

2020 – 2023 Comprehensive Program Review

Student Life and Leadership Development

Section 1: Program Information

A. Members: List all staff in your department or program.

- Rosario Garcia
- Olinda Mejia
- Alexis Silva
- Brody Woods

B. Organization Chart

- Dean of Students (1 – 100%)
 - Administrative Secretary (1 – 100%)
- Student Life Supervisor (1 – 100%)
 - Administrative Clerk II (1 – 100%)
 - Basic Needs Coordinator (1 – 100%)
 - Basic Needs Coordinator (1 – 50%)
 - Student Employees

C. Briefly describe your program, including program components and function.

The Student Life and Leadership Development (SLLD) office plans and implements leadership development programs for students, as well as social and cultural activities, which vary from year-to-year based on student perspectives and needs. The SLLD office oversees the Associated Students of Citrus College (ASCC), which is led by an executive board of 19 student leaders, 11 of whom are elected by the student body and eight of whom are appointed by the executive board. Associated Students of Citrus College represents the interests of students on college committees, advocates for students at the local and state level, and administers an annual budget in excess of \$300,000. The SLLD office oversees 17 campus clubs and provides support and assistance to its members and faculty advisors. A comprehensive student activities program of cultural, professional development, and social experiences is offered every semester. The SLLD office also manages and/or coordinates the administration of:

- The Campus Center
- Administer the Student Life and Leadership Development social media accounts
- Advise and plan long term goals/activities with the Associated Students of Citrus College (ASCC) executive board
- Assist ASCC leaders, club leaders, club advisors, and students requesting information and/or assistance
- Assist students with basic needs resources and referrals
- Coordinate and maintain a comprehensive discount ticket program for members of the ASCC
- Develop ASCC budget with executive board members, approve budget and monitor ASCC expenditures
- Ensure student clubs and organizations comply with campus policies and procedures

- Facilitate student participation in shared governance
- Monitor and maintain campus posting areas and approve all related fliers and posters for the campus
- Monitor and maintain food pantry services for the campus
- Oversee all campus clubs, student organizations, and constitutions
- Plan and implement a comprehensive calendar of activities for students
- Provide leadership training for student government leaders and club members
- Oversee the GoPass (transportation pass)
- Oversee the voter education and resources on campus

D. Describe how your program interacts or collaborates with other on- and off-campus programs.

The success and growth of the SLLD office is largely due to its relationships and collaborations with other programs and services. The student life supervisor participates in several campus committees and workgroups, which include the: 1) Academic Calendar Committee; 2) Student Services Committee; 3) Sustainability Committee; 4) Institutional Effectiveness; 5) Steering Committee; 6) Student Equity and Achievement Plan Committee; 7) Basic Needs Workgroup; 8) Foster and Kinship Care Education (FKCE) Advisory Committee; 9) Strategic Plan Workgroup (2020-2021); and 10) Diversity, Equity, and Inclusion Committee (2021-2022).

The SLLD office regularly collaborates with other programs in the Student Services and Academic Affairs divisions to provide workshops and events and coordinate student resources. Some of these activities include collaborations with:

- The Veterans Success Center to provide events that celebrate student veterans and educate the campus community on their needs, such as the Veteran Ally Training and Women in the Military;
- The Student Wellness Center to plan and execute activities for Sex 101 Week, to promote healthy sexual behaviors and attitudes during the month of April, and suicide prevention activities during the month of September;
- Faculty to plan and coordinate cultural heritage events such as Black History Month, Hispanic Heritage Month, and Women's History Month;
- Clubs to co-host social and cultural heritage events such as movie screenings, socials, and workshops;
- The Career Technical Education (CTE) Internship/Employment Services and the Career/Transfer Center (CTC) to host Hootie's Closet – Career Wardrobe Drive;
- The Department of Campus Safety to plan emergency preparedness training for student leaders during their orientation and to provide emergency preparedness workshops for the student body during National Campus Safety Awareness Month in September;
- The Title IX Coordinator to provide Title IX Sexual Misconduct training for student leaders and workshops for the student body;
- Basic Needs and Dream Resource Center/FKCE for holiday meals.

In addition, the SLLD office participates in planning and coordinating Saluting Our Veterans, the Student Achievement Awards, and commencement.

The SLLD office also collaborates with off-campus agencies to provide community services and resources for students. Some of the off-campus agencies include:

- Foothill Transit and L. A. Metro to bring the GoPass (transportation pass) to students enrolled in credit courses. The GoPass provides unlimited free rides on multiple bus systems in Los Angeles County and L. A. Metro;

- Sycamores provides a Community College Homeless Liaison once a week to assist students experiencing housing insecurity in navigating the Adult Coordinated Entry System;
- Los Angeles Regional Food Bank to host the monthly Mobile Food Pantry distributions.

E. How is your program funded?

The SLLD office does not receive District funding. The only funding source for the program and its staff comes from two student fees. The first is an optional student service fee. The student service fee is \$15 during the fall and spring semesters and \$10 during the summer and winter intersessions. The second is the student representation fee, which is \$2 during the fall and spring semesters only. Half of the funds go to the Student Senate for California Community Colleges (SSCCC). The college charges a seven percent administrative fee, as allowed by Education Code 76060.5. Expenditures are strictly limited to those that support student advocacy at the local, regional, state, and federal levels.

The Associated Student Organization (ASO) funds are housed separately from District funds and are managed by the Fiscal Services accounting technician. Each month, the accounting technician supplies detailed reports of expenses. The student life supervisor meets regularly with the dean of students to review monthly reports from the Fiscal Services office. Additionally, the ASCC treasurer receives monthly summaries of all accounts, which are reviewed with the student life supervisor and then reported to the ASCC Executive Board. Associated Student Organization accounts are audited annually by an external auditing firm during the college audit.

The basic needs program is funded by an annual allocation from the Basic Needs Centers categorical fund established by the Chancellor's Office.

Section 2: Mission

A. Citrus College Mission Statement

Citrus College provides students with quality educational experiences and support services that lead to the successful completion of degrees, transfer, certificates, career/technical education and basic skills proficiency. The college fosters academic and career success through the development of critical thinking, effective communication, creativity, and cultural awareness in a safe, accessible and affordable learning environment. In meeting the needs of our demographically diverse student population, we embrace equity and accountability through measurable learning outcomes, ethical data-driven decisions and student achievement.

B. Provide your program's mission statement and purpose.

The Office of Student Life and Leadership Development (SLLD) is committed to providing programs that promote diversity, education, personal growth, and student development and success in support of the college's mission of fostering success through the development of critical thinking, effective communication, creativity and cultural awareness in a safe, accessible and affordable learning environment. Through participation in the programs offered by SLLD, students become engaged with Citrus College while also formulating basic life skills and confidence to become responsible global citizens.

C. How does your mission statement and purpose align with Citrus College's mission?

The mission statement and purpose of SLLD align with Citrus College's mission by providing programs that promote diversity, education, personal growth, and student development and success. The SLLD office will continue to support the curricular needs of the college by providing student services and resources that remove barriers to students' education and support their academic success and completion. An example is the GoPass transportation program, which provides reliable transportation for students to attend class. In addition, the campus food pantry in the Campus Center is open Monday through Friday between 8:00 a.m. and 4:30 p.m. to alleviate hunger and help students focus on accomplishing their academic goals. The SLLD office also provides a comprehensive student activities program of social, cultural, and professional development events and workshops to make the campus a more inclusive environment.

In addition, the SLLD office encourages students to develop their leadership skills by participating in ASCC student government, taking on leadership roles in clubs, and attending various leadership workshops. Over the years, the SLLD office has increased the number of student activities, including ally trainings and educational workshops. The office also provides students with personal and professional development opportunities and celebrates diversity to prepare students for the real world while also formulating basic life skills and confidence to become responsible global citizens.

Section 3: Student Experience

A. Summarize the survey results from the SSPR Survey. Please focus on trends and address student feedback/comments.

The SLLD survey was distributed to 1,965 students and received responses from 99 students. Of the 99 students, 90 indicated they have used services provided by SLLD within the past year. The survey was distributed to students belonging to one or more of four groups (clubs, student government, GoPass holders, or recipients of basic needs services). Of the 99 students, 90 indicated they have used services provided by SLLD within the past year. There were 14 questions with options ranging from strongly agree to strongly disagree.

Overall, the average satisfaction percentage is 80% for all 14 questions combined. Questions 11, 12 and 13 have the highest satisfaction percentages (92%, 91% and 89%), signaling that students found SLLD staff welcoming, helpful, and knowledgeable. Questions 4, 7 and 8 have the lowest satisfaction percentage (59%, 55% and 56%), suggesting that students may benefit from more resources and information on processes and procedures for obtaining SLLD services. Appendix A summarizes the results of the survey.

The survey also had two open-ended questions. For the question "What services provided by Student Life and Leadership Development have been most helpful to you?," a total of 46 students responded. Approximately 40% of the respondents found Basic Needs helpful. Approximately one-third of the respondents found GoPass helpful. And several students highlighted additional service areas that have been helpful to them. Some examples are:

- Assistance from student staff
- Reliability of supervisors
- Presence at club rush and effective tabling
- Participation in social events
- Timely responses

For the question "What can student Life and Leadership Development do to help you be successful?," a total of 27 students responded. Approximately 40% of the respondents conveyed a high level of

satisfaction with the services provided by SLLD and expressed a desire for the department to sustain its ongoing efforts. Several students highlighted potential areas for support in achieving success. Some examples are:

- Financial and emotional support
- More frequent distribution of grocery grants
- Increased outreach events and email communications
- Establishment of communities for specific student groups
- Faster service delivery
- Offering benefits to students taking online classes

B. Compare these survey results with results from previous program review.

Not applicable. This is the first survey of the new three year comprehensive program review cycle.

Section 4: Program Analysis and Planning

A. Describe the population you serve and analyze the trends in enrollment, success, retention, etc.

The SLLD office serves the entire student population. However, the SLLD office works most closely with student leaders, students involved in clubs, housing and food insecure students, foster youth, undocumented students, and students who are part of the LGBTQ+ community.

Over the last three years, the SLLD office has served an annual average of 158 club participants, 49 club officers, and 10 student government officers. The table below lists the total number of students involved in clubs and student government per semester. The table shows a decrease in club participation during the COVID-19 pandemic. However, since fall 2022, student participation in clubs and student government has increased.

	Fall 2020	Spring 2021	Fall 2021	Spring 2022	Fall 2022	Spring 2023	Fall 2023
Club participants	89	90	75	32	224	295	305
Club officers	44	49	42	32	37	37	108
Club advisors	29	12	9	8	11	15	18
Active clubs	28	11	8	7	10	14	17
ASCC officers	13	11	10	8	9	8	15

The table below lists the total number of students served by basic needs.

Year	Grocery Gift Cards	Student Support Grant	Technology Support Grant	Chromebook	Food Pantry	Mobile Food Pantry	Students who met with the basic needs coordinator
2021-2022	556	405	151	437	165	1,226	33
2022-2023	1,127	642	379	162	557	1,426	68

2023-2024	518	486	Discontinued	Discontinued	289	1,006	57
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The table below lists the total number of students with a GoPass.

2020 – 2021			
Fall	Winter	Spring	Summer
1,939	839	1,689	708
2021 – 2022			
Fall	Winter	Spring	Summer
1,578	642	1,465	686
2022 – 2023			
Fall	Winter	Spring	Summer
1,779	873	1,659	824
2023 – 2024			
Fall	Winter	Spring	Summer
1,743			

B. Based on your analysis, what is the future plan for your program?

The SLLD office will focus on increasing student participation in clubs and student government for the next three years. In addition, the SLLD office will strive to make its services accessible to students by providing opportunities, programs, and services to all students, including underrepresented students and those with basic needs, and coordinating activities that celebrate diversity. The SLLD office will collaborate with campus clubs and other campus programs to provide workshops encouraging a more inclusive environment. Furthermore, by establishing the National Society of Leadership and Success (NSLS) honors society chapter in the spring of 2024, students will have access to extensive leadership trainings to develop leadership skills.

C. PLO/SLO Assessment: Describe how your program has assessed program learning outcomes and student learning outcomes over the last three years and what you found from these assessments. Attach any relevant reports or other evidence to substantiate your narrative analysis. Include reflections and recommendations based on your analysis of the findings.

The following three program learning outcomes were assessed from 2020 – 2023:

SLLD SLO 1: Provide activities that engage students with the college and encourage personal growth and academic success.

SLLD SLO 2: Provide leadership development opportunities for Citrus College students.

SLLD SLO 3: Provide resources for housing and food insecure students to help them succeed in accomplishing their educational goals.

For the past three years, SLLD has assessed student participation in campus events by doing a post-activity survey where participants were asked if the workshop or activity made them more knowledgeable about the subject or if it helped them increase their leadership skills. During COVID-19 in 2020, student participation in events and student government decreased from the previous comprehensive program review. However, numbers remained steady throughout the years until the fall of 2023, when there was an increase. Furthermore, about 90 percent of participants in the workshops and activities who responded to the post-

activity survey said their knowledge of the subject or leadership skills improved as a result of attending the activity.

For SLO 3, providing resources for housing and food insecure students to help them succeed in accomplishing their educational goals, SLLD partnered with Sycamores to provide housing assistance to students. Students were also supported with Student Support Grants, Technology Support Grants, Chromebook Grants, and Grocery Gift Cards.

The SLLD office always aims to increase event attendance and participation in student government. The focus will be on providing professional leadership development workshops and assessing students' knowledge of workshop topics for the next three years.

D. Document accomplishments and/or improvements since your last program review.

During the COVID-19 pandemic, club participation dropped from 30 to eight active clubs. However, since fall 2021, the number of active clubs has doubled. Currently, there are 17 active clubs. In addition, the number of students on the ASCC Executive Board has also increased since the fall of 2021. There were nine officers in the fall of 2021. As of fall of 2023, there is now 15 officers. Furthermore, over the past three years, the SLLD office coordinated an average of 83 campus activities yearly, including leadership training, educational workshops, cultural events celebrating diversity, and student social activities. Another accomplishment was the change of the Class Pass program to GoPass, which expanded transportation services by allowing students to ride the L.A. Metro and other bus systems in Los Angeles County free of charge. In addition, due to the efforts of the SLLD office to encourage students and campus community to register to vote, more than 200 students registered to vote in fall 2020 and 2021.

Another program accomplishment was hiring a part-time basic needs coordinator to assist with the growing food assistance, such as the food pantry on campus and CalFresh outreach. With one full-time and one part-time basic needs coordinators, the basic needs program has also experienced an increase in student participation. From the fall of 2021 through the fall of 2023, students received 2,201 Grocery Gift Cards, 1,533 Student Support Grants, 530 Technology Support Grants, and 599 Chromebooks. In addition, 1,011 students have used the campus food pantry. Since spring 2022, 18 Mobile Food Pantry distributions have been scheduled to serve more than 3,600 students, employees, and community members.

E. Document program challenges/obstacles since your last program review.

Based on the previous three annual program reviews, the challenges for the SLLD office have been the need for additional staff support for clubs and student activities. Currently, the student life supervisor and administrative clerk coordinate student activities, provide support to clubs and ASCC, and oversee the GoPass. Until fall 2021, the SLLD office also had a part-time student programs facilitator who provided support to clubs. An additional part-time employee would help the SLLD programs grow by allowing the student life supervisor to focus on expanding programming. In addition, finding new ways to communicate events and activities to students is a challenge, given that many students do not read their emails or stop to read flyers. The SLLD office also promotes its activities via Instagram and reaches out to other offices and programs, but student attendance remains challenging.

Basic needs services have also grown since fall 2021. The number of students we serve has doubled. The program would benefit from additional staffing support. Increasing the part-time basic needs coordinator to a full-time position will allow for expanding resources and services for students experiencing basic needs insecurities. In addition, the basic needs program needs storage space. Currently, basic needs purchases food

in bulk for the campus food pantry from Costco. Since they buy food in bulk, the items used to replenish the food pantry are stored in a shared area with SLLD, Student Affairs, and the Pride Center. It limits the quantity of food that can be purchased. If there were a larger storage space for basic needs, buying food from L.A. Regional Food Bank would be an option. In addition, the district can only spend up to \$100,000 from a vendor, and when the district is close to spending that amount at a store such as Costco, the basic needs office is required to find a different vendor to purchase food.

F. Summary of Past Recommendations and Goals: Describe the progress made on your recommendations and goals from the last comprehensive program review.

The 2018 – 2023 SLLD Goals have been accomplished.

Outcome	Mapping	Status Update
2018 – 2023 Goal 1 Provide leadership and personal development workshops for students Person(s) responsible: student life supervisor and student programs facilitator Estimated completion: June 2023	Strategic Plan Focus Areas: 5.2 Service environment 5.3 Effective student support services 5.5 Increase participation in support programs 9.4 Increase global awareness 2019 – 2020 AIP: 1.3.2 Preparedness	Completed – Each year, SLLD schedules leadership and personal development activities for students. Activities include Color Code Personality Training, How to Market Your Leadership Skills, Professional Development and Leadership Workshop, Leading with Compassion, and Taking the Reins: How to be a Good Leader.
2018 – 2023 Goal 2 Update the SLLD website and add more resources for campus clubs, basic needs resources, and leadership development opportunities Person(s) responsible: student life supervisor, student programs facilitator, and basic needs coordinator Estimated completion: June 2021	Strategic Plan Focus Areas: 5.1 Enhance services through technology 5.2 Service environment 5.3 Effective student support services 5.5 Increase participation in support programs 2019 – 2020 Student Equity Plan Page. 3 Retention	Completed – The ICC Handbook was updated and uploaded to the website. The club resource library on the website was also updated, and additional resources were added. The basic needs resources are also constantly updated on the website.
2018 – 2023 Goal 3 Move the Class Pass (bus pass program) to the Campus Center Person(s) responsible: student life supervisor and dean of students Estimated completion: July 2019	Strategic Plan Focus Areas: 5.2 Service environment 5.3 Effective student support services 5.5 Increase participation in support programs	Completed – The Class Pass, now GoPass, was moved from the Library to the Campus Center in the summer of 2019.
2018 – 2023 Goal 4 Work with the Technology and Computer Services (TeCS) office to create a system where students who	Strategic Plan Focus Areas: 5.1 Enhance service through technology 5.2 Service environment	Completed – TeCS created a web-based system in which we scan the student ID or enter the student's ID number to

<p>have paid their student services fee can show when their Citrus College ID is scanned or swiped in order to eliminate the student service fee sticker.</p> <p>Person(s) responsible: student life supervisor and dean of students</p> <p>Estimated completion: August 2019</p>	<p>5.5 Increase participation in support programs</p> <p>7.1 Sustainable practices</p>	<p>check whether they have paid their student service fee.</p>
<p>2018 – 2023 Goal 5 Establish a Resource Center in the Campus Center to provide resources for disproportionately impacted populations as identified in the college's equity plan and to provide information and resources for undocumented students.</p> <p>Person(s) responsible: student life supervisor, dean of students, and basic needs coordinator</p> <p>Estimated completion: June 2023</p>	<p>Strategic Plan Focus Areas: 5.2 Service environment 5.3 Effective student support services 5.4 Mitigation of challenges to student success 5.5 Increase participation in support programs 6.2 Safe learning environment 9.3 Culture of inclusion and collegiality 9.4 Increase global awareness</p>	<p>Completed – Instead of a Resource Center, Student Affairs in collaboration with SLLD, established a Dream Resource Center in the spring of 2021 and a Pride Center in the spring of 2023.</p>
<p>2018 – 2023 Goal 6 Increase student participation in student government by 10 percent</p> <p>Person(s) responsible: student life supervisor</p> <p>Estimated completion: June 2023</p>	<p>Strategic Plan Focus Areas: 1.3 Participation in activities 5.5 Increase participation in support programs 9.4 Increase global awareness</p>	<p>Completed – Student participation from fall 2021 to fall 2023 was increased by 100 percent. There were 10 students in student government in fall 2021, nine in fall 2022, and 15 in fall 2023.</p>
<p>2018 – 2023 Goal 7 The SLLD office will develop and provide a training retreat for club advisors</p> <p>Person(s) responsible: student life supervisor and student programs facilitator</p> <p>Estimated completion: August 2019</p>	<p>Strategic Plan Focus Areas: 3.3 Professional development opportunities and resources 5.2 Service environment</p> <p>2019 – 2022 Student Equity Plan Page. 3 Retention</p>	<p>Ongoing – Due to the COVID-19 pandemic, the club advisors' training retreat was postponed. This goal will be carried over to the next three years.</p>

Section 5: Ensuring Equity and a Commitment to DEIA+ in Student Services

A. Describe how your program addresses the needs of underrepresented student populations and delivers equitable student services.

The SLLD office addresses the needs of underrepresented student populations by providing services that eliminate barriers to successfully accomplishing their academic goal. Students experiencing housing and food insecurity can get housing and food assistance through the Basic Needs Office. We currently partner with Sycamores and have a Community College Homeless Liaison on campus once a week to assist students experiencing housing insecurity. In addition, since 2020, the Basic Needs Office has offered grants, which include Student Support Grants, Technology Grants, Chromebook Grants, and Grocery Gift Cards. Furthermore, there is a food pantry in the Campus Center where students can get a bag of food once a week. There are also monthly mobile food pantry distributions on campus where participants receive frozen meat, canned goods, bread, and fresh produce. The SLLD office also provides the GoPass, a bus and metro pass. With the GoPass, students can ride Foothill Transit and other bus systems in Los Angeles County and L. A. Metro for free.

The SLLD office also offers students a sense of belonging by providing a welcoming student lounge in the Campus Center and through clubs such as the Black Student Union, Gender and Sexuality Alliance, Hope Club, and the Latinos Unidos Student Association. The SLLD office also hosts various student activities that celebrate cultural and heritage months to embrace various cultures and make the campus more inclusive. In addition, multiple trainings are offered to educate students and employees about the diverse needs of our underrepresented student populations, such as the ally trainings. The SLLD office also works with programs such as EOPS, Black Scholars, Dream Resource Center, Foster and Kinship Care Education, International Student Center, Pride Center, TRIO STEM, and the Veterans Success Center to recruit diverse students for ASCC leadership roles.

B. How do you serve students regardless of service location or delivery method?

Since the COVID-19 pandemic in 2020, the SLLD office provided all services and programming online. Student government, clubs, and student activities remain active virtually. In addition, the office provided office hours via Zoom, and students and club advisors can meet with the SLLD staff via Zoom or on phone. In fall 2021, the SLLD office returned to campus and continued to provide services virtually and in person. Currently, most of the services offered are in person. However, students or employees can request virtual support. All SLLD and Basic Needs forms are available online.

Section 6: New Program Goals

A. List 2-4 program goals you wish to accomplish during the next three years. Please connect each goal to at least one campus initiative/plan (Strategic Plan, EFMP, SEAP 2.0, Guided Pathways, Technology Plan, Sustainability Plan, Transfer Plan, Other: _____).

No.	Goal	Map to the Strategic Plan
1	Start a National Society of Leadership and Success (NSLS) honors society chapter in spring 2024 and grow student participation in the program for the next three years.	5.2 Promote access and awareness of student support services to increase student participation.
2	Promote active clubs and increase student participation by 10 percent compared to 2023.	5.2 Promote access and awareness of student support services to increase student participation. 9.4 Increase student awareness of diversity, equity and inclusion through curriculum and student-centered activities.

3	The SLLD office will develop and provide a training for club advisors and create a manual outlining club guidelines and procedures for advisors. The manual will include information on the advisor's role and helpful tips.	5.2 Promote access and awareness of student support services to increase student participation. 5.3 Identify student success barriers, assess student perspectives and implement student-centered strategies to overcome challenges.
4	The SLLD office will collaborate with the Student Equity and Achievement Program (SEAP) to host virtual Ally Trainings on COMEVO making them more accessible to the campus community.	9.3 – Engage the college community in professional development activities to increase awareness of diversity, equity and inclusion. 9.5 – Increase efforts to reduce equity gaps among disproportionately impacted groups of students. SEAP 2.0

Section 7: Budget Planning

The SLLD office provides services to the entire student population. In addition, SLLD oversees basic needs, the GoPass transportation pass, and provides support for clubs, advisors, and student leaders. Currently, there are two full-time employees in the SLLD office (supervisor and administrative clerk II) and it is a challenge to provide adequate and consistent support to the students and employees that the office serves. In addition, there is one full-time and one part-time basic needs coordinator, and the program is rapidly growing. To meet the needs of students and successfully accomplish the SLLD office goals, a second full-time basic needs coordinator is needed. Budget requests for the next three years include making the current part-time basic needs coordinator full-time.

Position Title:	Basic needs coordinator
Classification:	Staff/professional expert
Percentage:	From part-time to full-time
Total Costs:	\$119,333 – (\$38,033.28 current part-time) = \$81,299.72 additional cost annually *with medical and PERS
Funding Source:	Basic Needs Centers ongoing funding from the Chancellor's Office

Section 8: Program Review Involvement

List the names of faculty and staff who participated in the review process.

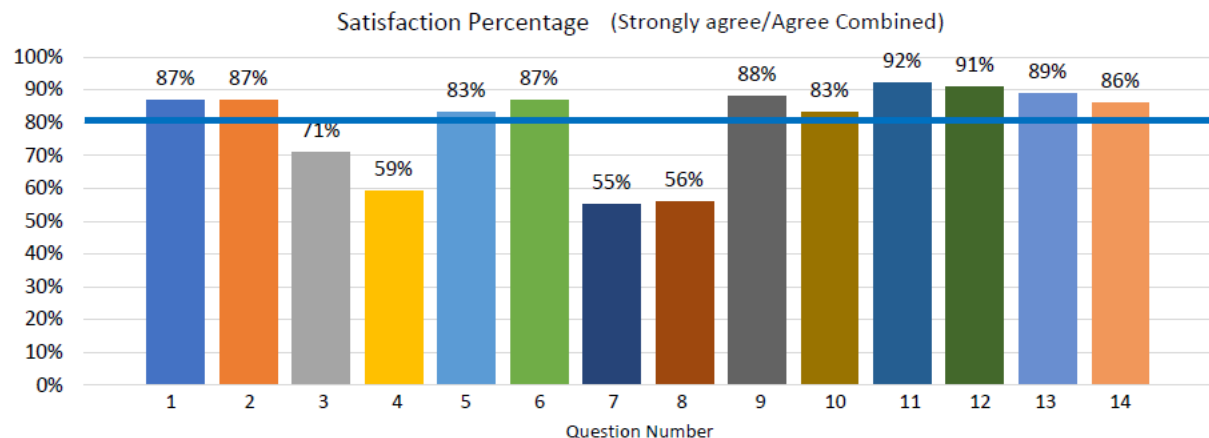
- Rosario Garcia, Student Life Supervisor
- Olinda Mejia, Administrative Clerk II
- Alexis Silva, Basic Needs Coordinator
- Maryann Tolano-Leveque, Dean of Students

Describe the involvement of faculty and staff in the program review process.

The student life supervisor drafted the comprehensive program review with the help of the basic needs coordinator and administrative clerk II, who provided data for basic needs, clubs, and student government. The student life supervisor, basic needs coordinator, and administrative clerk II also discussed and determined the SLLD's accomplishments, challenges, and goals. The dean of students reviewed, edited, and provided significant recommendations for the SLLD comprehensive program review.

APPENDIX A

Please rate the following aspects of Student Life and Leadership Development based on your experience.



- Question Description
- 1. The hours of service met my needs.
 - 2. The Student Life and Leadership Development staff provided services to me in a timely manner.
 - 3. I was provided with an adequate amount of resources and information about the clubs.
 - 4. I was provided with an adequate amount of resources and information about the student government.
 - 5. I was provided with an adequate amount of resources and information about the GoPass.
 - 6. I was provided with an adequate amount of resources and information about the Basic Needs.
 - 7. I understand the clubs' processes and procedures.
 - 8. I understand the student government's processes and procedures.
 - 9. I understand GoPass' processes and procedures.
 - 10. I understand Basic Needs' processes and procedures.
 - 11. The staff in Student Life and Leadership Development were polite and welcoming.
 - 12. The staff in Student Life and Leadership Development were helpful.
 - 13. The staff in Student Life and Leadership Development were knowledgeable.
 - 14. I was satisfied with the services provided by the Student Life and Leadership Development staff.