

Citrus College Foundation

Agenda for the Regular Meeting of the Citrus College Foundation Board of Directors

Monday, September 14, 2026

4:00 p.m.

Community Room, Center for Innovation (CI-159)

A. Call to Order and Establishment of Quorum

Phyllis Fritz

Directors:

Stacy Arena

Laura Bollinger

Brian Bowcock

Carlos Campuzano

Jared Ceja

Claudette E. Dain

Christine Doeve

Phyllis Fritz

Dr. Dana Hester

Kevin Morris

Aaron Ralph

Carlos Ramos

Dr. Levi Richard

Dr. Greg Schulz

Briceyda Torres

Brian Vosberg

Diane Wilkinson

Kaitlynn Larsonsilva, ASCC

Dolores Ybarra, *Director of Foundation*

Sharon Lewis, *Director Emeritus*

B. Pledge of Allegiance

C. Public Comment: Members of the public may request the opportunity to address the Board regarding items on and not on the agenda.

D. Support for Success: Basic Needs & Food Pantry, Alexis Silva, Basic Needs Coordinator

E. Review and Approval of Minutes, Annual Meeting June 8, 2026

F. Treasurer's Report

- Financial Year End Report for Fiscal Year 2025-2026

Action Item: Motion to accept financial year end report for FY 2025-2026 as presented

Moved by: _____

Seconded by: _____

- Current Financial Update

Action Item: Motion to accept current financial report as presented

Moved by: _____

Seconded by: _____

- Invoices in excess of \$10,000

Action Item: Motion to approve payment of outstanding invoices to Game One in the amount of \$28,093.11.

Moved by: _____

Seconded by: _____

Action Item: Motion to approve payment of outstanding invoices to Mercer Investments in the amount of \$11,451.69.

Moved by: _____

Seconded by: _____

G. Board President's Report

Phyllis Fritz

- Board Giving Update
- Conflict of Interest Forms and Parking Passes
- Board Resignation

Motion to Accept the Resignation of Mr. Brian Vosberg

Moved by: _____

Seconded by: _____

- Board Treasurer

Action Item: Motion to accept the nomination of Ms. Christina Doeve as Citrus College Foundation Board of Directors Treasurer effective September 15, 2026, to June 30, 2027.

Moved by: _____

Seconded by: _____

H. Superintendent/President's Report

Dr. Greg Schulz

I. Foundation Director's Report

Dolores Ybarra

Recommendation:

Staff recommends that the Foundation Board authorize the Director to retain a qualified consultant to conduct a historical review of the Foundation's endowment records, corpus balances, payout calculations, and related reporting processes, and to develop standardized reporting templates and procedures for ongoing staff use.

Proposed Compensation:

Services will be provided at a rate of \$75 per hour, not to exceed 240 hours, for a maximum authorized amount of \$18,000.

Action Item: Motion for the Foundation Board to authorize the Director of the Foundation to enter into an agreement for professional consulting services at a rate of \$75 per hour, for a total not-to-exceed amount of \$18,000, to review historical endowment records, verify the accuracy of endowment corpus and payout calculations, identify and reconcile historical discrepancies as appropriate, and establish standardized reporting tools and procedures for continued staff management.

Moved by: _____

Seconded by: _____

J. Committee Reports and Updates

- Finance Committee

Action Item: Motion to approve the updated membership of the Finance and Investment Committee as presented: Christina Doeve – Committee Chair, Phyllis Fritz, Carlos Ramos, Carlos Campuzano, Jared Ceja, Brian Bowcock, and Dolores Ybarra.

Moved by: _____

Seconded by: _____

- Ad-hoc Committee

- Board Development Committee
Action Item: Motion to approve the appointment of Mr. Matt Ryczek as an Interim Director to the Citrus College Foundation Board for a term starting on September 15, 2026 and ending on June 30, 2027.
Moved by: _____
Seconded by: _____

K. Announcements and Adjournment

Dates to Remember:

- Community Day at Citrus College –October 16, 2026 (10:00 a.m.)
- Homecoming Celebration – October 17, 2026 – (4:30 p.m.)
- Winter Reception - Sunday December 6, 2026 (12:00 p.m.)
- Meetings of the Citrus College Foundation Board of Directors – November 2, 2026; Feb 1, 2027, April 28, 2027, and the Annual Meeting June 7, 2027 (4:00 p.m.)

Citrus College Foundation Mission Statement

The Citrus College Foundation develops and nurtures relationships which provide resources to further the district's mission of advancing students' educational goals.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public hearing.

To make such a request, please contact the Briceyda Torres at (626) 914-8825 no later than 12 p.m. (noon) on the Friday prior to the Board of Director's meeting.