

07

Citrus Community College Project Update

2007 Report to Our Community
by the Measure G Citizens Oversight Committee



To Our Community:



On behalf of the members of the Measure G Citizens Oversight Committee (COC), it is my privilege to welcome you to the third edition of our Annual Report to you, residents and taxpayers of the Citrus Community College District. Our primary responsibility is to monitor Citrus College through funds made available by passage of Measure G in March 2004.

Over the past three and a half years, we have observed first-hand so many exciting improvements to the campus—each with direct benefit for students attending Citrus College. This past year, significant achievements with lasting value were made.

From the time ground was broken in 2006, we have eagerly watched the construction of the Center for Innovation. When completed in early summer 2008, the CFI will foster and develop collaborative, innovative instructional activities for Citrus College students and faculty.

An important step for our students has been taken with the design of a new Student Services Center, which will consolidate much needed student support services into a single, efficient facility.

One of the most significant projects completed this past year is the new Central Plant. Twelve months of work and teaming with Southern California Edison in their Savings by Design Incentive and Peak Management Program has resulted in a state of the art facility that is capable of serving the heating and air conditioning needs of the entire campus—today and into the future. With greater efficiency and reduced operating costs, the Central Plant is an important part of conservation measures at Citrus College and a model for others to follow.

Please review our report for more information about Measure G. Additional and updated information are also available throughout the coming year on the Citrus College website at <http://citruscollege.edu/BondOversightCommittee>.

Committee Bylaws have established one or two-year terms for committee members, with no committee member to serve more than two consecutive terms. In 2007, two of the original Measure G COC members, Phyllis Fritz and Bobbie Wenrick, completed their second terms. We thank them for their enthusiastic participation on the committee and their continued support of Citrus College. And, we welcome new committee members Patricia Myers and Mark Ferrari.

Finally, we wish to commend District leadership and staff for their consistent efforts to maximize Measure G funds. Project costs and schedules are closely monitored and the result is that the improvements promised by Measure G are becoming reality.

Sincerely,

A handwritten signature in cursive script that reads "Sharon Lewis".

Sharon Lewis
Committee Chair, 2007

Measure G Citizens Oversight Committee Members

As promised to voters and required by law, the Board of Trustees for Citrus College adopted Resolution No. 2003-04-25, establishing the Measure G Citizens Oversight Committee (COC). Community members and students will periodically be given an opportunity to apply to fill seven seats. The laws governing implementation of the COC require five of the seven members be selected to represent one each of the following: A student enrolled and active in a community college group, such as student government; an active member of a business organization representing the business community located in the District; an active member of a senior citizen's organization; a member of a taxpayers association; an active member in a support organization for the college, such as a foundation. The remaining two seats can be appointed as "At-Large" Community Representatives. Members of the COC are appointed for one or two-year terms and may not serve more than two consecutive two-year terms. Members serve without compensation.

Sharon Lewis, *Chairwoman*, 2004-2006, serving as one of two "At-Large" Community Representatives. Mrs. Lewis has been a resident of the Citrus College District for over 62 years.

David "Dean" Kays, *Vice Chairman*, 2004-2006, an active member of the Claremont community, Mr. Kays serves as a representative of a senior citizens organization.

William Bird, a 45 year Glendora resident and business owner, represents the local business community.

Mark Ferrari, a business owner and 47 year resident of the San Gabriel Valley, represents the Citrus College Foundation on the COC.

Patricia Myers, 56 year District resident and an active volunteer in her community, is the second "At-Large" Community Representative for the committee.

John Serpa, 26 year resident of the District and past treasurer for Active Claremont, fulfills the requirement as representative for a taxpayers' organization.

Jesus Sanchez, is a current Business Administration student at Citrus College. Appointed in September 2006, he is serving his second one-year term as the student representative on the committee.

COC meetings are scheduled quarterly (four times a year).

Meetings of the COC are open to the public and subject to the Brown Act. The meeting schedule for 2008 is:

February 5, 2008, 4:15 PM

Boardroom, AD202

Presentation of the COC Annual Report to the Board

March 6, 2008, 3:00 – 5:00 PM

Hayden Library, Conference Room B-204

Regular quarterly meeting

June 5, 2008, 3:00 – 5:00 PM

Center for Innovation – Conference Room 159

Regular quarterly meeting/Facilities tour

September 4, 2008, 3:00 – 5:00 PM

Center for Innovation – Conference Room 159

Regular quarterly meeting

December 4, 2008, 3:00 – 5:00 PM

Center for Innovation – Conference Room 159

Regular quarterly meeting

The agenda, minutes and all formally received reports for Measure G COC meetings are posted to the website, <http://citruscollege.edu>, Bond Oversight Committee

Year(s) covered by the report

This is the third annual report of the Measure G Citizens Oversight Committee since its formation in August 2004, and covers the period January 1 through December 31, 2007. It is the intent of the COC to issue reports annually.

Statement of purpose/responsibilities of the COC

The Measure G Citizens Oversight Committee, with members representing the various facets of our communities, serve as the "eyes, ears, and voices" of local residents and taxpayers to monitor the expenditures of Measure G funds. The COC reviews the progress of implementing the college's Facilities Master Plan and will report their findings annually to the Board of Trustees and to you, the public.

Statement of findings based on COC review, of independent financial and performance audits.

The District has received and the COC has reviewed the financial and performance audit for the Measure G Bond Construction Fund for the fiscal year ending June 30, 2007. Vicenti, Lloyd & Stutzman, LLP, an independent auditing firm, prepared the report to comply with Proposition 39 accountability within the California Constitution. Vicenti, Lloyd & Stutzman "have examined the Citrus Community College District's compliance with the performance requirements for the Proposition 39/Measure G General Obligations Bonds for the fiscal year ended June 30, 2007, under the applicable provisions of Section 1(b)(3)(C) of Article XIII A of the California Constitution and Proposition 39 as they apply to the Bonds and the net proceeds thereof," and stated, *"In our opinion, the Citrus Community College District complied, in all material respects, with the aforementioned requirements for the fiscal year."* Furthermore, they concluded that the District *"has properly accounted for the expenditures in the Bond Construction Fund and that such expenditures were made on authorized bond projects"* with no funds expended for salaries of school administrators or other operating expenditures.

COC contact information, including website address, regular meeting schedule, Brown Act/public meeting requirement

To contact Citrus College regarding the Measure G Bond Construction Program, or members of the Citizens Oversight Committee, please write or call Carol Horton, Vice President for Finance and Administrative Services, 1000 West Foothill Blvd., Glendora, CA 91741, Phone: (626) 914-8886.

To learn more about the Measure G Citizens Oversight Committee, or to view the COC meeting schedule, minutes, agendas, and other news, please visit the Measure G website at <http://citruscollege.edu>.





Field House architectural rendering

Summary

All expenditures authorized by Measure G and funded by the Bond Construction Fund have been reviewed by the Citizens Oversight Committee to ensure the money is spent only on facility improvements as required by Proposition 39. All funds expended from Measure G will be audited annually by the independent accounting firm, Vicenti, Lloyd & Stutzman, LLP. The COC has reviewed expenditures and projects, and finds the District is in compliance with the requirements of Article XIII A Section 1(b)(3) of the California Constitution and consistent with the District's approved Measure G local bond measure.

Brief history of Measure G

On March 2, 2004, voters in the Citrus Community College District approved Measure G, a \$121 million facilities construction bond measure, to prepare local students for transfer to four-year college, to train local residents for high-skilled jobs, and to provide life-long learning opportunities for all by implementing a comprehensive facilities master plan.

Facilities improvements to be funded by Measure G were identified over more than two years of work by Citrus College faculty, staff, students, community residents with facilities planning, design, and construction professionals. The result of their work is a comprehensive Facilities Master Plan. To be implemented over the next eight to ten years, the master plan provides a cost-effective "road map" to achieve high quality instruction facilities required to accommodate the future academic and enrollment needs of our communities.

About a Proposition 39 Bond Measure

Measure G was presented to voters under the provision of Proposition 39, stipulating that at least 55 percent of voters approve a measure for its passage. As a requirement of this type of ballot measure, an independent citizens oversight committee must be appointed. By statute, the committee must include a member of the business community, an active member of a senior citizens organization, an enrolled student active in a community college group, a member of the college's foundation or other support organization, and two members representing the community at large. All committee members serve in an uncompensated capacity for terms of one or two years, and not exceeding two consecutive two-year terms. No committee members may be college district employees or officials, or vendors, contractors or consultants to the college district.

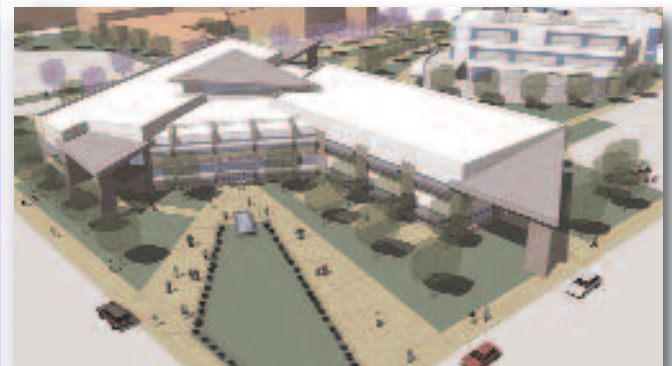


Bond Expenditure & Project Progress Reports

July 1, 2007 – September 30, 2007

REVENUE	
Interest	\$ 00.00
<i>Total Revenue</i>	<i>00.00</i>
EXPENDITURES	
Across Projects	\$ 41,757.29
Stadium Field House	168,504.46
East Parking Lot	3,935.52
Enterprise System	68,556.93
Center for Innovation	1,185,002.99
Student Services Center	258,778.90
Vocational Technology Building	-2,400.00
Central Plant	49,163.00
HVAC EDC	4,632.00
HVAC Tech D & G	116.91
HVAC Physical Science	10,045.56
HVAC Video Tech	7,772.95
Swing Space Portable #2	2,550.00
Campuswide Walkway Replace	169,982.99
<i>Total Expenditures</i>	<i>1,968,399.50</i>
NET INCREASE (DECREASE) TO FUND BALANCE	\$ (1,968,399.50)
BEGINNING FUND BALANCE	\$ 32,659,442.44
ENDING FUND BALANCE	\$ 30,691,042.94

Student Services building architectural rendering



Citrus College Measure G Projects

1 Center for Innovation

This three-story building will feature faculty offices, a multimedia center, open areas for part-time instructors, four suites for academic deans, a teleconferencing center and offices of the Citrus College Foundation, Office of External Relations and various student programs. Construction is approximately 90% complete with occupancy scheduled for April 2008.



Oversight committee meeting

2 Central Plant

The Central Plant was completed and brought on-line in June 2007, servicing most of the buildings on campus.

3 Field House and Concession Building

Construction commenced in September 2007 with an anticipated completion date of February 2009. This two-story building will offer convenient facilities to support football, softball, golf, baseball, soccer and track. The building will include shower and locker rooms, offices, team rooms, concessions, equipment storage and restrooms.

4 Vocational Technology Building

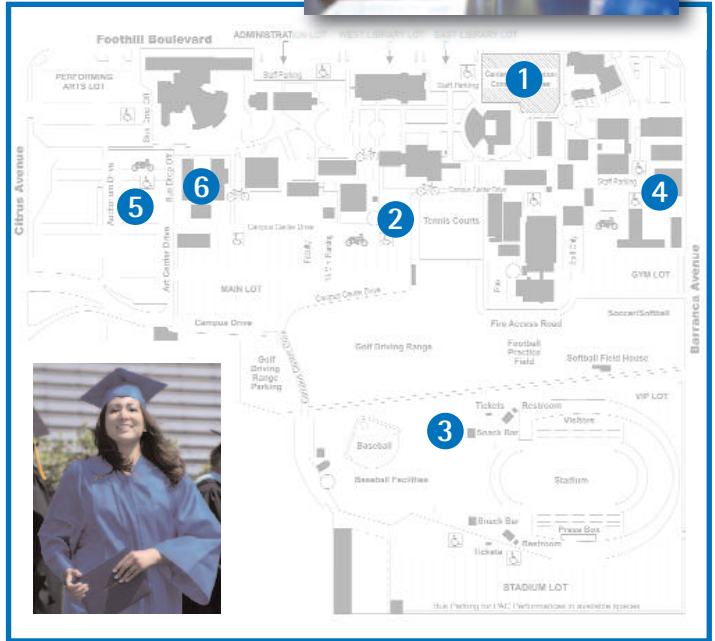
Construction will commence the end of December 2007. These two single-story buildings will be the new location for Auto Technology, Vocational Education, Criminal Justice and the online library. This project is state funded.

5 Student Services Building

Estimated construction start date—Summer of 2008. This two-story 58,000 square foot building will house the Admissions and Records, Financial Aid, Job Placement, Counseling, Career/Transfer Center, Non-Credit Matriculation, EOPS, Disabled Students, Student Activities/Student Affairs, Service Learning, Student Health Center, Bookstore Express, International Students, Vice President's Office shared meeting rooms and an event venue.

6 Fine Arts Building

Estimated Construction Start Date—Fall of 2010
Plans are underway for a new facility housing Fine Arts, Communications and Photography.



Measure G Project Highlights

Central Plant—Completed and fully operational in June 2007

- Provides Citrus College centralized heating & air-conditioning from a single source
- Transfers energy usage from daytime to nighttime
- Significantly reduces maintenance costs
- Results in thousands of dollars in estimated energy savings per year
- In addition to Measure G funds, construction of the Central Plant was supplemented by a grant and energy savings incentive, totaling more than \$300,000.



Citrus Community College District Board of Trustees

Dr. Edward C. Ortell
President
Duarte/Arcadia/Azusa/Monrovia
Representative

Mrs. Susan M. Keith
Vice President
Claremont/Azusa/Pomona
Representative

Dr. Gary L. Woods
Clerk/Secretary
Azusa/Covina/Glendora/Irwindale
Representative

Mrs. Joanne Montgomery
Member
Monrovia/Bradbury/Duarte
Representative

Dr. Patricia Rasmussen
Member
Glendora/Azusa/San Dimas
Representative

Ms. Linda Bermudez
Student Representative



1000 West Foothill Boulevard • Glendora, California 91741-1899
Telephone 626.963.0323 • Web Site: www.citruscollege.edu

Citrus College Foundation

1000 West Foothill Boulevard • Glendora, California 91741-1899
Telephone 626.914.8825 • Web Site: www.citruscollege.edu/foundation

Citrus College is an equal opportunity institution.

An important note regarding this annual report of the Measure G Citizens Oversight Committee—Measure G Bond construction funds were not used to prepare, print or distribute the annual report.