

Citrus College Foundation

Minutes of Tuesday, June 10, 2025 Regular Meeting of the Citrus College Foundation Board of Directors Center for Innovation CI 159 3:00 p.m.

Present: Stacy Arena, Laura Bollinger, Carlos Campuzano, Claudette E. Dain, Phyllis Fritz, Dr. Dana Hester, Kevin Morris, Aaron Ralph, Dr. Levi Richard, Dr. Greg Schulz, Briceyda Torres,

Absent: Brian Bowcock, Jared Ceja, Christine Doeve, Dr. Martin Gundersen, Veronica Kirton, Carlos Ramos, Robert Slack, Teddy Villaluz, Brian Vosberg, Diane Wilkinson, Hamza El Lahib

Non-Voting: Christina M. Garcia (Absent)
Dr. My Chau, Acting Director

Call to Order: The meeting was called to order by Foundation Board Vice President Mr. Carlos Campuzano at 3:11 p.m. A quorum was not established. Directors noted were present in the meeting location.

Pledge of Allegiance: Mr. Campuzano led the board of directors in the Pledge of Allegiance.

Public Comment: Mr. Campuzano made a call for public comments; none were made.

Presentations: Dr. Ana Quiroz, Director of DSPS at Citrus College, presented an overview of a recent student recognition initiative made possible through an Innovation Grant. The project aimed to support student success by celebrating the achievements of DSPS students through a special recognition ceremony, the first held in some time. Central to the effort was the distribution of themed recognition baskets baking, game night, book nook, and fun in the sun, tailored to student interests and raffled during the event. The initiative emphasized encouragement, belonging, and community, involving collaboration not only within the DSPS team but also with the College, Foundation and broader campus community. The success of the event generated momentum and interest in future sustainability, with plans to invite faculty and staff to contribute to future baskets. Dr. Quiroz highlighted the significance of partnerships in making such initiatives possible and expressed gratitude for the collective support in celebrating student perseverance and success.

Approval of Minutes

Mr. Campuzano informed those in attendance that the approval of the minutes will be postponed for the next meeting that has a quorum.

Treasurer's Report

Ms. Claudette Dain presented financials through April 30. A recap of the expenditure was provided, the board was informed that the detail of the transaction is also provided as back up to the financial report. Ms. Dain called for questions. There was one question in regard to what the dates of the fiscal year for the Foundation; it was stated that the fiscal year begins on July 1 and ends on June 30.

Next, Ms. Dain presented the tentative budget for the upcoming fiscal year 2025-26. The tentative budget mirrored that of the 2024-25 budget. There was discussion in regard to moving to approve a tentative budget with the understanding that adjustments can be made once the final numbers for the fiscal budget of 2024-25 are presented.

Finally, Ms. Dain explained to the board that to have fiscal functionality a budget had to be approved by July 1 to continue to operate and expenditures can occur. Board members discussed potential dates for an upcoming meeting to occur prior to July 1. It was agreed that board members would check on the availability of June 24, 25, and 26 at 8 a.m. and the date with the majority available to make a quorum would be selected and scheduled.

Board President's Report

Mr. Campuzano began his report by mentioning that several directors are up for reappointment for a term from July 1, 2025, through June 30, 2028. He informed the directors of the dates for the regular meetings and annual meetings that are scheduled for next year and to save the date so we can have a quorum.

Next, Mr. Campuzano shared the boards giving update. The board is halfway through the year, and we are at \$12,515 which is a quarter of the way in our goal of \$45,000 in giving. The board is at 52% director participation of our goal of 100%.

Finally, Mr. Campuzano provided the summer board retreat date of July 31, and the location is set to be Hayden Hall. The retreat is on a Thursday this year and will be on campus.

Superintendent/President's Report

Dr. Greg Schulz began his report by acknowledging a written communication he shared with the board of directors on May 27 informing them that Ms. Chris Garcia had submitted her letter of retirement. Dr. Schulz expressed gratitude for Ms. Garcia's contribution to the success of the Foundation under her leadership.

Dr. Schulz acknowledged the most recent executive committee meeting and the topic of the upcoming steps as they relate to the search process for the foundation director. The upcoming search would include community directors and would not be limited to employees who serve on the foundation board.

Next, Dr. Schulz expressed gratitude for the delivery of a wonderful, distinguished alumni event. Personally, thank Briceyda for her behind the scenes and on-scenes planning that

helped facilitate a great event. Thanking Ms. Phyllis Fritz for being an extraordinary volunteer and partner in the planning of the event. Mr. Carlos Campuzano who agreed to be the Master of Ceremonies for the event and doing a great job and everyone else who participated in the event; thank you for the support in making a memorable event to those being honored.

Finally, Dr. Schulz shared that the upcoming Friday, June 13, is commencement, and Citrus is hosting it in the stadium. At this year's commencement the college will have the largest number of students who've completed their degree and are participating in the ceremony. This number is greater than that of the three years ago celebration where there was technically 3 years of graduates due to the pandemic restrictions postponements. An invitation was extended to the directors to join the students that they support through their hard work in the foundation.

Foundation Director's Report

Dr. My Chau began her report with informing the board the current task being completed in the foundation. Briceyda and I are currently working in collaboration with the Financial Aid department to award scholarships and get ready for the selection process. Once the selection process is completed inform the students to start the planning for the scholarship reception in August.

Ms. Laura Bollinger also shared her experience as being one of the presenters for the Sharon Lewis Bright Futures Scholarships and the honor it is to be able to present those students who work hard with the award. Ms. Bollinger encouraged all the directors to participate in the future of being a presenter at the High Schools in our service area.

Committee Reports and Updates

Dr. Schulz shared that the Foundation had also just had a spring community day with our community partners. This was an opportunity for them to visit our campus. They were provided with a tour of the art gallery with the new art display of student artwork. Next, they stopped by the dental assistant program, the nursing program and the biotechnology. Visits went well with our community partners and is another successful foundation.

Announcements:

Mr. Campuzano read through upcoming events for the college and foundation and provided dates and times for events; he encouraged directors to attend. Mr. Campuzano again thanked directors for their support of student success and for the hard work.

Adjournment: Meeting adjourned by Mr. Campuzano at 4:06 p.m.

Minutes submitted by Briceyda Torres, Citrus College Foundation