**APPROVED**

# CITRUS COMMUNITY COLLEGE DISTRICT
# REGULAR MEETING MINUTES
# OF THE CITIZENS' OVERSIGHT COMMITTEE
# CITRUS COLLEGE

**Thursday, March 19, 2026**
**3:30 p.m. in AD 109**

## Regular Meeting

The Citizens' Oversight Committee met for a Regular Meeting on Thursday, March 19, 2026, at 3:30 p.m. in AD 109.

**Members Present**
Brian Bowcock
Miho Obata
Joseph Porreca
Dr. Patricia Rasmussen

**Staff Present**
Claudette Dain
Michelle Dev Anandhan
Fred Diamond
Wade Ellis
Lisa McPheron

**Members Absent**
Susan M. Keith
Jess Swick
Brenda J. Trainor

**Staff Absent**
Dr. Greg Schulz

**Guests**
Ryan Milligan (Eide Bailly)
Kenneth Thompson (Cordoba Corporation)

## I. CALL TO ORDER/INTRODUCTIONS/COMMITTEE MEMBERSHIP

The meeting was called to order by Dr. Rasmussen at 3:30 p.m.

## II. PUBLIC COMMENTS

None

## III. APPROVAL OF MEETING MINUTES

Dr. Rasmussen called for a motion to accept the minutes of December 4, 2025, as presented. Mr. Bowcock motioned that the minutes be approved. The motion was seconded by Mr. Porreca. The minutes of December 4, 2025 were approved as follows:

4 yes – (Bowcock, Obata, Porreca, Rasmussen)
Susan M. Keith, Jess Swick, and Brenda J. Trainor were absent from the meeting

## IV. MEASURE Y FINANCIAL & PERFORMANCE AUDIT REPORT

Ms. Dain introduced Mr. Ryan Milligan, Senior Manager with Eide Bailly, to present the audit report to the committee. The committee was provided with copies of the report. Both audits are unmodified with no findings. Dr. Rasmussen thanked Mr. Milligan for presenting the report. Ms. Dain thanked Eide Bailly for being long time partners with Citrus College. She also thanked Mr. Ellis and the fiscal staff for all their hard work.

## V. BOND FINANCIAL REPORT:

Mr. Ellis reviewed the financial report which recaps all revenues and expenses for the Measure Y bond program. The report provided at the meeting included the revenues and expenses from July 1, 2021 through February 28, 2026. Dr. Rasmussen asked for clarification regarding the funding for the Center for Excellence. Ms. Dain confirmed that moving forward the District Capital Outlay Funds will be supporting the Center for Excellence. Mr. Bowcock asked about the funding for the Veterans Success Center. Ms. Dain confirmed that the Veterans Center will be part of the Science Building and will use that funding. She also confirmed that not all Measure Y authorized funds have been issued and that we are benefiting from the interest earnings, based on what has been issued so far. Mr. Ellis confirmed the interest income that we are earning is helping the budget.

## VI. BOND PROJECTS/STATUS UPDATE

The Bond Projects Status Update, which included information about the current activity for Measure Y, was reviewed by Mr. Diamond. Mr. Diamond introduced Mr. Kenneth Thompson from Cordoba and thanked him for his work on the projects. Ms. Dain explained that Cordoba Corporation does our Program and Construction Management.

- Science Building
  - Design Build Delivery
    - Balfour Beatty Construction
    - Westberg White Architects
  - Administrative Process—continues through project closeout
    - Working Drawings—underway
    - Final Stakeholder User-group Meeting—***completed***
    - DSA Submission—December 4, 2025
      - DSA Review—approximately 12 months
      - On-going DSA review and commentary

- CTE Building
  - Proposition 2 Statewide Facilities Bond—***approved***
  - Administrative Process—continues through project closeout
    - CCCCO / DOF action letter received
    - Design Team— Award of Contract to HPI Architecture
    - Schematic design is underway

        - Stakeholder user group meetings are underway
        - CCCCO preliminary plan submission—December 1, 2025
        - On-going design development
    - Construction Management Delivery—RFQ/P is underway
        - Multi-prime delivery method

- Classroom Building
    - FPP submission to CCCCO
        - Seeking state funding match

Dr. Rasmussen asked about natural gas versus solar for the new building. Mr. Diamond confirmed that both the Science and CTE building will be ZNE (Zero Net Energy).

## VII. FUTURE AGENDA ITEMS

- Bond Financial Report
- Bond Projects/Status Update
- Discussion of Campus Tour (Not an Official Meeting):
    - Ms. Dain asked the committee what they would like to do for the tour
    - The committee decided on gathering for lunch at 11:30 a.m. and then coming back on campus
    - Dr. Rasmussen suggested for the underwriters to come and give a presentation
    - Ms. Dain suggested for Cordoba to come and give a presentation

## VIII. SCHEDULE OF MEETING DATES

- Thursday, June 4, 2026 – Campus Tour (Not an Official Meeting)
- Thursday, September 24, 2026
- Thursday, December 3, 2026

## IX. NEXT MEETING DATE

Thursday, June 4, 2026 – Campus Tour (Not an Official Meeting)

## X. ADJOURNMENT

Ms. Dain conveyed regards from Dr. Schulz and thanked the committee for their support. Mr. Bowcock and Dr. Rasmussen commented on how great the campus is looking. Ms. Dain commended the Facilities team for taking great pride in Citrus College. Mr. Bowcock said that the campus is more like a neighborhood. Ms. Obata asked about posting the meeting dates on social media and Ms. Dain confirmed that students are welcome to join as this is a Brown Act meeting. Ms. Obata also conveyed her appreciation to the Citrus College community.

Meeting adjourned at 4:24 p.m.

Respectfully submitted,
*Michelle Dev Anandhan*
Administrative Assistant
Office of the Vice President of Finance and Administrative Services