

Citrus College Foundation

Minutes of Monday, November 3, 2025
Regular Meeting of the
Citrus College Foundation Board of Directors
Louis E. Zellers Center for Innovation Building,
Community Room CI-159, 4:00 p.m.

Present: Brian Bowcock, Carlos Campuzano, Jared Ceja, Claudette E. Dain, Dr. Martin Gundersen, Dr. Dana Hester, Phyllis Fritz, Henoch Perez, Carlos Ramos, Dr. Levi Richard, Dr. Greg Schulz, Briceyda Torres, Diane Wilkinson, Teddy Villaluz, Brian Vosberg

Absent: Stacy Arena, Laura Bollinger, Christine Doeve, Veronica Kirton, Kevin Morris, Aaron Ralph

Non-Voting: Dr. My Chau, Acting Director

Guests: Mr. Andrew Maslick, Senior Investment Consultant, Mercer
Mrs. Anastasia Sky, Pride Center Coordinator

Call to Order:

The meeting was called to order by Foundation Board President Mr. Carlos Ramos at 4:03 p.m. A quorum was established.

Pledge of Allegiance:

Board President Ramos lead the Directors in Pledge of Allegiance.

Public Comment:

Mr. Ramos made a call for public comments; none were made.

Support for Success

Board President Ramos introduced Ms. Anastasia Sky, Pride Center Coordinator. Ms. Sky presented an overview of the Pride Center at Citrus College, highlighting its role as an inclusive space for students and staff, providing support, resources, and programs for LGBTQIA+ students. She discussed events like ally training, study halls, and the upcoming Pride Month celebrations in April. Last academic year the Pride Center had over 800 students check in between fall and spring semesters and they are grateful to the Foundation for keeping their cabinets stocked for the students with shelf stable food items, menstrual supplies, personal care kits, masks, hand sanitizer, and tissues.

Presentations

Board President Ramos introduced Mr. Andrew Maslick who presented an update of the Foundation holdings with Mercer Investments (formerly Vanguard.) Mr. Maslick presented a

45 market update, highlighting the recent optimism in the markets driven by AI advancements
46 and discussing the impact of tariffs on consumer and corporate costs. He emphasized the
47 importance of maintaining a long-term focus and adhering to policy during times of
48 uncertainty. Mr. Maslick also shared insights on historical market behavior during shutdowns
49 and discussed the potential effects of AI on productivity and the labor market. Directors
50 inquired about preparing for a potential market bubble, and Mr. Maslick advised sticking to
51 the policy allocation and viewing market pullbacks as opportunities to rebalance.

52

53 **Meeting Minutes**

54 Dr. Chau informed the Directors that the September minutes will be revised and shortened
55 and resubmitted for board approval. The minutes will be tabled until the next board meeting.

56

57 **Treasurer's Report**

58 Treasurer Brian Vosberg deferred to Ms. Dain to present the financial information for the
59 Foundation. Ms. Dain presented financial information, noting they were included in the
60 agenda packet through September 30. The Foundation will need to draw funds to pay the
61 district invoices through June 30 which were approved at the last meeting for over \$350,000.
62 Financial transactions are currently delayed because the only authorized signers on the
63 accounts are retired. The Finance Committee will review the operating budget at its next
64 meeting to discuss increasing in areas of need, such as Professional Fees, to include Mercer
65 Inc. managing fees. Phyllis Fritz made a motion to accept the financial information as
66 presented and Diane Wilkinson seconded the motion. Motion passed.

67

68 Yes: Brian Bowcock, Carlos Campuzano, Jared Ceja, Claudette Dain, Phyllis Fritz,
69 Dr. Dana Hester, Carlos Ramos, Dr. Levi Richard, Dr. Greg Schulz, Briceyda
70 Torres, Teddy Villaluz, Brian Vosberg, Diane Wilkinson, Henocho Perez (ASCC)

71

72 No: None

73

74 Absent: Stacy Arena, Laura Bollinger, Christine Doeve, Dr. Martin Gundersen,
75 Veronica Kirton, Kevin Morris, Aaron Ralph

76

77 **Board President's Report**

78 Mr. Ramos began his report by providing the update on board giving, stating current
79 contributions from the Directors of just over \$20,000 of the \$45,000 goal and with 63%
80 Director's participation. Mr. Ramos followed up with the Directors to establish a scholarship
81 committee and act as an ad hoc committee or a subcommittee to contact donors regarding
82 dormant or low balance scholarship accounts. The members would inform the donors of
83 current balances and ask if they would like to make a contribution or inactivate the
84 scholarship/officially close it to clear financial records. Mr. Ramos informed the board that
85 Robert Slack had resigned from the board effective October 1, 2025.

86

87 **Superintendent/President's Report**

88 Dr. Schulz began by informing the board that the College has once again been identified as
89 an Aspen Institute applicant and recognized as one of the top 200 colleges in the nation.
90 Citrus was one of only 13 California Community Colleges included in this group. Citrus is
91 invited to apply for the grand prize of one million dollars, and this is an honor that speaks to
92 the great work of the faculty and students. Dr. Schulz noted that the recent Homecoming
93 event was a tremendous success, featuring a partnership between the Foundation, student

94 clubs, and athletics departments. Dr. Schulz encouraged the board to attend the long-
95 standing holiday tradition Christmas Is... , the performance takes place after the Foundation's
96 Winter Reception.

97

98 **Foundation Director's Report**

99 Dr. Chau began by reporting that Homecoming was a success for not only Citrus but the
100 community collaborating with the local Glendora High School Marching Band for a halftime
101 performance. The College celebrated its 110 anniversary and displayed historical photos,
102 yearbooks, and had college trivia. Fall Community Day was hosted on October 17.
103 Distinguished guests watched a performance by the Citrus Singers and visited the Student
104 Wellness Center, Automotive, and Architecture departments. Community Day concluded with
105 lunch and presentations from Construction Management and Water Technology
106 departments. The plaques for the donor wall have been received in the Foundation Office
107 and installation is being discussed with our facilities team.

108

109 **Committee Reports and Updates**

110 **Ad Hoc Committee**

111 Mr. Vosberg filled in for Mr. Ralph with a brief overview of having met with the attorneys and
112 discussions of Title V and pre-1980 requirements that are best explained by the attorneys.
113 Progress has been made, but the committee will be better prepared to report back at the next
114 board meeting.

115

116 **Finance Committee**

117 The committee is currently reviewing the scholarship procedure and process and going
118 through accounts that require contact with the donors. This will assist in clearing out old
119 accounts and financial data. Standardized processes for scholarships, Innovation Grants, and
120 the college support fund will be reviewed. Formalizing the processes would assist in
121 successfully budgeting accordingly.

122

123 **Fundraising Committee**

124 Ms. Fritz began by sharing her interest in having the anniversary event for the Foundation in
125 the fall. The OneCause software previously used for the gala requires a subscription renewal.
126 The success of the event relies on early planning and communicating to our guests the date
127 and event at minimum of six months ahead. The location of the event is a concern with the
128 major construction that is scheduled at approximately the same time as the Foundation
129 anniversary.

130

131 **Director of Foundation Search and Process Update**

132 Dr. Schulz provided an update on the search for the new Foundation Director. The position
133 was posted on October 10 with a first consideration date set for November 7. The goal is to
134 have a recommendation appointment approved by the Board of Trustees, potentially as early
135 as the January 20 meeting. Dr. Schulz thanked board members, Phyllis and Diane, for serving
136 on the search committee to help define criteria and interview candidates.

137

138 The Innovation Grant request for the Recovering the African Legacy in the History of Spain
139 project for \$4,500 was moved by Phyllis Fritz and seconded by Henoah Perez. Members
140 expressed a desire to see the proposal include more direct student involvement. The grant
141 funding should clearly demonstrate how it benefits or engages Citrus students. Motion failed.

142

143 Yes: None
144
145 No: Brian Bowcock, Carlos Campuzano, Jared Ceja, Claudette Dain, Phyllis Fritz,
146 Dr. Dana Hester, Carlos Ramos, Dr. Levi Richard, Dr. Greg Schulz, Briceyda
147 Torres, Teddy Villaluz, Brian Vosberg, Diane Wilkinson, Henocho Perez (ASCC)
148
149 Absent: Stacy Arena, Laura Bollinger, Christine Doeve, Dr. Martin Gundersen,
150 Veronica Kirton, Kevin Morris, Aaron Ralph

151
152 **Announcements:**
153 Mr. Ramos read through upcoming events for the College and Foundation. He encouraged
154 Directors to attend.

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156 **Adjournment:** Meeting adjourned by Mr. Ramos at 6:11 p.m.

157
158 Minutes submitted by Briceyda Torres, Citrus College Foundation