consensus. There was no discussion.

Yes Votes –

Dr. John Albert

Dave Brown

Dr. Eric Calderon

Jorge Cortez

Claudette Dain

Cathy Day

Dalvir Dhillon

Ken Edwards

Patty Glover

Dr. Lan Hao

Dr. Dana Hester

Jonathan Johnson

Renee Liskey

Lisa McPheron

Henoch Perez

Dr. Richard F. Rams

Tommy Reyes

Dr. Ty Thomas

Dan Volonte

Ji Hee Yoo

No Votes – None

Abstentions – None

IV. Old Business: Information Items

1. 2026-31 Strategic Plan – Focus Areas for First Read and Draft Measurable Objectives – First Read – Dr. Hao

Focus Areas – First read. Information only. No action required. Draft Measurable Objectives – Information and discussion.

**At this time: Dr. Catie Besancon, Cheri Swatek, and Lisa Villa joined the meeting.*

Dr. Hao gave an overview, utilizing three handouts:

- 1) 2026-31 Strategic Plan Objectives
- 2) Proposed Strategic Objectives March 2, 2026 IRPC Discussion presentation slides (given as part of the agenda, but not printed out as a handout during the meeting, as it is many pages)
- 3) PROPOSED Collegewide Focus Areas for the 2026-31 Strategic Plan
FIRST READ

Dr. Hao invited Yueyi Huang, Senior Research Analyst, and Anthony Delgado, Research Analyst, to the meeting, to assist with answering questions. Dr. Hao first discussed the listed Objectives, which is a First Read for the Steering Committee, and later discussed the previously reviewed Focus Areas for a Proposed First Read after being updated. Questions regarding aspirational goals, final objectives, and how the data will look and where it will come from were brought up by multiple Steering Committee members. Dr. Hao and her research analysts explained the process of how they intend to collect and explain the data, state clear goals, and monitor success rates. Requiring the Comprehensive Student Education Plan in the first semester was brought up as well, regarding the difficulty for students who do not start their college pathway with a clear plan from the start, as well as it being attached to Financial Aid requirements. Dr. Schulz thanked Dr. Hao and her team for their report and all the work that went into it, stating that this is the first presentation with more to come later in the semester.

V. New Business: Information Items

1. None

VI. Reports and Updates

a. Educational Programs Committee – Dr. Dana Hester

- No report.

b. Student Services Committee – Dr. Richard F. Rams

The Student Services Committee (SSC) met on Thursday, March 12, 2026. Citrus College Counselor Claudia Castillo shared an exciting update on counseling resources, highlighting several tools counselors use as well as materials provided to prospective students. These include customized resources for both prospective and Dual Enrollment students that enhance access and clarify the pathways available at Citrus College.

Student Equity updates were also presented, including plans to re-envision room SS 165 as the future home of the Student Equity Center. This space will serve as a dedicated hub for the Black Scholars, Rising Scholars, and Mi Gente Scholars programs. In addition, Citrus College is preparing application materials for submission to the Umoja program later this spring. Joining the Umoja community would expand the college's network and enhance resources available to support Black Scholars.

The SSC also approved a new BP/AP on Hazing Prevention, aligning the college with laws that took effect in 2025. Members further discussed, reviewed, and approved recommended edits to AP/BP 3900 (Speech: Time, Place, and Manner) in alignment with the California Community College League of California (CCLC) model language.

Edits and recommended updates to the Student Services Comprehensive Program Review template—last revised three years ago—were adopted, positioning the division well for the upcoming three-year cycle of Student Services comprehensive program review.

Finally, as part of the annual review and consultation with students, programs and services impacted by student fees, the Vice President of Student Services received a recommendation earlier this spring to increase the student health fee by \$2 per semester, effective fall 2026. The health fee has not increased over the past two academic years, while costs for Student Health and Wellness services have risen significantly, placing strain on budgets and limiting the ability to sustain or expand support services. The Vice President of Student Services will forward the fee increase recommendation to the Board of Trustees with the accompanying background information and rationale and will request authorization to increase this fee at the April 2026 meeting to allow adequate time for teams to adjust fee tables prior to upcoming registration periods, should the increase be approved.

c. Physical Resources and Safety Committee – Ms. Claudette Dain

- No report.

This committee will meet next on: 03/26/2026.

d. Financial Resources Committee – Ms. Claudette Dain

- No report.

This committee will meet next on: 04/01/2026.

e. Human Resources Advisory Committee – Dr. John Albert

- Will be bringing nine AP/BPs to the Steering Committee after constituent groups meet

f. College Information Technology Committee – Dr. Eric Calderon

- No report.

This committee will meet next on: 04/06/2026.

g. Strategic Communications, Marketing and Public Affairs – Ms. Lisa McPheron

- Looking forward to bringing an Athletics rebrand to the Fighting Owl iconography to the next Steering Committee meeting or the next one, hopefully to be ready for the Hall of Fame.

h. Institutional Effectiveness Committee (IEC) – Dr. Lan Hao

This committee will meet next on 03/23/2026 immediately after the current Steering Committee meeting and will discuss the following:

- 1. Accreditation (ISER)
- 2. Discuss the review and updating of the Integrated Planning Manual
- 3. Annual Report

i. Institutional Research and Planning Committee (IRPC) – Dr. Lan Hao

- No report.

j. Program Review Coordinator – Mr. Dan Volonte

- No report.

Next meeting is 04/03/2026.

k. Student Learning Outcomes Assessment (SLOA) Coordinator – Dr. Catie Besancon

- No report.

Next meeting is 04/03/2026.

l. Diversity, Equity, Inclusion, and Accessibility + Committee – Dr. Ty Thomas

This committee last met on: 03/20/2026.

- Discussed updates on things that happened during the Winter Break, related to regulations.
- Also discussed Citrus College's land acknowledgement and will be reviewing in the next meeting to discuss any changes.

m. Professional Learning Committee – Dr. Ty Thomas

This committee will meet next on: 03/24/2026.

- Will go through the distinguished faculty process
- Will look at trainings needed to get rolled out for the spring and fall of next semester

n. Accreditation – Dr. Dana Hester & Dr. Catie Besancon

This committee will meet next on: 03/23/2026 with IEC, after the Steering Committee ends.

- Thanks given to Dan Volonte and Dr. Lan Hao for their partnership
- At their next meeting, they will bring information on both the instructional annual report and fiscal annual report.

o. Academic Senate President – Ms. Lisa Villa

No report.

Next meeting will be on 03/25/2026.

p. ASCC Representatives – Henocho Perez & Jonathan Johnson

No report, but thanks was given for the Equity Center, providing student groups with access to the space. Dr. Rams was thanked for following up to assist with meeting student needs.

The Campus Safety Director also was at their last meeting and gave an update on security technology updates on campus and was responsive to questions, which was appreciated.

q. Classified – Ms. Danielle Weller

No report.

r. Supervisors/Confidentials – Mr. Jorge Cortez

Met on 03/13/2026. New members were welcomed. Dr. Tolano-Leveque gave an Immigration Enforcement Training with a test.

Their next meeting will be on 06/5/2026. The Office of Human Resources will be presenting.

s. Superintendent/President – Dr. Greg Schulz

Dr. Schulz began by acknowledging the disturbing news relating to what Dolores Huerta and a number of other survivors have revealed about the abuse allegations against girls and women in the farmworkers' movement. He acknowledged that we as a college stand with survivors and that this was very difficult news to hear. Secondly, in alignment with the State, he announced that the campus holiday on March 31 will continue, as adopted previously, and will continue to be honored. However, in partnership with CSEA, the district is discussing steps to formally change the name of the holiday to "Farmworkers' Day" instead. He is closely monitoring the situation with state lawmakers and the district will take action accordingly, working with the agreements and promises made concerning this holiday on the academic calendar.

Dr. Schulz invited everyone to attend the Superintendent/President Open Forum on Thursday, March 26, 2026 at 2:45pm in CI 159 (also on Zoom). His next Open Office Hour will be on Friday, April 10, 2026 from 9:00 a.m. to 10:00 a.m., open to both in person and online meetings.

VII. Adjournment: Dr. Greg Schulz

The meeting was adjourned at 3:42 p.m.

Respectfully submitted,
Mary Mincer
Administrative Assistant
Office of the Superintendent/President